



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, March 29, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **INTRODUCTION OF OFFICER BRADEN WYATT**
(Chief Russo will introduce the CHPD's newest officer, Braden Wyatt)
 - 3.0 **PROCLAMATIONS**
 - a. **"Water Wise" Challenge**
(The "My Water Pledge" is presented by the Wyland Foundation, a non-profit organization dedicated to water conservation. Residents will be encouraged to take part in the online pledge. The proclamation will also challenge Cottonwood Heights residents to conserve water and preserve our most precious natural resource)
 - 4.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 5.0 **PUBLIC HEARING**
Public Hearing to Receive Input on the Proposed Amended Budget for Cottonwood Heights the Period of 1 July 2015 through 30 June 2016
(Occasionally it is necessary to amend the city budget due to changes that occur from the time of original adoption. This Hearing is to give the public an opportunity to comment on proposed budget adjustments)
 - 6.0 **REPORTS**
 - 6.1 **Standing Monthly Reports**
 - a. **Monthly Financial Report – Finance Director Dean Lundell**
(Finance Director Dean Lundell will provide a report of the city finances for February 2016)
 - 6.2 **b. Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of February as well as other informational items from the UFA.)
 - 7.0 **ACTION ITEMS**
 - 7.1 **Consideration of Ordinance No. 252 Adopting an Amended Budget for the Period of 1 July 2015 Through 30 June 2016**
(The Utah Auditor advises cities to amend their adopted budgets quarterly, when needed, to account for any intervening changes in receipts or expenditures. This ordinance adopts an amended budget for the current fiscal year as advised.)

- 7.2 Consideration of **Resolution No. 2016-16** Approving a Contract with Utah Community Magazines, LLC
(The proposed Resolution approves a contract for the City to create our annual magazine, which will be published by Utah Community Magazine, LLC)
- 7.3 Consideration of **Resolution No. 2016-17** Approving a Contract with Creative Concepts & Display, LLC for the City Float (2016 Butlerville Days)
(The proposed Resolution approves a contract with Creative Concepts to design and construct the City's float for the 2016 Butlerville Day parade and other communities' parades during Summer 2016)
- 7.4 Consideration of **Resolution No. 2016-18** Approving a Contract with City of Fun, for the 2016 Butlerville Day Carnival
(The proposed Resolution approves a contract with City of Fun Carnival, Inc.)
- 8.0 **CONSENT CALENDAR**
Approval of Minutes for March 8, 2016
- 9.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Thursday, March 24, 2016, at 6:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 24th DAY OF MARCH 2016

Linda Dunlavy, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, March 29, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
 2. **GSBS Report – Valarie Nagasawa (20:00)**
(Valarie Nagasawa will discuss design options for the building signage on the new city municipal building)
 3. **Public Relations Report (10:00)**
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of the city and city events.)
 4. **Public Works Report (10:00)**
(Dave VanWagoner, TerraCare, will report on public works activities, including snow removal and pot hole patching)
 5. **Planning and Economic Development (20:00)**
 - a. **Wasatch Front Central Corridor Planning Meeting**
(Staff will report on workshops held to envision future transportation issues along the Central Corridor of the Wasatch Front)
 - b. **Brighton High School Shark Tank**
(On March 23, Brighton High School hosted teams of would-be entrepreneurs that pitched their products and ideas before a panel of judges who selected the winning proposal)
 - c. **Box City**
(Staff is working with Jordan School District students to teach them about planning, architecture, construction, building and engineering)
 - d. **Mountview Park Upgrades**
(Staff will report on progress to improve playground equipment to avoid hot slide surfaces complained of last year)
 6. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from Assistant Chief Mike Watson on events of the week)
 - b. **Police Department**
(Report from Chief Russo on noteworthy events of the week)
 1. **Willow Creek Pet Center Agreement**
 2. **Citizen Academy Graduation Exercise**
 7. **City Manager/Assistant City Manager Report (90:00)**
 - a. **New City Hall Construction Report**
(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)

b. Review of Staff Communications

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)

c. Earth Day

(City Manager John Park will discuss the possibility of planting trees at the new City Hall on April 22, as part of an Earth Day activity)

d. Discussion on Public Works Options

(With snow removal season coming to a conclusion and one year left on the contract with TerraCare, Council and Staff will consider public works alternatives for the future)

8. Mayor/City Council Reports (30:00)

a. Wasatch Front Waste and Recycling Administrative Control Board Meeting – Councilman Bracken

(Councilman Bracken will report on the Board Meeting held March 28)

b. Cottonwood Heights Parks & Recreation Meeting – Councilman Bracken

(Councilman Peterson will report on the CH2 meeting held March 23)

c. Butlerville Days Update – Councilman Peterson

(Councilman Peterson will update the Council on the Butlerville Day meeting held March 17)

d. SL County Parks & Rec Advisory Board – Councilman Peterson

(Councilman Peterson will report on the recent Salt Lake County Parks and Recreation Committee meeting which he chairs)

e. ZAP Update – Councilman Peterson

(Councilman Peterson represents Cottonwood Heights on the ZAP Advisory Board and will report on recent meetings)

f. Historic Committee Meeting – Councilman Peterson

(Councilman Peterson will report on the Historic Committee Meeting held March 23)

g. Valley Emergency Communications Committee – Councilman Shelton

(Councilman Shelton will report on the VECC meeting held March 16th)

h. Conference of Mayors – Mayor Cullimore

(Mayor Cullimore will report on the COM meeting held March 24 in Bluffdale)

i. Wasatch Front Regional Council – Mayor Cullimore

(Mayor Cullimore will report on the WFRC meeting held March 24)

j. Review of Easter Events

9. Calendar of Events (10:00)

a. CHBA Luncheon – March 30th at 11:30 a.m. at Market Street Grill

b. ULCT Spring Meetings – April 6-8th in St. George

c. CHPD Citizens Academy Graduation – May 18 @ 6:30 pm, Training Room

d. Memorial Day – May 30 OFFICES ARE CLOSED

e. Brighton High School Graduation – June 2, 2:00 – 4:00 pm at the Maverick Center, WVC

10. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

11. ADJOURN