

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD**
2 **TUESDAY, JANUARY 12, 2016 AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS CITY**
3 **COUNCIL CONFERENCE ROOM LOCATED AT 1265 EAST FORT UNION**
4 **BOULEVARD, SUITE 250, COTTONWOOD HEIGHTS, UTAH**
5

6 **Members Present:** Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler
7

8 **Staff Present:** Community and Economic Development Director Brian Berndt, Assistant City
9 Manager Bryce Haderlie, Assistant Fire Chief Mike Watson, Finance Director
10 Dean Lundell, Police Chief Robby Russo, Public Works Director Mike Allen,
11 Public Relations Specialist Dan Metcalf, City Recorder Linda Dunlavy
12

13 **Excused:** Councilman Scott Bracken and Mayor Cullimore
14

15 **WORK SESSION**
16

17 Councilman Tee Tyler called meeting to order and welcomed those in attendance.
18

19 **1.0 School District Report**
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21 1.1 Canyons School District Representative, Nancy Tingey, gave a report on the current
22 happenings with the school district. She presented District calendar information for the
23 upcoming year:
24

25 April 4th – 8th Spring Break
26 April 20th - Canyons Foundation Gayla
27 June 2nd – Graduation
28 August 24th – School Starts
29

30 1.2 The Council asked how the City could help the School District with snow removal in the
31 area. Ms. Tingey's only request was that the City help keep the snow cleared on streets
32 around Brighton High School.
33

34 1.3 Ms. Tingey mentioned awards the District had recently received. One of the awards
35 received by the Canyons District was the 6th Annual AP Honor Roll. Also, Corner Canyon
36 High School's Principal, Mary Bailey, won the High School Principal of the Year Award.
37

38 1.4 The Army All American Bowl and Simi Fehoko were mentioned. He scored the first
39 touchdown in the bowl game. Simi was a standout player at Brighton High School and one
40 of college football's top recruits nationwide.
41

42 1.5 Another event in the area was an Eagle Scout project organized by a Brighton High School
43 student. He orchestrated an event called 'Wheels on Ice' at the Recreation Center's skating
44 rink. The event was for Jordan Valley students with disabilities and was reported to be a
45 wonderful experience for all involved.
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1 **2.0 Public Relations Report.**

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3 **2.1 a. Media Coverage.**

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5 2.1.1 Public Relations Specialist, Dan Metcalf, reviewed recent media coverage of the Cottonwood
6 Heights area, which included several media clips. One clip featured the Cottonwood Height's
7 Recreation Center and its amenities. It was reported that the Recreation Center fitness options
8 have something for everyone. Mr. Metcalf showed another feature story focusing on health
9 and fitness that emphasized the need to get out and get fit in the New Year.

10
11 **2.2 b. City Newsletter.**

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13 2.2.1 Mr. Metcalf provided an update on the current newsletter and reported that all of the contents
14 for the current newsletter had been submitted. The newest issue would be eight pages. There
15 was a little less content than usual due to fewer events occurring this time of year.

16
17 2.2.2 Mr. Metcalf played City Hall's phone voice recording for those calling into City Hall after
18 hours. The voicemail message addressed snow removal issues and refers callers to the City's
19 website as a place to find additional information and to get assistance.

20
21 2.2.3 Newsletter article assignments for February were assigned to Mayor Cullimore and March
22 was Councilman Peterson.

23
24 **3.0 Public Works Report.**

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26 **3.1 a. Weekly Public Works Activity Report.**

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28 3.1.1 Public Works Director, Mike Allen, reported on the current Public Works issues taking place
29 throughout the City. The first pertained to the old streetlights in the Greenfield area that were
30 no longer being maintained by Rocky Mountain Power. Mr. Allen stated that the City
31 purchased the lights and are currently upgrading them.

32
33 3.1.2 A Snow Removal Report was given on the status of a new GPS tracking system that the snow
34 removal trucks will all be equipped with. The major advantage to the new GPS system is the
35 ability to track the City's hot spots and priority areas.

36
37 3.1.3 Councilman Tyler addressed the fiscal year snow removal budget and how the budget for the
38 year appeared to have been completely depleted. Mr. Allen responded that if the heavy snow
39 year consumes a large portion of the budget, some of the Spring projects slated to be
40 completed would be canceled to preserve the remaining budget. Mr. Allen suggested that a
41 General Fund of unused budget funds from light snow years be carried over to the heavy snow
42 years to help address budget concerns.

43
44 3.1.4 Mr. Allen reported that pothole patch work continues when there is a break in snow storms.
45 Crews were currently addressing priority areas. He informed the Council that any help the
46 community could provide in identifying troubled areas and reporting them, would help crews
47 give those areas immediate attention.

1 **4.0 Public Safety Reports.**

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3 **4.1 a. Unified Fire Authority.**

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5 4.1.1 Assistant Fire Chief, Mike Watson, reported on the status of recent software glitches and
6 stated that the problem appeared to be resolved.

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8 **4.2 b. Police Department.**

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10 4.2.1 Police Chief, Robby Russo, reviewed budgetary items and mentioned the upcoming D.A.R.E.
11 graduations taking place at Bella Vista and Ridgecrest Elementary Schools.

12

13 4.2.2 Chief Russo also indicated that one of the City's service dogs had to be put down the previous
14 week due to cancer.

15

16 4.2.3 Chief Russo reviewed the recruit status and hoped to hire six new officers in the near future.
17 There seemed to be a natural attrition of local officers due to larger cities offering more money
18 to experienced officers and enticing them to leave.

19

20 4.2.4 VECC 9-1-1 Revenues were briefly mentioned and how the funds are collected and passed
21 on.

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23 **5.0 City Manager/Assistant City Manager Report.**

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25 **5.1 a. New City Hall Construction Report.**

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27 5.1.1 City Manager, John Park, provided the Council with a report on the progress of the new City
28 Hall. He reported that construction was going forward and on schedule. There was a crane
29 on the City Hall construction site putting the steel columns, beams and trusses in place. It was
30 also mentioned that bids are being submitted to the City for the New City Hall Building.

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32 **5.2 b. Mountain Accord.**

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34 5.2.1 Mr. Park wrote a review on Mountain Accord and encouraged the Council to read it to get a
35 better idea of what is taking place. He explained that Mountain Accord had entered Phase II,
36 which included a study of the capacity of the canyons, transportation and parking. It was
37 noted that Mountain Accord plans to open an office in the Holladay area.

38

39 **5.3 c. Council of Government.**

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41 5.3.1 Mr. Park reported that he did not attend the meeting but submitted to the Council a report of
42 the Council of Government Meeting held on January 7.

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1 **6.0 Mayor/City Council Reports.**

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3 **6.1 a. Legislative Policy Committee Meeting – Councilman Tyler.**

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5 6.1.1 Councilman Tyler reported that both he and City Manager, John Park, attended the last
6 Legislative Policy Committee Meeting. Councilman Tyler attended the first part of the
7 meeting and Mr. Park attended the last part. Mr. Park expounded on the first topic addressed,
8 which was body cameras. Not much had changed in terms of the Legislature’s position but
9 the bill seemed to favor cities that lobbied for local control.

10
11 6.1.2 Proposition I was discussed and changes being proposed. The discussion moved toward
12 whether a new public vote was necessary to amend the current version of the proposition if
13 changes were approved. Land use issues were another item of discussion and how to deal
14 with them going forward.

15
16 **6.2 b. South Valley Mosquito Abatement District Meeting – Councilman Tyler.**

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18 6.2.1 Councilman Tyler reported on a recent Mosquito Abatement Meeting and identified New
19 Board Members.

20
21 6.2.2. Capital improvement projects were discussed at the meeting as well as the task of assigning
22 funds from the General Fund and earmarking money for specific capital improvement
23 projects.

24
25 **6.3 c. Association of Municipal Councils – Councilman Tyler.**

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27 6.3.1 Councilman Tyler reported on the most recent Association of Municipal Councils Meeting.
28 At the meeting, each Council Member was asked to share with the group one topic pertinent
29 to their city that may also be pertinent to others.

30
31 6.3.2. One of the topics reported was the \$190 million makeover of I-215 West side, which will
32 basically affect everyone in the Valley.

33
34 6.3.3 Another topic discussed was the County Parks and Recreation bond scheduled to disburse
35 money. It was reported that a representative from the County would be contacting the City to
36 discuss the plan for allocating the funds.

37
38 6.3.4 State and Federal rights issues regarding public lands was also discussed at the meeting.

39
40 6.3.5 Last, Councilman Tyler reported that the group was interested in an update on the Mountain
41 Accord, which was given.

42
43 **7.0 Calendar of Events.**

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45 7.1 Councilmember Schedules for the following week were as follows:

- 46
47 a. Review of 2016 Calendar of Meetings.
48 b. Councilmember Schedules for the next week/2016 Calendar.

- 1 c. Legislative Breakfast – January 14, 7:30 a.m. at Market Street Grill, 2985 East
- 2 Cottonwood Parkway.
- 3 d. Office Closed – January 18, Martin Luther King Day.
- 4 e. Volunteer Appreciation Dinner – January 23, 6:00 p.m. at Market Street Grill, 2985
- 5 East Cottonwood Parkway.
- 6 f. Local Officials Day at the Legislature.
- 7 g. UFA Year-In-Review Banquet – January 29, at Little America Hotel, 500 South Main
- 8 – Reception at 5:30 p.m. and Banquet at 7:00 p.m.
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10 **8.0 Closed Meeting to Discuss Litigation, Property Acquisition and the Character and**

11 **Professional Competence of Physical or Mental Health of an Individual.**

12

13 **8.1 MOTION:** Commissioner Peterson moved adjourn. The motion was seconded by

14 Councilman Shelton. The motion passed with the unanimous consent of the Council.

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16 **9.0 ADJOURN**

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18 9.1 The Work Session adjourned at 8:07 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*
2 *Heights City Council Work Session held Tuesday, January 12, 2016.*

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10 Teri Forbes
11 T Forbes Group
12 Minutes Secretary
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14 Minutes approved: August 22, 2017