



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 7, 2014**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah.

- 6:00 p.m.**
1. **Public Relations Report (10:00)**
    - a. Media Coverage  
*(Public Relations Specialist Stephanie Dickey will provide a report on media coverage of city events.)*
    - b. Valley Journal  
*(A review of the upcoming articles for future editions.)*
    - c. Website Analytics  
*(Public Relations Specialist Stephanie Dickey will report on City website statistics for the month of December)*
  
  2. **Public Works Report (60:00)**
    - a. Snow Removal
      1. Report from TerraCare Regarding Planned Improvements  
*(TerraCare representatives will report on their revised strategic plans for snow removal in the city)*
      2. Snow Removal on Sidewalks and Trails  
*(Public Works Director, Mike Allen, will discuss with the Council the current status of snow removal on sidewalks and trails by the city)*
    - b. Pothole Patching and Crack Sealing  
*(Public Works Director, Mike Allen, will discuss the city's plan for addressing potholes and crack sealing)*
  
  3. **Planning Department Report (30:00)**
    - a. Development Activity Report  
*(Staff will discuss active development files with the Council by District.)*
    - b. 1/8 Architectural Review Commission and 1/15 Planning Commission Meetings  
*(Staff will update the Council on these meetings and the agenda items planned for those meetings.)*
    - c. BYU Fort Union Graduate Study  
*(BYU has completed their study, focus group roundtables and have sent their finding for the city to review and implement. Staff is seeking direction in how the Council wants to utilize this information.)*
  
  4. **Public Safety Reports (20:00)**
    - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week.)*
    - b. Police Department  
*(Report from Chief Russo on noteworthy events of the week.)*
      1. Holiday Activity Review  
*(Chief Russo will review efforts of the police department during the holidays.)*
  
  5. **City Manager/Deputy City Manager Report (30:00)**
    - a. Granite Oaks Annexation  
*(The City received a petition from the Granite Oaks area south of the city to annex into Cottonwood Heights. Deputy City Manager Linda Dunlavy will provide an update and review a timeline of the annexation with the Council)*

b. **Valley Emergency Communications Center Trustee's Meeting**  
*(City Manager, John Park, will report on the proceedings of the VECC Board of Trustee's meeting held December 18, 2013)*

6. **Mayor/City Council Reports (40:00)**

a. **Review of Legislative Breakfast Meeting**  
*(On January 7, 2014, the City Council met with State Senators and Representatives representing Cottonwood Heights to discuss the upcoming Legislative Session. The Council will review notes from that meeting and discuss any future follow up)*

7. **Calendar of Events (10:00)**

- a. Councilmember Schedules for the next week
- b. 2014 Calendar
- d. City Offices Closed for Martin Luther King Day – January 20
- e. Volunteer Appreciation Dinner – January 25 @ 6:00 pm – Heritage Gardens
- f. Elected Officials Day at the Legislature – January 29<sup>th</sup>
- g. City Council Retreat – February 4<sup>th</sup>
- h. City Offices Closed for Presidents Days – February 17
- i. ULCT Spring Conference – April 9-11, 2014

8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

9. **ADJOURN**

*On Monday, January 6, 2014, at 2:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 6<sup>th</sup> DAY OF JANUARY 2014

Kory Solorio, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ksolorio@ch.utah.gov](mailto:ksolorio@ch.utah.gov). Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights City Recorder (801)944-7020. We would appreciate notification two working days prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711*