

1                                   **MINUTES OF THE COTTONWOOD HEIGHTS CITY**  
2                                   **BOARD OF ADJUSTMENT MEETING**

3  
4                                   **Thursday, September 6, 2012**

5                                   **6:00 p.m.**

6                                   **Cottonwood Heights City Council Room**  
7                                   **1265 East Fort Union Boulevard, Suite 250**  
8

9     ***ATTENDANCE***

10  
11    **Board Members:**

12  
13    Bob Wilde, Chair  
14    James Holtkamp  
15    James Adinaro  
16    Noor Ul-Hasan  
17    Gary Barnes  
18    Don Antczak

11                               **City Staff:**

12  
13    Shane Topham, City Attorney  
14    Brian Berndt, Community and Economic  
15                               Development Director  
16    Jody Burnett, Special Legal Counsel  
17    Kory Solorio, Deputy Recorder

19  
20    **BUSINESS MEETING**

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22    **1.0    Welcome/Acknowledgements.**

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24    Chair Bob Wilde called the meeting to order at 6:02 p.m.

25  
26    Noor Ul-Hasan was not in attendance.

27  
28    **2.0    ACTION ITEMS**

29  
30    **2.1    Action on Appeal of the Planning Commission’s Approval of a Proposal from**  
31    **Cottonwood Partners to Construct Two Office Buildings Located at 2750, 2770, and**  
32    **2800 East Cottonwood Parkway (Cottonwood Corporate Center).**

33  
34    ***(6:03:41) James Holtkamp moved to adopt the written decision of the action on Cottonwood***  
35    ***Partners proposal. Gary Barnes seconded the motion. All present voted in favor of the motion.***

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37    Chair Wilde signed and passed around the prepared written decision for all to mark their vote.

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39    **2.2    Adopt a 2013 Meeting Calendar.**

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41    ***(6:05:38) It was proposed that the Board meet on the second Thursdays of January, April, July and***  
42    ***October 2013. In order to accommodate Board Member Barnes’ schedule, the October meeting was***  
43    ***rescheduled to September.***

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45    ***Board Member Adinaro moved to approve the 2013 meeting calendar. Board Member Barnes***  
46    ***seconded the motion. All present voted in favor of the motion.***

1 **2.3 Approval of the August 9, 2012 and August 22, 2012, Meeting Minutes.**

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3 (6:07:33) The minutes were reviewed and discussed.

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5 *Board Member Barnes moved to approve the minutes. Board Member Antczak seconded the*  
6 *motion. All present voted in favor of the motion.*

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8 **2.4 Approval of the September 6, 2012, Minutes.**

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10 (6:08:08) *Board Member Adinaro moved to approve the minutes of September 6, 2012, as written.*  
11 *The City Recorder was asked to prepare the minutes and send them to each Member of the Board*  
12 *at which time Members will have five days to review the minutes and provide any changes to the*  
13 *Recorder. If after five days there are no changes, the minutes will stand approved. If there are*  
14 *changes the process will be repeated until there are no further changes. Board Member Barnes*  
15 *seconded the motion. All present voted in favor of the motion.*

16  
17 *Chair Wilde moved to make the above stated process the standing procedure for the Board to*  
18 *follow going forward. Board Member Adinaro seconded the motion. All present voted in favor*  
19 *of the motion.*

20  
21 **3.0 ADJOURNMENT.**

22  
23 The Board of Adjustment Meeting adjourned at 6:10 p.m.

1 *I hereby certify that the foregoing represents a true, accurate, and complete record of the*  
2 *Cottonwood Heights City Board of Adjustment Meeting held Thursday, September 6, 2012.*

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A handwritten signature in cursive script that reads "Teri Forbes". The signature is written in black ink and is positioned above a horizontal line.

9 Teri Forbes  
10 T Forbes Group  
11 Minutes Secretary

12  
13

14 Minutes approved: