



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, April 18, 2017**, in the Cottonwood Heights City Council Work Room at 2277 E Bengal Blvd, Cottonwood Heights, Utah.

- 6:00 p.m.**
- 1. Canyons School District (20:00)**
(Monthly Presentation by Ms. Amber Shill with Canyons School District.)

 - 2. Easter Teen Night & Easter Egg Hunt at Butler Park (15:00)**
(Ann Eatchel, Events Coordinator, will report on the April 14th Easter Teen Night at the Recreation Center and the April 15th Easter Egg Hunt at Butler Park.)

 - 3. Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)

 - 4. Planning and Economic Development Report (60:00)**
 - a. Planning Commission meeting of April 19th, 2017
(Staff will report on the upcoming Planning Commission meeting.)
 - b. Board of Adjustment meeting of April 13th, 2017
(Staff will report on the recent Board of Adjustment meeting.)
 - c. Administrative Hearing of April 19th
(Staff will report on the upcoming Administrative Hearing meeting to consider two conditional use permits; one for a wall height extension and another for a home occupation at Twin Lake Cir.)
 - d. Architectural Review Commission of April 26th.
(Staff will report on the upcoming Architectural Review Commission meeting.)

 - 5. Public Works Report (20:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.)
 - a. UDOT Open House - High-T Intersection on Wasatch
(Matt Shipp, Public Works Director, will report on the recent open house to discuss the UDOT High-T intersection proposed at the intersection of SR210 and Wasatch Blvd.)

 - 6. Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on noteworthy events of the week)
 1. Strategic planning session for UFA – Assistant Chief Watson
(Assistant Chief Watson will discuss the UFA strategic planning sessions on May 22 and 23rd.)
 2. Report on the UFA Board Meeting – Mayor Cullimore/Assist. Chief Watson
(Mayor Cullimore and Assistant Chief Watson will provide an overview of the Unified Fire Authority Board meeting held April 18th)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week.)

7. City Manager/Assistant City Manager Report (20:00)

a. City Hall Report

(City Manager, John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)

b. Review of Staff Communications

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)

8. Mayor/City Council Reports (20:00)

a. Historic Committee Meeting – Councilman Peterson

(Councilman Peterson will report on the recent Historic Committee meeting.)

b. Butlerville Days Committee Meeting – Councilman Peterson

(Councilman Peterson will report on the recent Butlerville Days Committee meeting)

c. Valley Emergency Communications Center (VECC) Trustee’s Meeting – Councilman Shelton

(Councilman Shelton will report on the recent VECC Board of Trustee’s meeting.)

9. Calendar of Events (10:00)

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No Scheduled Council Mtg:** May 30, July 4, Oct 31, Dec 5 & 26
- b. April 20 - 5:30 p.m.-7 p.m. - Business Boot Camp: *Photography for Business*
- c. April 22 – 9 a.m. to 11 a.m. – Great Shake Out Emergency Prep Exercise
- d. April 25 – 9:30 a.m. - Big Cottonwood Canyon Presentation UofU
- e. June 1st to 7th - Candidacy filing period – Mayor, Districts 3 & 4
- f. July 21st and 22nd – Butlerville Days
- g. July 27th through 29th, July 31st; also, August 4th and 5th – CH Arts Council Presents “Annie”.
- h. August 15th – Primary Election Day
- i. August 29th – YCC Dinner with Mayor
- j. November 7th – Election Day
- k. December 5th – City Employees Christmas Party

10. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

11. ADJOURN

On Monday, April 17, 2017 at 2:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City’s website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 17th Day of April 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)