



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:30 p.m.**, or soon thereafter, on **Tuesday, December 18, 2018**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

### WORK SESSION

- 5:30 pm
1. **Public Relations Report - Dan Metcalf**  
*(Public Relations Specialist Dan Metcalf will provide Cottonwood Heights his monthly media report with Staff follow-up, where needed.)*
  2. **Review of Business Meeting Agenda – Mayor Mike Peterson**  
*(Mayor Peterson will review the upcoming business meeting agenda with the city council.)*
  3. **City Council and Staff Reports**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made.)*
    - a. **Proposed Sustainability Resolution** – City Manager Tim Tingey
  5. **Review of Calendars and Upcoming Events**  
Councilmember Schedules for the next week - 2018 Calendar:
    - a. December 24-25 City offices will be closed for the Christmas Holiday
    - b. January 1, 2019 City offices will be closed for the New Year
    - c. January 9 – 8 am – CHBA Cottonwood Connects Social
    - d. January 28 – 7:30 pm – Masterworks Concerts – Butler Middle School
    - e. February 12 – 5 pm till 7 pm – Death by Chocolate at City Hall
    - f. April 22 – 7:30 pm – Masterworks Concerts – Butler Middle School
  6. **ADJOURN CITY COUNCIL WORK SESSION**



## COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Notice is hereby given that the **Cottonwood Heights Community Development and Renewal Agency** will hold a **Work Session** beginning at **6:15 p.m.** on **Tuesday, November 27, 2018** at the Cottonwood Heights City Council Work Room located at 2277 East Bengal Blvd. Cottonwood Heights, Utah.

6:15 p.m. 1.0 **WELCOME**

2.0 **DISCUSSION ITEMS**

2.1 **Proposed Second Amendment to the Project Area Plan and Proposed Amended Project Area Budget for the Canyon Centre Community Development Area.**

*(The board will discuss the proposed second amendment to the project area plan, and the proposed amended project area budget, for the Canyon Centre CDA which have been finalized and put out for public review during the statutory 30-day noticing period leading up to the required public hearing scheduled for 18 December 2018. The agency's financial advisor, Jason Burningham, will be available to explain the proposed changes to the current plan and budget and to answer any questions from the board).*

2.2 **Status of Canyon Centre Development Agreement and Other Documentation.**

*(Agency CEO Tim Tingey, assisted by agency attorney Shane Topham and agency financial advisor Jason Burningham, will lead a discussion of the status of the development agreement and other proposed documentation for the Canyon Centre CDA, including the action items that will be considered by the board at its 18 December 2018 meeting).*

3.0 **ADJOURN CDRA WORK SESSION**



## COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Notice is hereby given that the **Cottonwood Heights Community Development and Renewal Agency** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, December 18, 2018** at the Cottonwood Heights City Council Chambers located at 2277 East Bengal Blvd. Cottonwood Heights, Utah.

7:00 p.m. 1.0 **WELCOME**

2.0 **PUBLIC HEARING**

2.1 **The Board will accept to public comments on the proposed Second Amendment to the Project Area Plan and Proposed Amended Project Area Budget for the Canyon Centre Community Development Area.**

*(The board will open the meeting to public comments on the proposed second amendment to the project area plan, and the proposed amended project area budget, for the Canyon Centre CDA. The agency's financial advisor, Jason Burningham, will preface the public hearing by explaining the proposed changes to the current plan and budget).*

3.0 **ACTION ITEMS**

3.1 Consideration of **Resolution 2018-08** Approving Amendments to the Project Area Plan and the Project Area Budget for the Canyon Centre Community Development Area (CDA).

*(By this resolution, the Agency's board will approve the proposed 2nd amended project area plan and amended project area budget for the Canyon Centre CDA).*

3.2 Consideration of **Resolution 2018-09** Approving and Ratifying Amendments to Interlocal Agreements with Various Taxing Entities Concerning the Canyon Centre CDA.

*(By this resolution, the board will again approve and ratify the Agency's entry into amendments with various taxing entities concerning the Canyon Centre CDA, the main purposes of which are to change the valuation year and the trigger date for purposes of the tax increment computation for the project).*

3.3 Consideration of **Resolution 2018-10** Approving Amendment No. 1 to the Interlocal Agreement for Salt Lake County's Provision of \$7.75 Million in Funding for the Canyon Centre CDA.

*(SLCo has agreed to increase its funding of the public improvements contemplated for the Canyon Centre CDA from \$6 Million to \$7.75 Million. By this resolution, the board will approve the Agency's entry into that amendment agreement).*

3.4 Consideration of **Resolution 2018-11** Approving the form of the Development Agreement and its Related Documents for the Canyon Centre CDA.

*(By this resolution, the board will again approve the form of the Development Agreement (and the other documents contemplated by it) for the Canyon Centre CDA).*

3.5 Approval of December 18, 2018 Minutes

*(The agency's board will approve the minutes of their December 18, 2018 meeting through the following process. The recorder will prepare the minutes and email them to each member. The members will have five days to review the minutes and provide any changes to the recorder. If, after five days there are no changes, the minutes will stand approved.)*

4.0 **ADJOURN CDRA BUSINESS MEETING**



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:30 p.m.**, or soon thereafter, on **Tuesday, December 18, 2018**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:30 p.m.**
- 1.0 **WELCOME/PLEDGE**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 3.0 **PUBLIC COMMENTS**
  - 3.1 **PDD-18-001 – 6784 S 1300 E (Walsh Property) Rezone & Development Plan** – Introduction by Community and Economic Development Director Michael Johnson and Applicant.
  - 4.0 **STANDING MONTHLY REPORTS**
  - 4.1 **Comprehensive Annual Financial Report (CAFR) – Finance Director Scott Jurges and City Treasurer Dave Muir**  
*(Finance Director Scott Jurges and City Treasurer Dave Muir will report the city's Comprehensive Annual Financial Report for fiscal year 2017-2018).*
  - 4.0 **ACTION ITEMS**
  - 4.1 Consideration of **Ordinance 311** Approving the 2nd Amendment Project Area Plan for the Canyon Centre CDA.  
*(By statute, for an amendment to a project area plan to be effective, it must also be approved by ordinance by the city council. This ordinance will meet that requirement for the 2nd amended project area plan for the Canyon Centre CDA).*
  - 4.2 Consideration of **Ordinance 312** Adopting a Schedule for the 2019 Regular Meetings of City's Public Bodies.  
*(This ordinance will fulfill the statutory requirement for an annual meeting schedule of the city's public bodies).*
  - 4.3 Consideration of **Resolution 2018-73** Authorizing the Salt Lake County Housing Authority to Operate within Cottonwood Heights.  
*(By this resolution, the council will authorize the SLCo Housing Authority to operate within the city's boundaries, subject to the city's land use requirements and other rights and authorities).*
  - 4.4 Consideration of **Resolution 2018-74** Approving Appointments to the Arts Council.  
*(By this resolution, the council will advise and consent to the manager's appointments to the city's Arts Council).*

- 4.5 Consideration of **Resolution 2018-75** Approving Appointments to the Historic Committee.  
*(By this resolution, the council will advise and consent to the manager’s appointments to the city’s Historic Committee).*
- 4.6 Consideration of **Resolution 2018-76** approving a “Justice Assistance Grant” through the Utah Commission on Criminal and Juvenile Justice.  
*(By this resolution, the council will approve the city’s entry into a grant agreement and related documents for a “Justice Assistance Grant” administered by the Utah Commission on Criminal and Juvenile Justice).*
- 4.7 Consideration of **Resolution 2018-77** Authorizing Participation in the Municipal Alternate Voting Methods Pilot Project.  
*(HB 35 enacted in the 2018 general session of the Utah Legislature authorizes participation in a pilot project for “ranked choice voting.” By this resolution, the city council will approve the city’s participation in that pilot program during its 2019 municipal elections).*
- 5.0 **CONSENT CALENDAR**
- 5.1 Approval of the City Council Meeting Minutes of December 13, 2018.
- 6.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Monday, December 17, 2018 at 4:20 p.m. a copy of the foregoing notices (Work Session, CDRA and Business Meeting) was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City’s website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pnn.utah.gov>*

DATED THIS 17<sup>th</sup> day of December 2018

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*