



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, October 22, 2013**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

7:00 p.m. 1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

2.0 CITIZEN COMMENTS

(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits may be submitted in writing. To have written comments viewed by the City Council prior to the meeting please submit comments to the City Recorder by noon the day before the meeting. Any written comments received prior to the meeting will be considered as though given at the meeting and a copy of the comments will be appended to the formal minutes.)

3.0 REPORTS/PROCLAMATIONS/RECOGNITIONS

3.1 Proclamation Declaring November Pancreatic Cancer Awareness Month

3.2 Standing Monthly Reports

1. Monthly Financial Report – Finance Director Steve Fawcett

(The finance department will provide an update on financial statements for the fiscal year ending June 30, 2013 and a report of the city budget as of September 30, 2013)

2. Unified Fire Report – Assistant Chief Mike Watson

(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of September as well as other informational items from the Unified Fire Authority)

4.0 ACTION ITEMS

4.1 Consideration of Resolution No. 2013-45 Tentatively Adopting an Amended Budget for the Period of 1 July 2013 Through 30 June 2014; Providing for Public Inspection of Such Budget; Establishing the Time and Place of Public Hearing to Consider Adoption of Such budget; and Providing for Newspaper Publications of Such Public Hearings

(As changes are made to the formal budget adopted last spring for the current fiscal year, those changes are presented as required by law for public information and comment. This Resolution will tentatively adopt those changes and establish a public hearing date to allow for public comment before finalizing the adoption of the amended budget.)

4.2 Consideration of Resolution No. 2013-46 Approving Entry into an Interlocal Cooperation Agreement with Salt Lake County for Public Works Service

(This resolution will approve the city's entry into an interlocal with SLCO to provide facilities for storage and loading of road salt during the winter months.)

4.3 Consideration of Ordinance No. 211 Adopting the Annual Meeting Schedule for 2014

(The city is required to adopt and publish an annual meeting schedule each year. This ordinance meets that requirement for calendar year 2014)

4.4 Consideration of **Ordinance No. 212-A** Approving a Re-zone of Properties Located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and Amending the Zoning Map

(The City will consider taking action to approve a re-zone of properties located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and Amending the Zoning Map consistent with the city's amended General Plan and recommendations from the city's Planning Commission)

4.5 Consideration of **Ordinance No. 212-D** Denying a Re-zone of Properties Located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and Amending the Zoning Map

(The City will consider taking action to deny a re-zone of properties located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and amend the zoning map consistent with the city's amended General Plan and recommendations from the city's Planning Commission)

5.0 **CONSENT CALENDAR**

Approval of Minutes for September 10, 2013

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, October 21, 2013, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 21ST DAY OF OCTOBER 2013

Kory Solorio, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday October 22, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 5:30 p.m.** 1. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
- 6:00 p.m.** 2. **Salt Lake County Parks and Recreation Needs Assessment Survey – Michele Nekota, Director (30:00)**
(SLCO Parks and Recreation will present results from the SLCO Parks and Recreation Needs Assessment Survey.)
- 6:30 p.m.** 3. **Big Cottonwood Marathon (15:00)**
(Lane Brooks, Kevin Brooks and Josh Rohatinsky will review the Big Cottonwood Marathon held September 14.)
4. **Review of Business Meeting Agenda (10:00)**
5. **Public Relations Report (10:00)**
a. Media Coverage
(Public Relations Specialist Stephanie Dickie will provide a report on media coverage of city events.)
b. Valley Journal
(A review of the upcoming articles for future editions.)
6. **Public Works Report (15:00)**
a. Public Works Transition
(City Manager, John Park, and Bill Winfield from TerraCare will provide the Council with a report regarding the transitioning of Public Works from the County to TerraCare.)
b. Misc. Project report
(Public Works Director, Mike Allen, will report on miscellaneous projects in process before winter including traffic calming, road work and sidewalk projects.)
7. **Planning Report (20:00)**
a. October 16th Planning Commission Meeting
(Staff will update the Council on the items discussed with the Planning Commission.)
b. BYU Focus Group
(Staff has been working with BYU to assess the Fort Union corridor and part of this exercise was to engage focus groups into that discussion. Staff will report on the October 17th focus group discussions.)
8. **Public Safety Report (20:00)**
a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week.)

b. Police Department

(Report from Assistant Chief Brenneman on noteworthy events of the week.)

9. **City Manager/Deputy City Manager Report (20:00)**

a. Emergency Management

(City Manager John Park will report on the emergency management table top exercise held October 16.)

b. Wasatch Boulevard Park and Ride

(City Manager John Park will report on a meeting with Salt Lake County regarding the Wasatch Blvd. park and ride.)

10. **Mayor/City Council Reports (30:00)**

a. Youth City Council – Councilman Bracken

(Councilman Bracken will report on the Youth City Council recent activities.)

b. Cottonwood Heights Parks and Recreation Meeting – Councilman Bracken

(Councilman Bracken will report on the monthly coordination meeting with Cottonwood Heights and Cottonwood Heights Parks and Recreation Service Area.)

c. Valley Emergency Communications Center – Councilman Shelton

(Councilman Shelton will report on the recent Valley Emergency Communications meeting.)

d. Jordan River Commission Meeting – Councilman Tyler

(Councilman Tyler will report on the recent Jordan River Commission meeting.)

e. Utah League of Cities and Towns Legislative Policy Committee Meeting – Councilman Tyler

(Councilman Tyler will report on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.)

11. **Calendar of Events (20:00)**

a. Councilmember Schedules for the next week

b. Meet the Artist Night – October 24 @ 7:00-9:00 pm – Whitmore Library

c. Monster Mash Event – October 25 CH Rec Center

d. University of Utah Design Study Discussion – October 28 – U campus Bailey Hall

e. Youth City Council Dinner – October 29 @ 5:00 pm – Training Room

f. General Election – November 5 (Ballots mailed October 4) – **No City Council Meeting**

g. Big Cottonwood Canyon Trail Historical Marker Unveiling – November 13 – 3:00 pm

h. Thanksgiving 5K – November 28 @ 9:00 – 10:30 am

i. City Offices Closed for Thanksgiving holiday – November 28 & 29

j. Arts Council – Music Fest – December 7 - Butler Middle School

k. City Christmas Party – December 10th

l. City Offices Closed for Christmas holiday – December 25th

m. City Offices Closed for New Year's holiday - January 1

11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

12. **ADJOURN**