



Group Homes

office use only

Permit # _____
Date Approved _____
Staff Signature _____

Application

Property Address _____
 Property Owner _____ Phone _____
 Project Description _____
 Property Owner Mailing Address _____
 Agent (if different from owner) _____ Phone _____
 Agent Mailing Address _____
 Agent Email _____
 Zoning _____ Overlay Zoning _____
 Application Date _____ Fee Paid _____
 Owner's Signature _____

Please submit (2) copies 11" X 17" and a Digital Copy with PDF's of all plans. During the pre-application meeting a staff planner will identify which items are required for submittal. Please note that ALL items checked will be required at the time of formal submittal.

- | Rq'd | Rc'd | Item |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Application fee (See staff planner for current fees) |
| <input type="checkbox"/> | <input type="checkbox"/> | Owner's name, address & telephone number |
| <input type="checkbox"/> | <input type="checkbox"/> | Title report(Not older than 60 days of submittal date) |
| <input type="checkbox"/> | <input type="checkbox"/> | Certificate from Utah Department of Human Services or the Utah Department of Health providing allowance for the applicant to conduct requested business |
| <input type="checkbox"/> | <input type="checkbox"/> | Certify in a sworn affidavit compliance with the Americans with Disabilities Act |
| <input type="checkbox"/> | <input type="checkbox"/> | Certify in a sworn affidavit compliance with section 19.85.020.c.4.(c) of City Code |

WRITTEN NARRATIVE

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Number of clients and employees |
| <input type="checkbox"/> | <input type="checkbox"/> | Traffic and security plan |
| <input type="checkbox"/> | <input type="checkbox"/> | Hours of employees and special activities |
| <input type="checkbox"/> | <input type="checkbox"/> | General Plan and zoning ordinance compliance statements |
| <input type="checkbox"/> | <input type="checkbox"/> | Description of services being provided and disabilities being treated |

PLANS SHAL SHOW THE FOLLOWING

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Date, graphic scale & north arrow |
| <input type="checkbox"/> | <input type="checkbox"/> | Map indicating all group homes within 1000 feet and schools within 500 feet of the subject property |
| <input type="checkbox"/> | <input type="checkbox"/> | Zoning classification & current uses of properties within 300 feet |
| <input type="checkbox"/> | <input type="checkbox"/> | Current plat map for the subject parcel |
| <input type="checkbox"/> | <input type="checkbox"/> | Building footprint of all existing structures and proposed structures or additions |
| <input type="checkbox"/> | <input type="checkbox"/> | On-site parking for residents, employees and clients and drop off and pick up areas |
| <input type="checkbox"/> | <input type="checkbox"/> | Elevations showing any new construction |
| <input type="checkbox"/> | <input type="checkbox"/> | Floor plans for all existing and proposed buildings |
| <input type="checkbox"/> | <input type="checkbox"/> | All applicable plans requested from the Building Department |

Community & Economic Development

1265 E. Fort Union Blvd. #250, Cottonwood Heights, UT 84047 - (801) 944-7000

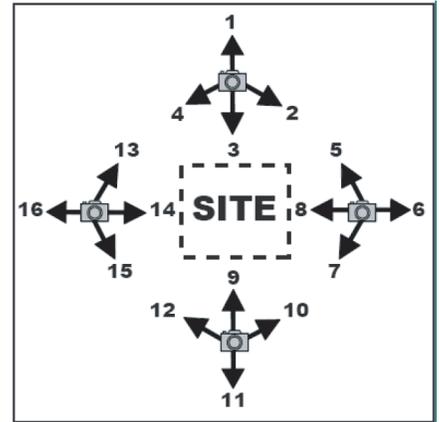
- | Rq'd | Rc'd | Item |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Which of the following has arisen that are not properly addressed in the current zoning ordinance or general plan? |
| <input type="checkbox"/> | | The provisions of the zoning ordinance should be brought into conformity with the general plan.
(Note specific sections of the zoning ordinance and general plan) |
| <input type="checkbox"/> | | A change has occurred in the land market, or other factors have arisen which require a new form of development, a new type of land use, or a new procedure to meet said change(s). |
| <input type="checkbox"/> | | New methods of development or providing infrastructure make it necessary to alter the zoning ordinance or general plan to meet these new factors. |

SITE DRAWINGS

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Date, graphic scale & north arrow |
| <input type="checkbox"/> | <input type="checkbox"/> | Zoning and general plan classifications & current uses of properties within 300 feet |
| <input type="checkbox"/> | <input type="checkbox"/> | Current plat map of all property owners within 300 feet |
| <input type="checkbox"/> | <input type="checkbox"/> | Alta survey of all effected properties |

SITE CONTEXT PHOTOGRAPHS (Photos shall be submitted via CD and email and labeled referring to photo number and direction of view)

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Showing the site and the context of surrounding buildings/property (No panoramic view photos) |
| <input type="checkbox"/> | <input type="checkbox"/> | Taken at the curb and along the property boundaries as shown to the right |
| <input type="checkbox"/> | <input type="checkbox"/> | Show adjacent improvements and existing on-site conditions |
| <input type="checkbox"/> | <input type="checkbox"/> | Aerial photographs of the site |



OTHER ITEMS
