



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, April 12, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **INTRODUCTION OF OFFICER KEVIN SALMON**  
*(Chief Russo Will introduce the CHPD's newest officer, Kevin Salmon)*
  - 3.0 **RECOGNITION OF KATHY HAWKINS**  
*(The Mayor and Council will be recognizing Kathy Hawkins for her outstanding service to the community)*
  - 4.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 5.0 **REPORTS**
    - 5.1 **Standing Monthly Reports**
      - a. Police Report – Police Support Supervisor Sheila Jennings  
*(Review of the Police Department statistics for the month of January)*
  - 6.0 **ACTION ITEMS**
    - 6.1 Consideration of **Ordinance No. 253** Adopting a Bicycle and Urban Trails Master Plan as part of the Cottonwood Heights General Plan  
*(The proposed Ordinance amends the Cottonwood Heights General Plan by adding a Bicycle and Urban Trails Master Plan)*
    - 6.2 Consideration of **Resolution No. 2016-19** Approving Participation in the Great Utah Shakeout  
*(It is the intent of the City to participate in the Great Utah Shakeout and work toward becoming a safer community)*
    - 6.3 Consideration of **Resolution No. 2016-20** Authorizing Staff to Commit to Purchases for Public Works Equipment  
*(The proposed resolution authorizes staff to move forward with the ability to purchase a snow plow in the amount of \$189,395 and make commitments to purchasing other public works equipment)*

- 6.4 Consideration of **Resolution No. 2016-21** Authorizing Disposal of Unclaimed Property and/or Property No Longer Needed as Evidence  
*(The proposed Resolution will allow the city to utilize the property or proceeds for public interest use)*

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

*On Monday, April 11, 2016, at 4:30 p.m., a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 11<sup>TH</sup> DAY OF APRIL 2016

Linda Dunlavy, City Recorder

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov).)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, April 12, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (5:00)**
  2. **Public Relations Report (20:00)**
    - a. Media Coverage  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)*
  3. **Planning and Economic Development (20:00)**
    - a. Planning Commission Meeting  
*(Staff will review the April 6 Planning Commission meeting)*
    - b. Mountview Park Upgrades  
*(Staff will provide a report on progress to upgrading Mountview Park playground equipment and shading)*
  4. **Public Safety Reports (20:00)**
    - a. Unified Fire Authority  
*(Report from Battalion Chief Brad Larsen on events of the week)*
    - b. Police Department  
*(Report from Chief Robby Russo on noteworthy events of the week)*
  5. **City Manager/Assistant City Manager Report (75:00)**
    - a. New City Hall Construction Report  
*(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)*
    - b. Review of Staff Communications  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)*
    - c. Update on Transitioning Public Works  
*(Assistant City Manager Bryce Haderlie will update the Council on the progress made since March 29 on various public works issues to work with TerraCare on transitioning to self-providing public works)*
    - d. Arts Council Appointments  
*(City Manager John Park will update the Council on the status of appointments to the Arts Council)*
    - e. Update on Citizen Survey  
*(Assistant City Manager Bryce Haderlie will report on the Citizen Survey project)*
    - f. Utah City Management Association Annual Meeting  
*(City Manager John Park and Assistant City Manager Bryce Haderlie will report on their recent meetings)*

6. **Mayor/City Council Reports (15:00)**
  - a. Discussion of the Utah League of Cities and Towns Conference  
*(The Council will discuss things learned at the recent Utah League of Cities and Towns Conference held in St. George, UT)*
  
7. **Calendar of Events (10:00)**
  - a. Councilmember Schedules for the next week/2016 Calendar
  - b. Emergency Preparedness Shake Out Drill – April 16<sup>th</sup> 9:30 – 12:30 p.m.
  - c. Citizen Academy Graduation – May 18<sup>th</sup> @6:30 at City Hall
  - d. Memorial Day – May 30 OFFICES ARE CLOSED
  - e. Brighton High School Graduation – June 2, 2:00 – 4:00 pm at the Maverick Center, WVC
  
8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
9. **ADJOURN**