



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, September 20, 2016**, in the Cottonwood Heights City Council Conference Room located at 2277 E Bengal Blvd, Cottonwood Heights, Utah.

- 6:00 p.m.**
1. **Public Relations Report (15:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)*
  
  2. **Public Works Report (30:00)**
    - a. Public Works update.  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week including plans for projects by UDOT.)*
    - b. Transitioning Public Works  
*(Matt Shipp, Public Works Director, will update the Council on the public works transition including plans for the new public works yard on 3000 East.)*
  
  5. **Planning and Economic Development Report (15:00)**
    - a. Planning Commission meeting of September 14, 2016  
*(Staff will report on the September 14, 2016 Planning Commission meeting.)*
    - b. Business Friendly City Award  
*(At the recent Utah League of Cities and Towns, Cottonwood Heights was one of four cities presented the Business Friendly City Award by the Governor's office)*
  
  6. **Public Safety Reports (20:00)**
    - a. Unified Fire Authority  
*(Report from Acting Chief Mike Watson on events of the week)*
      1. Report on the UFA Board Meeting – Mayor Cullimore/Chief Watson  
*(Mayor Cullimore and Chief Watson will provide an overview of the Unified Fire Authority Board meeting.)*
    - b. Police Department  
*(Report from Chief Russo on noteworthy events of the week.)*
  
  7. **City Manager/Assistant City Manager Report (45:00)**
    - a. New City Hall Report  
*(City Manager John Park, will provide the Council with a progress report on the new City Hall and the plans for the Ribbon Cutting Ceremony.)*
    - b. Review of Staff Communications  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report.)*
    - c. Policy on Public Use of the New City Hall Facilities  
*(Deputy City Manager, Bryce Haderlie, will lead a discussion about a proposed policy governing the public use of the new city hall facility.)*

8. **Mayor/City Council Reports (30:00)**
  - a. Historic Committee Meeting – Councilman Peterson  
*(Councilman Peterson will report on the recent Historic Committee meeting.)*
  - b. Salt Lake County Parks and Recreation Advisory Board – Councilman Peterson  
*(Councilman Peterson will report on the Salt Lake County Parks and Recreation Advisory Board meeting)*
  - c. Bark in the Park Event – City Council  
*(The city hosted the Bark in the Park Event at Mountview Park on Saturday, September 17, 2016. Council will discuss the success of that event.)*
  - d. Utah League of Cities and Towns 2016 Conference – City Council  
*(City Council will discuss some of the highlights of the ULCT 2016 Conference held September 14 through September 16, 2016.)*
  
9. **Calendar of Events (10:00)**

Councilmember Schedules for the next week/ 2016 Calendar

  - a. September 29 – City Hall Grand Opening & Ribbon Cutting - 4:00 pm
  - b. Oct 12 – City Council/Historic Comm. Mtg; 6:30 pm Union Cemetery
  - c. Oct 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall
  - d. Oct 28 – Monster Mash on Ice 5-7 pm CH Rec. Center
  - e. December 6 – City Employees Christmas Party
  
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
11. **ADJOURN**

*On Monday, September 19, at 2:40 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmm.utah.gov>*

DATED THIS 19<sup>th</sup> Day of September 2016

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*