



COTTONWOOD HEIGHTS BOARD OF ADJUSTMENT MEETING AGENDA

Notice is hereby given that the Cottonwood Heights Board of Adjustment will hold a **Work Session Meeting** (suite 250 City Council Conference Room) beginning at **5:30 p.m.** and a **Business Meeting** (suite 300 Council Chambers) beginning at **6:00 p.m.** on **Thursday, December 11, 2014**, located at 1265 East Fort Union Blvd., Cottonwood Heights, Utah.

5:30 p.m. **WORK SESSION (suite 250)**

1.0 **Review Business Meeting Agenda**

(The Board will review and discuss a request for a variance by Michael Brodsky, Hamlet Homes, under section 19.92.070 of the Cottonwood Heights Municipal Code, for approval of a reduced lot width on a proposed two-lot subdivision of the property located at 1621 East 7200 South.)

2.0 **Discuss Status of Other Pending Matters**

(The Board may discuss the status of other pending applications and matters before the Board and new applications and matters to be considered by the Board in the future.)

3.0 **Training**

The Board of Adjustment will receive training on responsibilities and the legal requirements and restraints of the Board of Adjustment under the Open and Public Meetings Act (UCA 52-4-101 et seq.) the Municipal Officers' and Employees' Ethics Act (UCA 10-3-1301 et seq.), and other applicable law.

(City Staff will provide training for the Board of Adjustment on responsibilities and the legal requirements and restraints of the BOA under the Open Meetings Act, the Ethics Act and other applicable law.)

6:00 p.m. **BUSINESS MEETING (suite 300)**

1.0 **WELCOME/ACKNOWLEDGEMENTS**

2.0 **ACTION ITEMS**

2.1 **(Project #BOA 14-005) Action on a request for a variance by Michael Brodsky, Hamlet Homes, under section 19.92.070 of the Cottonwood Heights Municipal Code, for approval of a reduced lot width on a proposed two-lot subdivision of the property located at 1621 East 7200 South.**

(The Board will take action on a request for a variance by Michael Brodsky, Hamlet Homes, under section 19.92.070 of the Cottonwood Heights Municipal Code, for approval of a reduced lot width on a proposed two-lot subdivision of the property located at 1621 East 7200 South.)

2.2 **Approval of December 11, 2014 Minutes**

(The Board of Adjustment will move to approve the minutes of December 11, 2014 after the following process is met. The recorder will prepare the minutes and email them to each member of the Board. The members will have five days to review the minutes and provide any changes to the recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes, the process will be followed until the changes are made and the Board is in agreement, at which time the minutes shall be deemed approved.)

3.0 **ADJOURN BUSINESS MEETING; RECONVENE IN WORK SESSION**

On Tuesday,, December 09, 2014, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

Members may participate in the meeting via telephonic communication. If a Member does participate via telephonic communication, the Member will be on speakerphone. The speakerphone will be amplified so that the other Members and all other persons present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Community and Economic Development Director no later than Wednesday at noon. Comments can be emailed to bbernt@ch.utah.gov. Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights City Recorder (801)944-7020. We would appreciate notification two working days prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711