

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, MAY 27, 2014 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

**Members Present:** Mayor Kelvyn Cullimore, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Tee Tyler

**Staff Present:** Deputy City Manager Linda Dunlavy, City Attorney Shane Topham, Public Relations Specialist Stephanie Dickey, Community and Economic Development Director Brian Berndt, Finance Director Steve Fawcett, Police Chief Robby Russo, Assistant Fire Chief Mike Watson

**Excused:** Councilman Mike Peterson, Public Works Director Mike Allen

**Others Present:** Sherry Sorensen

1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Mayor Cullimore.

1.3 Mayor Cullimore reported on a recent trip to Washington D.C. where he and his wife visited various memorials. He indicated that during the Civil War 650,000 lives were lost. In World War II 420,000 lives were lost, the Korean War resulted in 58,000 death, and there were 55,000 casualties in Vietnam. Casualties of the Gulf War were much lower. He remarked that hundreds of thousands have lost their lives for our freedoms. The figures shared did not include the hundreds of thousands wounded in all of the wars that have taken place. Families and individuals were all impacted. The Mayor commented that often we take our freedoms for granted and don't recognize the tremendous sacrifices that went into establishing our country and maintaining our freedom. Even today we have soldiers on the front lines both in foreign lands and at home. He remarked that Memorial Day was a good opportunity to pause and reflect on the sacrifices made. As a City he would like to see more focus on recognizing veterans.

2.0 **CITIZEN COMMENTS**

2.1 There were no citizen comments.

3.0 **PUBLIC HEARINGS**

3.1 **Public Hearing to Receive Input on (a) the Proposed Amended Budget for Cottonwood Heights for the Period of 1 July 2013 through 30 June 2014; and (b) the Proposed Budget for Cottonwood Heights for the Period of 1 July 2014 through 30 June 2015**

3.1.1 Mayor Cullimore reported that at the end of each year the City is required to do an amended budget to ensure that the budget totals are as accurate as possible. The proposed budget for the next fiscal year is a tentative budget that was adopted two weeks ago and posted for the public to review. Tonight a public hearing will be held for citizens to comment on what has been published for their review.

3.1.2 Mayor Cullimore opened the public hearing.

3.1.3 Mayor Cullimore reported the tentative budget adopted two weeks ago contained the best information available at the time. During the intervening two-week period, changes have been made that will improve the final version of the budget significantly. The budget will be on the June 17 agenda for final adoption. The City expects to receive the certified tax rate from the State by June 8.

3.1.4 There were no public comments. The public hearing was closed.

#### 4.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**

##### 4.1 **Standing Monthly/Quarterly Reports**

###### **Monthly Financial Report**

Finance Director, Steve Fawcett, presented the monthly financial report for April. He stated that all terms and observations made previously are occurring as predicted. It was reported that the City received the monthly sales tax data, which is up by approximately \$21,000 this year over last. It includes revenue received for the month compared to the same month the previous year. Staff is confident that the fiscal year will end with sales tax revenue of approximately \$5,170,000, which represents over 3% in real growth over the prior year. The hope is that the trend will continue since increases were included in the budget projections for next year. All other revenues and expenditures appear to be coming in as planned.

Mayor Cullimore asked for clarification that the Amended Budget column reflects the proposed amendments as published two weeks ago.

Mr. Fawcett clarified that they do not include the proposed amendments that were presented for approval for the fiscal year. The proposed amended budget adjustments will occur during the month of June when they are approved. The April and May reporting will not include the third budget amendment items. He does not foresee any departments exceeding budget. The budget amendment, however, should address any anticipated overruns. Mr. Fawcett referenced page 11 and stated that the fiscal year budgets were modified to ensure that each activity accurately reflects the expenditures associated with the activity. For those where no expenditure is expected, the activity was eliminated. The chart is up-to-date and reflects current activity.

##### 4.2.1 **Unified Fire Report**

Assistant Fire Chief, Mike Watson, presented the Unified Fire Report for the month of April. He stated that in terms of call volume Station 110 came in 2<sup>nd</sup> and Station 116 came in 18<sup>th</sup> overall among all UFA stations. Combined calls for both stations were up dramatically. Fire call data over the last five years was presented as a comparison. Fire calls are at average levels, however, medical call volume are up significantly with an increase of 61 calls from April 2013. In looking at trends and averages, the City is down in terms of ambulance transports. Data for April medical calls by type was presented.

Station 110 had 183 total calls with 94 Advanced Life Support (ALS) calls resulting in 54 transports; and 89 Basic Life Support (BLS) calls resulting in 9 transports. Station 116 had 46 total calls with 25 Advanced Life Support (ALS) calls resulting in 2 transports; and 21 Basic Life Support (BLS) calls with no transports resulting. The year ended with a total of 770 fire calls and 2,395 medical calls.

Chief Watson announced that UFA will be receiving two new transport engines that are expected to be in service in July or August. Transport engines are designed to function as not only a fire engine, but also a medical transport unit. By doing this we can eliminate the expense of a separate ambulance. It is proposed that one of the two new transport engines be placed at Station 116. He recommends that the transport engines be run for one year and then call data reassessed. Chief Watson suggests that transport engines be placed at stations where they are four-handed and run tandem like Station 116.

Mayor Cullimore voiced his support.

Chief Watson stated that the transport engine is a Type 1 engine that is typical fire engine that normally responds to fire and medical calls; however, it has an ambulance as well. It prevents two separate apparatus from being used to respond to a medical call and transport.

Mayor Cullimore stated that the downside is that when it is used as an ambulance the engine aspect is taken offline.

It was recommended that time be set aside for the Council to view and inspect the new equipment.

Chief Watson offered to bring the apparatus to a future City Council Meeting.

The customer service report included stations tours for scout troops, training exercises, ride alongs, and participation in water rescue training. The safety message pertained to general fire and waterway safety. Anticipated fire hazards for the summer were identified. Chief Watson stated that even though it has been a wet spring, the grasses and brush will dry up and create fire hazards. The State will issue general messages later in the season pertaining to fireworks and open fires. The Council, however, has the authority to adopt ordinances and make announcements on behalf of the municipality as they see fit.

## 5.0 ACTION ITEMS

### 5.1 Consideration of Resolution No. 2014-26, a Resolution Approving Entry into an Interlocal Agreement with Salt Lake County for LiDAR Elevation Data

5.1.1 Mayor Cullimore stated that the above resolution pertains to an interlocal agreement with Salt Lake County that approves use of their aerial photos and participation in the creating aerial photos, which are valuable to the City.

5.1.2 **MOTION:** Councilman Bracken moved to approve Resolution No. 2014-26. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

### 5.2 Consideration of Resolution No. 2014-27, a Resolution Approving an Agreement with UDOT for Preconstruction Engineering Services

5.2.1 Mayor Cullimore explained the proposed resolution is a contract with UDOT and stated that it will result in a financial impact of approximately \$300,000. It represents the City's portion of the project at the intersection of Fort Union Boulevard and Highland Drive. The resolution approves the preliminary engineering services for the project, which will ultimately help the Council determine what will occur at that intersection.

5.2.2 **MOTION:** Councilman Tyler moved to approve Resolution 2014-27. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.

6.0 **CONSENT CALENDAR**

6.1 **Approval of Minutes of May 6, 2014**

6.1.1 The minutes of May 6, 2014, stood approved.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

7.1 **MOTION:** Councilman Bracken moved to adjourn and reconvene the work meeting. The motion was seconded by Councilman Tyler and passed unanimously on a voice vote. The business meeting adjourned at 7:31 p.m.

Minutes approved: 06/24/2014