

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**
2 **HELD TUESDAY, JANUARY 2, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS**
3 **CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL**
4 **BOULEVARD, COTTONWOOD HEIGHTS, UTAH**
5

6 **Members Present:** Mayor Mike Peterson, Council Member Mike Shelton, Council Member Scott
7 Bracken, Council Member Tali Bruce, Council Member Christine Mikell.
8

9 **Staff Present:** City Manager John Park, City Attorney Shane Topham, City Recorder Paula
10 Melgar, Finance Director Dean Lundell, Police Chief Robby Russo, Assistant
11 City Manager Bryce Haderlie, Assistant Fire Chief Mike Watson, Police
12 Assistant Chief Paul Brenneman, Community Development Director Brian
13 Berndt, Senior Planner Michael Johnson, Finance Director Dean Lundell,
14 Public Works Director Matt Shipp, Public Relations Dan Metcalf
15
16

17 **1.0 WELCOME**
18

19 1.1 Mayor Mike Peterson called the meeting to order at 7:00 p.m.
20

21 1.2 Mayor Peterson thanked all involved in the Swearing-In Ceremony and the tremendous efforts
22 of those participating.
23

24 1.3 The Pledge of Allegiance was led by Council Member Shelton.
25

26 **2.0 ACKNOWLEDGMENTS/PROCLAMATIONS.**
27

28 **2.1 Proclamation 2018-01 Honoring City Manager, John Park.**
29

30 2.2 Mayor Peterson reported that City Manager, John Park, was recently recognized by the
31 International City County Management Association for his 30 years of public service. He has
32 shown exemplary leadership skills and collaboration and has exhibited continued commitment
33 to the future of Cottonwood Heights.
34

35 2.3 Mr. Park commented that he has had the unique and wonderful opportunity to work in nearly
36 every area of City government. He has gone where he was needed and commented that it has
37 been an incredible experience. It had been an honor to serve and thanked those who have
38 afforded him the opportunity. He expressed gratitude to his wife for her continued support.
39

40 **3.0 CITIZEN COMMENTS**
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42 3.1 Mayor Peterson described the new Speaker Card procedure.
43

44 3.2 Lynne Krauss suggested a simpler URL name be purchased that would allow citizens to more
45 easily access the live streaming website.
46

1 **4.0 STANDING MONTHLY REPORTS**

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3 **4.1 Public Works Report – Public Works Director, Matt Shipp.**

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5 4.1.1 Public Works Director, Matt Shipp, presented the Public Works Report for the month of
6 December 2017 and stated that seasonally, things have changed as snow plowing took over
7 the top number this last month. There were three weather events where 119 tons of regular
8 salt and 113 tons of the high-performance salt were utilized for the 5.5 inches of snow
9 received. Standard Public works activities included keeping the roads dry. Mr. Shipp reported
10 that they are in the process of completing crack sealing. The Fort Union Boulevard and La
11 Cresta Project continues to move forward. The Fort Union Boulevard and Highland Drive
12 Project was combined so they will not bid that out until the other is ready to go. He stated
13 they have will their inaugural meeting with the committee to review the Pavement
14 Management Study and set things in motion. The summer projects were to include 2700 East
15 and the Fort Union Boulevard Resurfacing Project.
16

17 **5.0 ACTION ITEMS**

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19 **5.1 Consideration of Resolution 2018-01 Honoring Kelvyn H. Cullimore, Jr.**

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21 5.1.1 Mayor Peterson reported that the above resolution honors Kelvyn H. Cullimore, Jr. for his 13
22 years of exemplary service as the Mayor of Cottonwood Heights.
23

24 **5.1.2 MOTION:** Council Member Bracken moved to approve Resolution 2018-01. Council
25 Member Shelton seconded the motion. Vote on motion: Council Member Shelton–Aye,
26 Council Member Mikell-Aye, Council Member Bruce-Aye, Council Member Bracken–Aye,
27 Mayor Peterson–Aye. The motion passed unanimously.
28

29 **5.2 Consideration of Resolution 2018-02 Honoring Tee W. Tyler.**

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31 5.2.1 Mayor Peterson reported that the above resolution honors Tee W. Tyler for his eight years of
32 exemplary service as a Member of the City Council.
33

34 **5.2.2 MOTION:** Council Member Shelton moved to approve Resolution 2018-02. The motion
35 was seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye,
36 Council Member Mikell-Aye, Council Member Bruce-Aye, Council Member Bracken-Aye,
37 Mayor Peterson-Aye. The motion passed unanimously.
38

39 **5.3 Consideration of Resolution 2018-03 Ratifying the Election of a Mayor Pro Tempore.**

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41 5.3.1 Mayor Peterson reported that the above resolution ratifies the election by secret ballot of a
42 Mayor Pro Tempore for the City as required by Section 2.30.040 of the City Code. The Mayor
43 Pro Tempore is a Member of the City Council who is authorized to temporarily act as Mayor
44 in the event Mayor Peterson is unable or refuses to act. By unanimous decision, Council
45 Member Mike Shelton was elected Mayor Pro Tem.
46

47 **5.3.2 MOTION:** Council Member Bracken moved to approve Resolution 2018-03 electing
48 Council Member Shelton to serve as Mayor Pro Tem. The motion was seconded by Council

1 Member Bruce. Vote on motion: Council Member Shelton-Aye, Council Member Bracken-
2 Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The
3 motion passed unanimously.
4

5 **6.0 CONSENT CALENDAR**

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7 **6.1 Approval of the City Council Meeting of December 12, 2017. Also, Approval of the**
8 **Minutes for the City Council Work Session of December 19, 2017.**
9

10 **6.2 MOTION:** Council Member Shelton moved to approve the minutes of the City Council
11 Meeting of December 12, 2017. Also, approval of the minutes for the City Council Work
12 Session of December 19, 2017. The motion was seconded by Council Member Bracken. The
13 motion passed with the unanimous consent of the Council.
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15 **7.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION.**

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17 **7.1 MOTION:** Council Member Shelton moved to adjourn the Business Meeting. The motion
18 was seconded by Council Member Bruce. The motion passed unanimously.
19

20 **7.2** The meeting adjourned at 7:25 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*
2 *Heights City Council Business Meeting held Tuesday, January 2, 2018.*

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10 Teri Forbes
11 T Forbes Group
12 Minutes Secretary
13
14 Minutes approved: June 19, 2018