

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**  
2 **HELD TUESDAY, JULY 10, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY**  
3 **COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD,**  
4 **COTTONWOOD HEIGHTS, UTAH**  
5

6 **Members Present:** Mayor Mike Peterson, Council Member Mike Shelton, Council Member Scott  
7 Bracken, Council Member Tali Bruce, Council Member Christine Mikell  
8

9 **Staff Present:** City Manager John Park, Assistant City Manager Bryce Haderlie, City  
10 Attorney W. Shane Topham, Police Chief Robby Russo, Assistant Fire Chief  
11 Mike Watson, Public Works Director Matt Shipp, CED Director Michael  
12 Johnson, City Recorder Paula Melgar, Lieutenant Dan Bartlett, Public  
13 Relations Specialist Dan Metcalf  
14

15 **1.0 WELCOME**  
16

17 1.1 Mayor Mike Peterson called the meeting to order at 7:00 p.m.  
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19 1.2 The Pledge of Allegiance was led by Council Member Shelton.  
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21 **2.0 CITIZEN COMMENTS**  
22

23 2.1 Nancy Hardy asked if the packets she distributed previously had been reviewed and how the  
24 Council Members intend to address citizen comments. Mayor Peterson reported that he had  
25 read the packet and found her comments to be very helpful. He noted that as a Council, there  
26 are varying opinions and thoughts. The ADU item was put on hold to allow them time to focus  
27 on the budget.  
28

29 2.2 Jim Whitehead gave his address as 6796 Pine View Circle and stated that investing time in the  
30 Work Session gave him guidance as to where they are on the subject of restriping along Fort  
31 Union Boulevard. He understood there may have been some mistakes associated with  
32 revisiting the issue from a few days earlier. Public Works Director, Matt Shipp, reported that  
33 the error will be rectified. He noted that the same contractor will be working on 2300 East and  
34 will take care of the upper section. He will also restripe and convert the lane back to its original  
35 configuration.  
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37 2.3 Council Member Bracken asked for further information on the increase in traffic counts.  
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39 2.4 Council Member Mikell asked if the existing yellow lines will create confusion. Mr. Shipp  
40 confirmed that they will place black skip lines over what is there currently, which will be  
41 absorbed.  
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43 2.5 Bill Shober gave his address as 7036 Sunburst Circle and stated that the problem they expected  
44 to have was resolved. His representative had been in contact with the City and appreciated the  
45 communication. He remarked that the left in and left out turn is critical and he appreciated the  
46 corrections being made.  
47

1 2.6 Jin Fredericksen commented that she saw the gravel pit plans introduced and asked if the  
2 Council can set up a Town Hall Meeting to initiate discussion and open communication. She  
3 had been attending the Planning Commission Meetings and reported that the Principal of  
4 Ridgecrest Elementary indicated that they are currently at maximum capacity; however, the  
5 ICO development will result in more students. Ms. Fredericksen questioned why 204 units  
6 were being considered.  
7

8 2.7 Brian Hale was trying to construct an additional garage on his home and needs to go to the  
9 property line to do it. He had the support of his neighbors but was informed by the staff that  
10 an Appeals Hearing will be required at a cost of \$900. He noted that Salt Lake County charges  
11 only \$75 by comparison. He had spoken to City Planner, Michael Johnson, who indicated that  
12 the best option was to build the garage and ask for forgiveness after the fact rather than seek  
13 approval beforehand. Mr. Hale did not intend to go about it that way but commented that there  
14 are 60 homes in a three-block area that go to the property line. He wanted the consideration of  
15 the City but was not willing to pay \$900.  
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### 17 **3.0 STANDING MONTHLY REPORTS**

#### 18 **3.1 Police Report – Police Lieutenant, Dan Bartlett.**

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21 3.1.1 Police Lieutenant, Dan Bartlett, presented the Police Report for the month of June 2018 and  
22 stated that as requested by the Council, there have been several format changes since the  
23 previous report. They received 1,857 calls for service and 431 on-view cases. Response times  
24 for Priority 1 calls averaged 4:59. The overall crime view totaled 72. There was a decline in  
25 the number of arrests and traffic accidents. Traffic citations remained the same. Because they  
26 are unable to identify suicides, deaths in the City that are reported as intended deaths involve  
27 individuals who are under the care of a physician. Unintended deaths involve people who are  
28 not under a physician’s care. Overtime shifts were discussed. Lieutenant Bartlett reported  
29 that officers participated in active shooter training and visited area schools to familiarize  
30 themselves with each of the facilities. They train regularly with school staff and fire personnel  
31 and this year they utilized the Youth City Council as actors. The June safety message  
32 addressed fireworks. Lieutenant Bartlett reported that there were 12 patrol cars out on the  
33 Fourth of July. They responded to multiple calls and were very busy. He reminded the  
34 citizens to identify restricted locations and can contact the department with any questions.  
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#### 36 **3.2 Public Works Report – Public Works Director, Matt Shipp.**

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38 3.2.1 Public Works Director, Matt Shipp, presented the Public Works Report for the month of June  
39 2018 and stated that their work is centered on the department’s general work and in the streets.  
40 It was reported that the Fort Union resurfacing chip seal project was complete. The work was  
41 expected to last approximately eight years and cost \$180,000. Crews also completed 2700  
42 East along with the project in front of the school and Recreation Center. The chip seal project  
43 along 2300 East was also complete and was financed using the Cat Nip funding and goes all  
44 the way into Holladay. Mr. Shipp expressed gratitude to staff for the crack sealing and  
45 patchwork done along 2300 East in preparation for the chip seal. Upcoming projects were  
46 described as the 3500 East chip seal, the Greenfield Way chip seal, and completion of 2700  
47 East along the south end going up the hill from the middle school to Bengal Boulevard.  
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- 1    **4.0    CONSENT CALENDAR**  
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3    **4.1    Approval of the City Council Business Meeting Minutes of May 22, 2018 and Budget**  
4    **Retreat Minutes of March 20, 2018.**  
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6    **4.2    MOTION:** Council Member Bruce moved to approve the minutes of the City Council Work  
7    Session Minutes May 22, 2018 and the Budget Retreat minutes of March 20, 2018. The motion  
8    was seconded by Council Member Shelton. The motion passed with the unanimous consent  
9    of the Council.  
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11   **5.0    ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION.**  
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13   **5.1    MOTION:** Council Member Bracken moved to adjourn the Business Meeting. The motion  
14    was seconded by Council Member Bruce. The motion passed with the unanimous consent of  
15    the Council.  
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17    6.2    The meeting adjourned at 7:52 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*  
2 *Heights City Council Business Meeting held Tuesday, July 10, 2018.*

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10 Teri Forbes  
11 T Forbes Group  
12 Minutes Secretary  
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14 Minutes approved: August 14, 2018