

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, JUNE 20, 2017 AT 6:02 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Peterson, Councilman Mike Shelton, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, City Recorder Paula Melgar, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Community and Economic Development Director Brian Berndt, Finance Director Dean Lundell, Public Works Director Matt Shipp

Excused: Public Relations Specialist Dan Metcalf

*A complete Audio Recording of this meeting is available at:
<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-221/> (First part of the Work Session)
<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-223/> (Second & last part of the Work Session)*

(00:00:15) Mayor Cullimore called the meeting to order and welcomed everyone to the meeting.

1. **Community and Economic Development**

a. Final Analysis of Housing Study by GSBS – Ms. Christine Richman

(00:00:52) Ms. Richman and Community and Economic Development Director Brian Berndt, led a discussion on the updated housing plan.

A copy of the presentation is attached and incorporated to these minutes by this reference.

(00:49:50) Mayor Cullimore reviewed the Business Meeting Agenda.

(00:51:30) Mr. Brian Berndt spoke on the grant awarded to the city to finish the trail.

At 7:01 p.m. the City County interrupted the Work Session to begin the Business Meeting scheduled to start at 7:00 p.m.

At 7:23 p.m. the City County resumed the Work Session.

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-223/> (Second & last part of the Work Session)

(00:00:05) **Walk-On** by Mr. Brian Berndt on bike lanes improvements by Salt Lake County.

2. **Public Works Report**

(00:01:51) Mr. Matt Shipp, Public Works Director, reported on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.

- Signs at Recreation Center – no calls have been received.
- Public Works Yard is still moving along. Met with State on fuel tank relocation.
- Virginia Hills road issues are being worked on
- Fort Union pavement – finalize it July 5th

3. **Public Safety Reports**

a. Unified Fire Authority

(00:28:00 – Mayor and Assistant Chief Watson reported on items a. and a.1., together.)

UFA Assistant Chief Mike Watson reported on events of the week.

1. UFA Board Meeting – Mayor Cullimore/Assist. Chief Watson

Mayor Cullimore and Assistant Chief Watson provided an overview of the recent Unified Fire Authority Board meeting.

b. Police Department

(00:48:25) Chief Robby Russo reported on noteworthy events of the week.

4. **City Manager/Assistant City Manager Report**

a. City Hall Report

(01:09:32) City Manager, Mr. John Park, provided the Council with a progress report on the remaining items to complete the punch list for City Hall.

Mayor Cullimore also addressed a few items on the Staff Communications, such as the employee bbq, cameras at Mountview Park, and others.

(01:19:52) Mr. John Park Walk-On on Candidate Orientation: Mr. Park provided a brief summary of the meeting between staff and candidates.

b. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

5. Mayor/City Council Reports

a. Valley Emergency Communications Center (VECC) Trustee's Meeting - Councilman Shelton

(01:21:48) Councilman Mike Shelton and City Manager John Park, reported that this meeting was moved and he will report on it at the next Work Session.

b. LPC Meeting – Councilman Peterson and John Park, City Manager

(01:22:05) Councilman Peterson reported on the recent Butlerville Days Committee meeting.

c. Historic Committee – Councilman Peterson

(01:29:18) Councilman Peterson reported on the recent Historic Committee meeting.

d. Wasatch Front Regional Council Transcom Committee Meeting – Mayor Cullimore

(01:31:07) Mayor Cullimore reported on the Wasatch Front Regional Council Transcom Committee meeting held on June 15, 2017

(01:38:08) **Walk-On** by Mayor Cullimore on updates to City Council on issues that may come up.

(01:48:30) **Walk-On** by Mayor Cullimore on the state committee.

6. Calendar of Events

(01:58:07) Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** July 4, Oct 31, Dec 5 & 26
- b. June 23 *Movies In The Park* at Bywater Park - *Sing* (PG)
- c. July 7 *Movies In The Park* at Mountview Park - *Rogue One* (PG-13)
- d. July 13 – 6 p.m. – CHPD Neighborhood Watch Appreciation Dinner
- e. July 21 and 22 - *Butlerville Days*
- f. July 21 *Movies In The Park* at Butler Park - *Finding Dory* (PG)
- g. July 27-29, July 31, August 4-5 - CH Arts Council Presents 'Annie'.
- h. Aug. 14 – Noon - Luncheon w/ Principals and *Teachers of the Year*
- i. August 15 - Primary Election Day
- j. August 24 - 5:30 pm - *Social Media - FREE Boot Camp Workshop*
- k. August 29 - *YCC Dinner with Mayor*
- l. Sept. 14 - 5:30 pm - *Business Licensing - FREE Boot Camp Workshop*
- m. September 16 - 10 am – 2pm - *Bark in the Park* at Mountview Park
- n. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
- o. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- p. November 7 - Election Day

- q. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
- r. December 5 - *City Employees Christmas Party*
- s. December 15 - Noon to 2:00 pm - *Sub For Santa Open House*

7. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual

(02:05:06) Councilman Tee Tyler motioned to close the Work Session to discuss property acquisition and personnel issues. Councilman Mike Peterson seconded the motion. The motion passed unanimously.

Councilman Tee Tyler moved to close the closed meeting, resume the Work Session, and adjourn the Work Session. Councilman Mike Peterson seconded the motion. The motion passed unanimously.

8. ADJOURN

The City Council Work Session adjourned at 9:52 p.m.