

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD
TUESDAY, JANUARY 12, 2016, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CHAMBERS**

Members Present: Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Recorder Linda Dunlavy, City Manager John Park, Community and Economic Development Director Brian Berndt, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, Finance Director Dean Lundell, Public Works Director Mike Allen, Public Relations Specialist Dan Metcalf, Police Chief Robby Russo, Police Support Supervisor Sheila Jennings, City Treasurer Dave Muir

Excused: Mayor Kelvyn Cullimore, Councilman Scott Bracken

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 In the absence of Mayor Cullimore and Mayor Pro Tem Bracken, Councilman Tee Tyler called the meeting to order at 7:00 p.m. and welcomed those attending. He reported that Mayor Cullimore and Mayor Pro Tem Bracken were out of town and excused.

1.2 Councilman Shelton led the Pledge of Allegiance.

2.0 CITIZEN COMMENTS

2.1 There were no citizen comments.

3.0 REPORTS

Standing Monthly Reports.

3.1 Police Report

3.1.1 Police Support Supervisor Sheila Jennings presented the report for the month of December. She noted that there was a decrease in both 911 and on-view calls. Priority 1 calls were down and Priority 2 and Priority 3 totals were similar to the November level. Council District 1 received 239 calls, District 2 received 96, District 3 received 122, and District 4 received 91.

The overall crime view included 2 robberies, 4 stolen vehicles, and 20 assaults, three of which were on police officers. Twenty-seven guns were taken into evidence. There were 82 adult arrests and 12 juvenile arrests, six of which were weapon offenses. Traffic citations were down, but there were 76 crashes, ten of which had injuries.

The full report can be found on the City's webpage at www.ch.utah.gov.

3.2 **Public Works Report**

- 3.2.1 Public Works Director Mike Allen presented the monthly report for December noting that staff has been busy with snow plowing and asphalt maintenance. The Bengal Boulevard project still requires several sweeps to position the conduit before Rocky Mountain Power can continue their work. Items on the punch list will be taken care of in the spring.

In addition, the Fort Union/Highland Drive intersection project agreements have been signed and returned. The city still needs to meet with Rocky Mountain Power to determine where they are in terms of the design.

The full report can be found on the City's webpage at www.ch.utah.gov.

4.0 **ACTION ITEMS**

4.1 **Consideration of Resolution No. 2016-01 Ratifying the Election of a Mayor Pro Tempore.**

- 4.1.1 Councilman Tyler explained that the proposed resolution will ratify the results of the election of Councilman Bracken as the City's Mayor Pro Tempore for 2016 - 2018.

- 4.1.2 **MOTION:** Councilman Shelton moved to approve Resolution No. 2016-01. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye. The motion passed unanimously.

4.2 **Consideration of Resolution No. 2016-02 Tentatively Adopting an Amended Budget for the Period of 1 July 2015 Through 30 June 2015; Providing for Public Inspection of Such Budget; Establishing the Time and Place of Public Hearing to Consider Adoption of Such Budget; and Providing for Newspaper Publications of Such Public Hearing.**

- 4.2.1 Councilman Tyler said that the proposed resolution will adopt a tentative budget for the period of July 1, 2015 through June 30, 2016.

- 4.2.2 Finance Director Dean Lundell explained that the proposed budget amendment includes the following: Capital Projects – these are projects that have not been completed and will be carried forward to the next year including ADA ramps, Fort Union Blvd./Highland Drive intersection, public works site, Bengal Blvd. and traffic adaptive control project. New Capital Projects – the HAWK cross walk and the Wasatch Blvd. Park and Ride were not included in the opening of the 2016 budget, but they are scheduled to begin this year. Arts Council – the City received \$26,000 in grants from Salt Lake County's ZAP programs; unspent funds are carried forward to future periods on an aggregate basis. Other – Grants were received by the Youth City Council and the Police Department and will be added.

4.2.3 **MOTION:** Councilman Shelton moved to approve Resolution No. 2016-02. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye. The motion passed unanimously.

4.3 **Consideration of Resolution No. 2016-03 Declaring Police K-9 “Chip” Surplus and Authorizing Sale to Thom Daugherty for Nominal Value.**

4.3.1 Councilman Tyler explained that the proposed resolution declares Police K-9 “Chip” as no longer serviceable, and is no longer considered an asset to the city.

4.3.2 Police Chief Robby Russo stated that the average working life of a police dog is seven to eight years and Chip has been showing signs of fatigue and inability to perform. When a K-9 is retired the City allows the handler to purchase the dog at a nominal fee. The retirement coincides with the promotion of his handler, Thom Daugherty, to Sergeant, and Sgt. Daugherty would like to purchase Chip. He noted that the dog has no more value as an asset to the City and he recommended approval of the proposed resolution.

4.3.3 **MOTION:** Councilman Peterson moved to approve Resolution Number 2016-03. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye. The motion passed unanimously.

4.4 **Consideration of Resolution No. 2016-04 Approving the Disposal of Evidence and the Auction of Evidence.**

4.4.1 Councilman Tyler noted that the proposed resolution approves the disposal of evidentiary items.

4.4.2 Chief Russo stated that evidentiary items must follow a process to be released, which includes approval by the City Council and legal noticing of the disposal of evidence and unclaimed property. He noted that the items listed for the City’s approval for disposal are consistent with the policy.

4.4.3 **MOTION:** Councilman Shelton moved to approve Resolution Number 2016-04. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye. The motion passed unanimously.

5.0 CONSENT CALENDAR

5.1 Approval of Minutes for October 13 and 27; November 10 and 24; and December 8, 2015.

5.2 The minutes stood approved.

6.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250

6.1 MOTION: Councilman Shelton moved to adjourn the Business Meeting and reconvene the Work Session. The motion passed unanimously on a voice vote.

6.2 The Business Meeting adjourned at 7:34 p.m.

Minutes approved: 1/26/16