



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, May 23, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME**

 - 2.0 **ACKNOWLEDGMENTS/PLEDGE/PROCLAMATIONS**
 - 2.1 **Proclamation on Gun Violence**
(The Mayor and City Council make a proclamation regarding gun violence.)
 - 2.2 **Introduction of new POST Graduate, Officer Phelps**
(Chief Russo will report on the recent graduation of Officer Brayden Phelps from the Police Officer Standards and Training (POST) Academy.)
 - 2.3 **Youth City Council: Swearing-in of Newly Elected Officers.**
(The City Recorder, Paula Melgar, will swear in the members of the Executive Council of the Youth City Council.)

 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)

 - 4.0 **STANDING MONTHLY REPORTS**
 - 4.1 **Monthly Financial Report – City Treasurer, Mr. David Muir**
(City Treasurer, Mr. David Muir, will provide a report of the city finances for April 2017)
 - 4.2 **Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson on medical and fire calls responded to by Cottonwood Heights' stations during the month of April 2017; as well as other informational items from the UFA.)

 - 5.0 **ACTION ITEMS**
 - 5.1 **Consideration of **Resolution 2017-36** Directing the Planning Commission to Commence Proceedings to Amend Title 19 Concerning "Small Cell" Facilities in the Public Right-of-Way.**
(Pursuant to UTAH CODE ANN. 10-9a-509(1)(a)(ii)(B), this resolution will direct the City's planning commission to commence the process to amend Title 19 of the City's code of ordinances to add a new chapter concerning the placement and operation of "small cell" and other telecommunication facilities in the public right-of-way).
 - 5.2 **Consideration of **Resolution 2017-37** Appointing the Mayor as the City's Designee to the Central Wasatch Commission.**
(The agreement creating the Central Wasatch Commission interlocal entity provides for a board of commissioners to serve as the entity's governing body, with one commissioner being appointed by Cottonwood Heights and each of the other participating entities. By this resolution, the City's mayor will be appointed as the City's designee to that board of commissioners).

- 5.3 Consideration of **Resolution 2017-38** Approving an Agreement for Building Services with Sunrise Engineering, Inc.
(This resolution will approve the City's entry into a renewal agreement for building plan review, building inspection and other building services with Sunrise Engineering, Inc).
- 6.0 **CONSENT CALENDAR**
- 6.1 Approval of minutes for the City Council Work Session of January 24, February 28 and March 21, 2017. Also, Approval of City Council Business Meeting minutes for April 11, 2017.
- 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, May 22, 2017, at 4:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 22nd DAY OF MAY, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, May 23, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (5:00)**
 2. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 3. **Community and Economic Development (30:00)**
 - a. **Best of State Award**
(Staff will report on the recent event where the Community and Economic Development Department was presented with the Best of State Award.)
 - b. **Cottonwood Heights participation in the Urban County for the Community Development Block Grant Program**
(Staff will lead a discussion on the city's ongoing participation in the Urban County Program.)
 - c. **"Business Boot Camp: Creative Content Marketing" held May 18th**
(Staff will report on the recent Business Boot Camp entitled "Creative Content Marketing".)
 4. **Public Works Report (15:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.)
 5. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Assistant Chief Mike Watson on events of the week.)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week.)
 6. **City Manager/Assistant City Manager Report (30:00)**
 - a. **City Hall Report**
(City Manager, John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)
 - b. **Central Wasatch Commission – City Manager John Park**
(City Manager, Mr. John Park, will report on the recent meeting of the Central Wasatch Commission.)
 - c. **No Parking Signs on Banbury Road**
(City Manager, Mr. John Park, will lead a discussion on no parking signs at or near 2700 East and Banbury Road.)
 - d. **TRCC Funding**
(Assistant City Manager, Mr. Bryce Haderlie, will lead a discussion on the Tourism, Recreation, Cultural and Convention grant proposals.)

e. **Review of Staff Communications**

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)

7. **Mayor/City Council Reports (20:00)**

a. **Wasatch Front Waste and Recycling District Board Meeting –**

Councilman Bracken *(Councilman Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting.)*

b. **Arts Council Meeting – Councilman Shelton**

(Councilman Shelton will report on the recent Arts Council meeting.)

c. **TRCC Advisory Board Meeting – Mayor Cullimore**

(Mayor Cullimore will report on the recent meeting of the SL County Tourist, Recreation, Cultural and Convention Advisory Board meeting which he chairs)

8. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** May 30, July 4, Oct 31, Dec 5 & 26
- b. June 1 to 7 - Candidacy filing period - Mayor, Districts 3 & 4
- c. June 5 - 6 p.m. till 8 p.m. - *Zombie Bike Ride* at City Hall
- d. June 6 – 5:30 p.m. – Tour of the Public Works Yard.
- e. June 9 *Movies In The Park* at Mountview Park - Moana (PG)
- f. June 23 *Movies In The Park* at Bywater Park - Sing (PG)
- g. July 7 *Movies In The Park* at Mountview Park - Rogue One (PG-13)
- h. July 21 and 22 - Butlerville Days
- i. July 21 *Movies In The Park* at Butler Park - Finding Dory (PG)
- j. July 27 through 29, July 31; also, August 4 and 5 - CH Arts Council Presents 'Annie'.
- k. August 14 – Luncheon with Principals and Teachers of the Year.
- l. August 15 - Primary Election Day
- m. August 24 - 5:30 pm - Social Media - FREE Boot Camp Workshop
- n. August 29 - YCC Dinner with Mayor
- o. September 14 - 5:30 pm to 7:30 pm - Business Licensing and Zoning - FREE Boot Camp Workshop
- p. September 16 - 10 am – 2pm - *Bark in the Park* at Mountview Park
- q. October 5 - 11:30 am to 1:00 pm - CH Business Awards Luncheon
- r. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- s. November 7 - Election Day
- t. November 16 - 5:30 pm to 7:30 pm - FREE Boot Camp Workshop
- u. December 5 - City Employees Christmas Party
- v. December 15 - Noon to 2:00 pm - *Sub For Santa* Holiday Open House

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**