



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session at 6:00 p.m. on Tuesday, May 2, 2017**, in the Cottonwood Heights City Council Work Room at 2277 E Bengal Blvd, Cottonwood Heights, Utah.

**6:00 p.m.**

**1. Public Relations Report (15:00)**

*(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)*

**2. Finance Department Report (30:00)**

*(Dean Lundell, Finance Director will present and discuss the proposed, tentative 2017-18 budget for the Capital Improvement Projects)*

**3. Planning and Economic Development Report (60:00)**

**a. Planning Commission meeting of May 3, 2017**

*(Brian Berndt, Director of Community and Economic Development, will report on the upcoming Planning Commission meeting.)*

**b. Architectural Review Commission of April 26<sup>th</sup>.**

*(Brian Berndt, Director of Community and Economic Development will report on the Architectural Review Commission meeting.)*

**c. Supplementary and Qualifying Regulations, Chapter 19.76.**

*(Brian Berndt, Director of Community and Economic Development will lead a discussion on proposed changes to the zoning code.)*

**4. Public Works Report (20:00)**

*(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.)*

**a. Community Assistance Visit.**

*(Staff will report on a recent Community Assistance Visit conducted by FEMA concerning our effectiveness in our implementation of flood plain management regulations.)*

**5. Public Safety Reports (20:00)**

**a. Unified Fire Authority**

*(Report from Assistant Chief Mike Watson on noteworthy events of the week)*

**b. Police Department**

*(Report from Chief Russo on noteworthy events of the week.)*

**1. Report on Citizens Academy Graduation**

*(Chief Robby Russo will report on the Police Citizen's Academy graduation held on April 26)*

**6. City Manager/Assistant City Manager Report (20:00)**

**a. City Hall Report**

*(City Manager, John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)*

**b. Review of Staff Communications**

*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at*

[www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)

## 7. Mayor/City Council Reports (30:00)

### a. CH2 Meeting – Councilman Bracken

(Councilman Bracken will report on the recent meeting with the Cottonwood Heights Rec. District held on Wed. April 26th.)

### b. Conference of Mayors – Mayor Cullimore

(Mayor Cullimore will report on the Conference of Mayors meeting held April 27, 2017)

### c. Salt Lake County Urban County Mayor’s Meeting - Mayor Cullimore

(Mayor Cullimore will report on his participation in the SLCUCM meeting held April 27, 2017 at which the Mayor’s reviewed and approved the 2017-18 One year HUD Action plan.)

## 8. Calendar of Events (10:00)

Councilmember Schedules for the next week / 2017 Calendar:

- a. **No Scheduled Council Mtg:** May 30, July 4, Oct 31, Dec 5 & 26
- b. June 1st to 7<sup>th</sup> - Candidacy filing period – Mayor, Districts 3 & 4
- c. July 21st and 22nd – Butlerville Days
- d. July 27<sup>th</sup> through 29<sup>th</sup>, July 31<sup>st</sup>; also, August 4<sup>th</sup> and 5<sup>th</sup> – CH Arts Council Presents “Annie”.
- e. August 15th – Primary Election Day
- f. August 29th – YCC Dinner with Mayor
- g. November 7th – Election Day
- h. December 5th – City Employees Christmas Party

## 9. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

## 10. ADJOURN

*On Monday, May 1, 2017 at 2:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City’s website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 1<sup>th</sup> Day of May, 2017

Bryce Haderlie, Assistant City Manager

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*