



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, April 26, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 3.0 **REPORTS**
    - 3.1 **Standing Monthly Reports**
      - a. **Monthly Financial Report – Finance Director Dean Lundell**  
*(Finance Director Dean Lundell will provide a report of the city finances for March 2016)*
      - b. **Unified Fire Report – Assistant Chief Mike Watson**  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of March as well as other informational items from the UFA.)*
  - 4.0 **ACTION ITEMS**
    - 4.1 **Consideration of Resolution No. 2016-22 Approving a Reimbursement Resolution**  
*(The proposed resolution expresses the city council's intention to advance funds to finance the acquisition of snow removal equipment and to reimburse such advance with proceeds of a lease/purchase agreement in the next fiscal year.)*
    - 4.2 **Consideration of Resolution No. 2016-23 Approving a Contract Close Out Agreement with Terracare**  
*(The proposed resolution establishes the parameters of the time frame and services that Terracare will continue to provide through September 30.)*
    - 4.3 **Consideration of Resolution No. 2016-24 Approving a Contract with Y2 Analytics for a Citizen Survey**  
*(The proposed Resolution approves a contract with Y2 Analytics to provide services for a citizen's survey)*
    - 4.4 **Consideration of Resolution No. 2016-25 Consenting to Appointments to the Arts Council**  
*(The proposed resolution appoints Jennifer Slack, Danielle Mariott, Daisy Thomas, Susan Stevens, and Jenna Ellingson to the Arts Council)*
    - 4.5 **Consideration of Resolution No. 2016-26 Appointing Members of the Taxing Entity Committee**  
*(The proposed resolution approves the appointment of Councilman Mike Peterson and Finance Director Dean Lundell to the Taxing Entity Committee and Mayor Cullimore as an alternate)*

- 4.6 Consideration of **Resolution No. 2016-27** Appointing City Manager John Park to the Homeland Security Grants Council  
*(The proposed resolution appoints City Manager John Park to the Homeland Security Grants Council)*
- 4.7 Consideration of **Resolution No. 2016-28** Accepting Requests for Indemnification  
*(This resolution accepts requests for indemnification from Chief Robby Russo, Christopher McHugh, Bradley Bailey, Daniel Bartlett, Daniel Morzelewski, and Kevin Wyatt)*
- 4.8 Consideration of **Resolution No. 2016-29** Approving an Activity Contract with Buck Wild Mechanical Bulls LC for 2016 Butlerville Days, *(This proposed resolution approves a contract for a ride with Buck Wild Mechanical Bulls LC for this year's Butlerville Days celebration )*
- 4.9 Consideration of **Resolution No. 2016-30** Approving an "Event Proposal" Contract with Custom Events, Inc. for 2016 Butlerville Days *(This proposed resolution approves a contract for the inflatable rides at this year's Butlerville Days celebration.)*
- 5.0 **CONSENT CALENDAR**  
Approval of Minutes for March 29, 2016
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, April 25, 2016, at 10:00 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 25th DAY OF MAY 2016

Linda Dunlavy, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, April 26, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
  2. **Public Relations Report (10:00)**  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of the city and city events.)*
  3. **Public Works Report (10:00)**  
*(Dave VanWagoner, Terracare, will report on public works activities)*
  5. **Planning and Economic Development (30:00)**
    - a. Report on Planning Commission Meeting  
*(Staff will report on the April 20 Planning Commission Meeting)*
    - b. CDBG Hearing  
*(Staff will report on the CDBG hearing held April 21)*
    - c. Business Development Update  
*(Staff will discuss the upcoming business development concepts and activities)*
  6. **Public Safety Reports (20:00)**
    - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. Police Department  
*(Report from Chief Russo on noteworthy events of the week)*
  7. **City Manager/Assistant City Manager Report (60:00)**
    - a. New City Hall Construction Report  
*(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)*
    - b. Review of Staff Communications  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)*
    - c. Update on Transitioning Public Works

*(Assistant City Manager Bryce Haderlie will update the Council on the progress made since March 29 to transition providing public works from contracting with TerraCare to self-providing)*

**d. Mountain Accord Executive Committee Meeting**

*(Mountain Accord was formed as a committee tasked with envisioning future transportation, recreation, environmental and economic development planning for the Wasatch front and back with specific focus on the Cottonwood Canyons. City Manager John Park will report on the April 22 executive board meeting and the impacts on Cottonwood Heights.)*

**8. Mayor/City Council Reports (30:00)**

**a. Wasatch Front Waste and Recycling Administrative Control Board Meeting – Councilman Bracken**

*(Councilman Bracken will report on the Board Meeting held April 25)*

**b. Butlerville Days Update – Councilman Peterson**

*(Councilman Peterson will update the Council on the Butlerville Day meeting held April 21)*

**c. ZAP Update – Councilman Peterson**

*(Councilman Peterson represents Cottonwood Heights on the ZAP Advisory Board and will report on recent meetings)*

**d. Valley Emergency Communications Committee – Councilman Shelton**

*(Councilman Shelton will report on the VECC meeting held April 20)*

**9. Calendar of Events (10:00)**

**a. Councilmember Schedules for the next week/2016 Calendar**

**b. April 30 – Yoga Sunne Ribbon Cutting, 2242 Fort Union Blvd; 10 a.m.**

**c. May 4 – New Business Luncheon, TBD**

**d. May 5, 12, 19, 26 – Business Boot Camps, City Hall Training Room**

**e. May 10 – Storytime at Butler Elementary, 5:00 – 7:00 pm**

**f. May 13 – Lunch & Learn (Create a Business Facebook Page), City Hall Training Room**

**g. May 17 – CHBA Luncheon (Beth Strathman), City Hall Training Room**

**h. May 18 – Citizen Academy Graduation, 6:30 pm at City Hall**

**i. May 19 – Sierra Trading Post Ribbon Cutting, 6994 South 1300 East; 7:30 a.m. (tentative)**

**j. May 19 – Coventry Ribbon Cutting, 6:00 pm, 6898 South 2300 East**

**k. May 20 – Project Drama Ribbon Cutting, 6:00 pm, 3361 East Enchanted View Drive**

**l. May 30 – Memorial Day OFFICES ARE CLOSED**

**m. June 1 – New Business Luncheon, TBD**

**n. June 2 – Brighton High School Graduation, 2:00 – 4:00 pm at the Maverick Center, WVC**

**o. June 10 – Business over Breakfast, City Hall Training Room**

**p. June 21 – CHBA Luncheon, City Hall Training Room**

**q. June 30 – Outdoor Living Fair, CH Recreation Center, 7500 South 2700 East**

**10. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

**11. ADJOURN**