



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, February 2, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Update on City Hall (20:00)**  
*(Valerie Nagasawa, GSBS Architects will update the Council on City Hall)*
  2. **Legislative Update (30:00)**  
*Brian Allen, Cottonwood Heights lobbyist will review the activity at the State Legislature that might affect Cottonwood Heights or that is important to the City)*
    - a. **Legislative Policy Committee – Mayor Cullimore & John Park**  
*(Mayor Cullimore and City Manager, John Park, will report on the recently held Utah League of Cities and Towns Legislative Policy Committee meeting. This subcommittee reviews legislative issues which affect municipalities)*
    - b. **Local Officials Day at the Legislature – Councilman Bracken**  
*(Councilman Bracken will report on the annual “Local Officials Day at the Legislature” sponsored by the Utah League of Cities and Towns for local officials and youth city council members to meet with legislators)*
  3. **Public Relations Report (15:00)**
    - a. **Media Coverage**  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)*
  4. **Public Works Activity Report (30:00)**  
*(Steve Bertasso, Terracare, and Mike Allen, Public Works Director, will report on the public works activities including snow plowing efforts over the past week.)*
  5. **Public Safety (20:00)**
    - a. **Unified Fire Authority Report**  
*(Report from Assistant Chief Mike Watson of medical and fire related issues in Cottonwood Heights. Mayor Cullimore and Councilman Peterson will also report on the UFA Banquet attended last Friday)*
    - b. **Police Department Report**  
*(Report from Chief Robby Russo on noteworthy events of the week.)*
  6. **City Manager/Assistant City Manager (30:00)**
    - a. **City Hall Update**  
*(The City Manager, John Park, will provide an update on construction progress on City Hall)*
    - b. **Discussion of Retreat Agenda**  
*(The City Council will hold a budget retreat on February 16, which will be discussed)*
    - c. **Review of Staff Communications**  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)*

7. **Mayor/City Council Reports (15:00)**
  - a. Wasatch Front Waste and Recycling District – Councilman Bracken  
*(Councilman Bracken will report on the recent WFWR Board meeting)*
  - b. Cottonwood Heights Parks and Recreation Meeting – Councilman Bracken  
*(Councilman Bracken will report on the monthly coordination meeting with Cottonwood Heights Parks and Recreation Service Area)*
  - c. Mountain Accord Executive Committee Meeting – Mayor Cullimore  
*(Mayor Cullimore will report on a recent Transportation Implementation subcommittee meeting of Mountain Accord. This committee is focused on implementing short term initiatives to improve transportation access to the Cottonwood Canyons.)*
  
8. **Calendar of Events (5:00)**
  - a. Councilmember Schedules for the next week/2016 Calendar
  - b. Muslim Community Center Open House, 1888 Fort Union Blvd. on February 6 from 12 pm – 5 pm
  - c. Coventry at Cottonwood Heights “Hard Hat Tour” of new Memory Care facility – February 9 from 3 – 5 pm; 6898 S 2300 E
  - d. President’s Day – February 15 (OFFICE CLOSED)
  - e. Tour of Butler Elementary & City Hall – February 16<sup>th</sup>, 3:30 p.m.
  - f. Caucus Meetings March 22 – NO CITY COUNCIL MEETING
  - g. ULCT Spring Meetings – April 6-8<sup>th</sup> in St. George
  
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
10. **ADJOURN**

PUBLIC COMMENT PROCEDURE

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, February 1, 2016, at 12:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City’s website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmm.utah.gov>*

DATED THIS 1<sup>st</sup> DAY OF February 2016

Linda Dunlavy, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*