

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**  
2 **HELD TUESDAY, JUNE 26, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY**  
3 **COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD,**  
4 **COTTONWOOD HEIGHTS, UTAH**  
5

6 **Members Present:** Mayor Mike Peterson, Council Member Mike Shelton, Council Member Scott  
7 Bracken, Council Member Tali Bruce, Council Member Christine Mikell  
8

9 **Staff Present:** City Manager John Park, Assistant City Manager Bryce Haderlie, City  
10 Attorney W. Shane Topham, City Recorder Paula Melgar, Police Chief Robby  
11 Russo, Assistant Fire Chief Mike Watson, Community Development Director  
12 Michael Johnson, Public Works Director Matt Shipp, Finance Director Dean  
13 Lundell, Public Relations Specialist Dan Metcalf  
14

15 **1.0 WELCOME**  
16

17 1.1 Mayor Mike Peterson called the meeting to order at 7:00 p.m.  
18

19 1.2 The Pledge of Allegiance was led by Council Member Bruce.  
20

21 **2.0 CITIZEN COMMENTS**  
22

23 2.1 Robert Jacobs was amazed at the amount of work that the City Council puts in and thanked  
24 them for their service. He addressed the preservation of quality of life and believed the  
25 community likes Cottonwood Height just the way it is and would like to maintain the existing  
26 density. Maintaining open spaces, parks, and trails were the kind of issues residents are  
27 interested in and should remain the City's focus.  
28

29 2.2 Dave Schoeneck thanked the Council for banning fireworks after their home was nearly  
30 destroyed the previous summer. He expressed appreciation for the support they have received  
31 over the last year from Mayor Peterson, Chief Russo, and especially Assistant Chief Mike  
32 Watson. Mr. Schoeneck asked the Council to consider the Ordinance for Security National  
33 Financial land as it is deemed wildland interface. He explained that it is privately held land in  
34 the middle of a residential neighborhood. He commented that it makes no sense for thm to be  
35 held to a different standard than the surrounding properties and he believed landowners should  
36 be held accountable for putting lives and homes in danger. He asked the Council to level the  
37 playing field and if it is privately owned land, they should be required to adhere to the same  
38 standards that he does.  
39

40 2.3 Tim Hallbeck expressed concern with the dry conditions and hoped to raise awareness of fire  
41 dangers and fireworks.  
42

43 **3.0 PUBLIC HEARING**  
44

45 **3.1 Public Hearing on the Proposed Amendment to the 2017-2018 Fiscal year Budget.**  
46

47 3.1.1 Assistant City Manager, Bryce Haderlie, presented the proposed amendment and stated that  
48 there are two items being proposed. The first was a \$500,000 transfer into the Capital Projects

1 line item to cover expenditures that have occurred on projects for which they are now able to  
2 apply for reimbursement. The other element of the amendment was for wages that were  
3 covered in the budget but have moved people into different departments. Overall, it was a net  
4 neutral with no increase in the budget and no funds expended.  
5

6 3.1.2 Mayor Peterson opened the public hearing. There were no public comments. The public  
7 hearing was closed.  
8

#### 9 **4.0 STANDING MONTHLY REPORTS**

##### 10 **4.1 Monthly Financial Report – Assistant City Manager, Bryce Haderlie.**

11  
12  
13 4.1.1 Mr. Haderlie presented the Financial Report for the month of May 2018 and stated that there  
14 was a change in property value. He explained that whenever values go up, the tax rate goes  
15 down to maintain a net neutral tax rate. With the proposed tax increase, if it is adopted at the  
16 rate that the Council has set, there will be a net change in the budget. Tax trends were  
17 reviewed and are slightly ahead in terms of sales tax. The Municipal Energy Tax was trending  
18 lower than budgeted in prior years. Class C Road Funds were coming in slightly higher, but  
19 were trending where anticipated. The General Fund was approximately \$2 million below  
20 what was budgeted. Mr. Haderlie next identified payroll benefits and stated that they are  
21 staying below the budgeted amount. The year-to-date expenditure by department graph was  
22 reviewed.  
23

24 4.1.2 Mr. Haderlie reported that the Directors are aware of their budgets and are staying on top of  
25 them. Even as they have worked on the budget, they have learned things including  
26 expectations the Council has asked them to be more aware of or have shared information  
27 about. He indicated that they will continue to get better and raise the bar.  
28

29 4.1.3 Council Member Mikell commented that as they contemplate property tax increases, the  
30 budget reflects a \$500,000 fund balance, which changes things.  
31

32 4.1.4 Mr. Haderlie remarked that if property tax revenue comes in higher than budgeted, it is not  
33 allocated for any of the departments to spend. It is still just a windfall of excess that the  
34 Council can review further to determine whether to amend the budget to take on a project.  
35 Toward the end of the budget year, many of the projects ramp up.  
36

##### 37 **4.2 Unified Fire Report – Assistant Chief Mike Watson.**

38  
39 4.2.1 Assistant Chief, Mike Watson, presented the monthly Unified Fire Report for May 2018 and  
40 stated that Station 110 finished in the 6<sup>th</sup> position and Station 116 finished 14<sup>th</sup>. Station 110  
41 closed with 115 total calls, 92 of which were medical and 23 were fire. Station 116 closed  
42 with 68 total calls, 54 of which were medical and 14 were fire. Top categories included falls,  
43 psych and behavioral calls, traffic accidents, and breathing problems. Top fire calls included  
44 fire alarms, flooding and hydrant problems followed by house/high rise/shed fires and  
45 lockouts. Station 110 received 42 Advanced Life Support (ALS) calls, of which 24 resulted  
46 in transport and 50 Basic Life Support (BLS) calls, of which 20 resulted in transport. Station  
47 116 closed with 26 total transports, 14 of which were ALS transports and 12 BLS transports.  
48

1 4.2.2 The customer service report included several station tours, Station 116 participated in the  
2 Butlerville Elementary Field Day and first responders were recognized at a Brighton Lacrosse  
3 home game. The safety message emphasized firework safety and included the dos and don'ts  
4 of fireworks. The department listed a website for general information as well as specific  
5 information for closures. Their hope between the safety message and the article submitted  
6 was that residents will have all of the information they need.  
7

8 **5.0 ACTION ITEMS**

9  
10 **5.1 Consideration of Ordinance 302 Approving Amended Budget for 2017-2018 Fiscal Year.**

11  
12 5.1.1 Mayor Peterson reported that the above Ordinance approves an amended budget for the 2017-  
13 2018 fiscal year.

14  
15 5.1.2 **MOTION:** Council Member Bracken moved to approve Ordinance 302. Council Member  
16 Shelton seconded the motion. Vote on motion: Council Member Shelton–Aye, Council  
17 Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, Mayor  
18 Peterson–Aye. The motion passed unanimously.  
19

20 **5.2 Consideration of Resolution 2018-39 Approving and Amended and Restated Interlocal**  
21 **Agreement with Salt Lake County for a Grant of \$2.0 Million in Transportation Funding**  
22 **Authorized by S.B. 277.**  
23

24 5.2.1 Mayor Peterson reported that the above Resolution approves the Amended and Restated  
25 Interlocal Agreement with Salt Lake County for a grant of \$2 million in Transportation  
26 Funding as authorized by Senate Bill 277.  
27

28 **5.2.2 MOTION:** Council Member Shelton moved to approve Resolution 2018-39. Council  
29 Member Bruce seconded the motion. Vote on motion: Council Member Shelton–Aye,  
30 Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye,  
31 and Mayor Peterson–Aye. The motion passed unanimously.  
32

33 **5.3 Consideration of Resolution 2018-40 Approving an Interlocal Agreement with Salt Lake**  
34 **County for a Grant of \$250,000.**  
35

36 5.3.1 Mayor Peterson reported that the above Resolution approves an Interlocal Agreement with  
37 Salt Lake County for a grant in the amount of \$250,000 for the completion of and  
38 improvements to the Big Cottonwood Canyon Trail.  
39

40 5.3.2 **MOTION:** Council Member Bracken moved to approve Resolution 2018-40. Council  
41 Member Bruce seconded the motion. Vote on motion: Council Member Shelton–Aye,  
42 Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye,  
43 and Mayor Peterson–Aye. The motion passed unanimously.  
44

1 **5.4 Consideration of Resolution 2018-41 Approving an Interlocal Agreement with Canyons**  
2 **School District for Busing Services.**  
3

4 5.4.1 Mayor Peterson reported that the above Resolution approves an Interlocal Agreement with the  
5 Canyons School District for busing services to facilitate the Big Cottonwood Canyon  
6 Marathon. They will facilitate and be reimbursed for any involvement allowing this event to  
7 be held with safety and efficiency.  
8

9 **5.4.2 MOTION:** Council Member Shelton moved to approve Resolution 2018-41. Council  
10 Member Bracken seconded the motion. Vote on motion: Council Member Shelton–Aye,  
11 Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye,  
12 and Mayor Peterson–Aye. The motion passed unanimously.  
13

14 **5.5 Consideration of Resolution 2018-42 Approving a Reimbursement Agreement with**  
15 **Brooksee, LLC for Reimbursement and Indemnification Concerning the 2018 Big**  
16 **Cottonwood Marathon and Half.**  
17

18 5.5.1 Mayor Peterson reported that the above Resolution approves a Reimbursement Agreement  
19 with Brooksee, LLC for reimbursement and indemnification concerning the 2018 Big  
20 Cottonwood Canyon Marathon and Half Marathon. It allows for reimbursement of the City’s  
21 expenses.  
22

23 5.5.2 **MOTION:** Council Member Bracken moved to approve Resolution 2018-42. Council  
24 Member Bruce seconded the motion. Vote on motion: Council Member Shelton–Aye,  
25 Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye,  
26 and Mayor Peterson–Aye. The motion passed unanimously.  
27

28 **5.6 Consideration of Resolution 2018-43 Approving and Easement Agreement with**  
29 **Cottonwood Improvement District for Re-Routed Sanitary Sewer Line.**  
30

31 5.6.1 Mayor Peterson reported that the above Resolution approves an Easement Agreement with  
32 Cottonwood Improvement District for rerouting the sanitary sewer line as part of the Public  
33 Works Yard located on 3000 East.  
34

35 **5.6.2 MOTION:** Council Member Bruce moved to approve Resolution 2018-43. Council Member  
36 Mikell seconded the motion. Vote on motion: Council Member Shelton–Aye, Council  
37 Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye, and  
38 Mayor Peterson–Aye. The motion passed unanimously.  
39

40 **5.7 Consideration of Resolution 2018-44 Approving the Town of Alta, Park City and the**  
41 **City of Millcreek as Additional Members of the Central Wasatch Commission Interlocal**  
42 **Entity.**  
43

44 5.7.1 Mayor Peterson reported that the above Resolution approves the Town of Alta, Park City and  
45 the City of Millcreek as additional members of the Central Wasatch Commission. Salt Lake  
46 County previously approved the recommendation and the Council Members discussed this  
47 item during the Work Session.  
48

1 5.7.2 Council Member Mikell expressed appreciation to the Town of Alta for attending and  
2 listening to Cottonwood Heights' hopes for the corridor. She asked Mayor Peterson to notify  
3 the Council should Alta's vision differ from theirs so that they can attend Alta's City Council  
4 Meetings and share Cottonwood Heights' vision.  
5

6 **5.7.3 MOTION:** Council Member Mikell moved to approve Resolution 2018-44. Council  
7 Member Shelton seconded the motion. Vote on motion: Council Member Shelton–Aye,  
8 Council Member Bracken–Aye, Council Member Mikell–Aye, Council Member Bruce–Aye,  
9 and Mayor Peterson–Aye. The motion passed unanimously.  
10

11 **6.0 CONSENT CALENDAR**  
12

13 **6.1 Approval of the City Council Work Session Minutes of May 29, 2018.**  
14

15 **6.2 MOTION:** Council Member Bruce moved to approve the minutes of the City Council Work  
16 Session Minutes May 29, 2018. The motion was seconded by Council Member Bracken. The  
17 motion passed with the unanimous consent of the Council.  
18

19 **7.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION.**  
20

21 **7.1 MOTION:** Council Member Bracken moved to adjourn the Business Meeting. The motion  
22 was seconded by Council Member Bruce. The motion passed unanimously.  
23

24 7.2 The meeting adjourned at 7:52 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*  
2 *Heights City Council Business Meeting held Tuesday, June 26, 2018.*

3  
4  
5  
6  
7  
8  
9



---

10 Teri Forbes  
11 T Forbes Group  
12 Minutes Secretary  
13  
14 Minutes approved: August 14, 2018