



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, September 11, 2018**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
  - 2.0 **ACKNOWLEDGMENTS**
    - 2.1 **Trust Accountability Program (TAP) award – Mr. Doug Folsom**  
*(Mr. Doug Folsom, Loss Prevention Manager with the Utah Local Governments Trust will present the Trust Accountability Program (TAP) award to the city.)*
    - 2.2 **State of Recycling Presentation- Ms. Pam Roberts**  
*(Ms. Pam Roberts, Executive Director of Wasatch Front Waste and Recycling District will update the council and citizens on the current recycling efforts.)*
  - 3.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 4.0 **STANDING MONTHLY REPORTS**
    - 4.1 **Police Report – Police Lieutenant Dan Bartlett**  
*(Review of the Police Department statistics for the month of August 2018.)*
    - 4.2 **Public Works Report – Public Works Director Matt Shipp**  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)*
  - 5.0 **ACTION ITEMS**
    - 5.1 Consideration of **Ordinance 306** Granting Telecommunications Franchise to Crown Castle NG West LLC.  
*(This ordinance will grant a franchise to Crown Castle to install a fiber-optic cable telecommunications system in the city's right-of-way, which will service future "small cell" facilities authorized by SB 189 enacted by the Utah Legislature in 2018).*
    - 5.2 Consideration of **Resolution 2018-55** Appointing Bryce Haderlie as Interim City Manager.  
*(City manager John Park retired on September 5, 2018. By this resolution, the council will appoint the city's current deputy manager, Bryce Haderlie, to serve as the interim city manager for up to 90 days).*

- 5.3 Consideration of **Resolution 2018-56** Accepting Bid and Approving Construction Contract with Staker & Parson Companies for Roadway Improvements Along Park Centre Drive.

*(By this resolution, the council will accept a \$160,448 bid and award a contract to Staker & Parson Companies for roadway improvements along Park Centre Drive).*

- 5.4 Consideration of **Resolution 2018-57** Accepting Bid and Approving Construction Contract with Morgan Industries, Inc. d/b/a Morgan Pavement Maintenance for a 2018 Citywide Slurry Seal Project.

*(By this resolution, the council will accept a \$315,560 bid and award a contract to Morgan Industries, Inc. d/b/a Morgan Pavement Maintenance for the 2018 citywide slurry seal project).*

6.0 **CONSENT CALENDAR**

- 6.1 Approval of the City Council Work Session minutes for August 21, 2018.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

**PUBLIC COMMENT PROCEDURE**

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **5:00 p.m.** on **Tuesday, September 11, 2018**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

### WORK SESSION

- 5:00 pm**
1. **Canyon School District – Ms. Nancy Tingey**  
*(Ms. Tingey will provide the city council with an update on the Brighton High School rebuild project as well as a report on the start of the school year.)*
  2. **Review of Business Meeting Agenda**  
*(Mayor Peterson will review the upcoming business meeting agenda with the city council.)*
  3. **Public Relations Report - Dan Metcalf**  
*(Public Relations Specialist Dan Metcalf will provide Cottonwood Heights media reports with Staff follow-up, where needed.)*
  4. **City Council and Staff Reports**  
*(Each week city council and staff provide informational reports from attended meetings and each department to allow for a method of keeping up on the day-to-day activities of the city. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made.)*
    - a. **Matt Shipp, Public Works Director** – Discussion and Council input on bicycle lane options on Wasatch Blvd.
    - b. **Shane Topham, City Attorney and Chief Robby Russo, Police Chief** – Discussion and Council input on alcohol regulations and use on city owned properties.
    - c. **Bryce Haderlie, Interim City Manager** – Discussion on purchasing policy and RFP standards.
- ± 8:00 p.m.**
5. **Citizen Comments from City Council Business Meeting**  
*(The city council will discuss public comments of the preceding business meeting and how citizen comments will be addressed.)*
  6. **Review of Calendars and Upcoming Events**  
Councilmember schedules for the next week:
    - a. September 11- City Council vote on favorite artwork for the art show
    - b. September 12-14 – All day - ULCT Annual Convention
    - c. September 15 – 10:00 a.m. – Bark in the Park, Mountview Park

- d. Sept. 25 – Yoder Environmental Sustainability - Sustainability presentation
- e. October 2 – 5 p.m. – Historic Committee Dinner – Spencer Pond’s Bridge

7. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

8. **ADJOURN**

*On Monday, September 10, 2018 at 4:45 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City’s website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 10<sup>th</sup> day of September 2018*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*