

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**  
2 **HELD TUESDAY, AUGUST 28, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS**  
3 **CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL**  
4 **BOULEVARD, COTTONWOOD HEIGHTS, UTAH**  
5

6 **Members Present:** Mayor Mike Peterson, Council Member Mike Shelton, Council Member Scott  
7 Bracken, Council Member Tali C. Bruce, Council Member Christine Mikell  
8

9 **Staff Present:** City Manager John Park, Assistant City Manager Bryce Haderlie, City  
10 Attorney W. Shane Topham, City Recorder Paula Melgar, Police Chief Robby  
11 Russo, Assistant Fire Chief Mike Watson, Community and Economic  
12 Development Director Michael Johnson, Public Works Director Matt Shipp,  
13 Public Relations Specialist Dan Metcalf  
14

15 **1.0 WELCOME**  
16

17 1.1 Mayor Mike Peterson called the meeting to order at 7:00 p.m.  
18

19 1.2 The Pledge of Allegiance was led by Council Member Bruce.  
20

21 **2.0 CITIZEN COMMENTS**  
22

23 2.1 Nancy Hardy commented that she had listened to past meetings and suggested that the Council  
24 hold a session devoted specifically to answering citizen questions. She also suggested that  
25 information be included in the newsletter describing about how to access and stream City  
26 meetings online. She asked if the City has a vision or priority of short and long-term goals and  
27 projects. Parking at the gravel pit was identified as a priority and she questioned whether the  
28 City needs to prioritize what they do when developers propose projects.  
29

30 2.2 Jin Fredricksen reported that she recently walked the Big Cottonwood Canyon Trail and  
31 noticed a lot of empty parking garages. She questioned whether the Council has asked for  
32 some type of mutual agreement allowing the City to use them during ski season. She requested  
33 that if there are major changes to a development or rezone, that notice be given allowing  
34 preparation and additional citizen input.  
35

36 2.3 Lynne Krauss stated that she made multiple requests over the last year asking the City to initiate  
37 a land use map amendment for the area of Fort Union Boulevard between 2700 East and Phippen  
38 Drive to change it from mixed use back to low density. She was informed that it would appear  
39 on the July calendar and when it did not, she was told by Community and Economic  
40 Development Director, Michael Johnson, that it was on hold due to a rewrite of the General  
41 Plan. She expressed her disappointment with the process. Ms. Krauss commented that she  
42 brought up the issue in March and again in May and reiterated that her request is for a land use  
43 designation request. She felt there was an implication that somehow the citizens have changed  
44 their mind regarding how they want the City to look and feel. The General Plan sessions she  
45 attended never identified Fort Union Boulevard between 2700 East and Phippen as an area where  
46 they want to see mixed-use or commercial development. She again requested that the Council  
47 reconsider changing the area back to low density residential and believed it would be a positive

1 step toward maintaining the character of the City. She asked if anyone had discussed donating  
2 surplus bicycles to the Bicycle Coalition.

3  
4 2.4 Jennifer Shaw, a District 4 resident, indicated that she is a new inductee into the recently  
5 formed Parks Trails and Open Space Committee. She was present to discuss the idea of  
6 sustainability within the City and the idea of potentially forming a Sustainability Committee  
7 and hiring a Sustainability Coordinator. As an Assistant Professor in the Environmental and  
8 Sustainability Study at the University of Utah, she reported that there are 300 majors in their  
9 program and it is one of the fastest growing on campus. Students recognize this is a growing  
10 industry marked by creativity, innovation, and to be a positive agent of change. She shared a  
11 report and gave numerous examples of how cities are tackling issues such as clean energy,  
12 waste reduction, water conservation, diversity of transportation modes and more livable  
13 neighborhoods. Efficiency, quality, preparedness, adaptation, and resilience were words she  
14 associated with sustainability. She believed that a Sustainability Committee and Coordinator  
15 would be very beneficial. Doing so would result in greater quality of living for the residents.

16  
17 2.5 Chester Prince commented that he has lived in Cottonwood Height for over a decade and  
18 resides in Council District 4. He expressed gratitude to the Council Members for their hard  
19 work. He noted that the Cottonwood Heights City Mission Statement involves creating an  
20 action policy that improves and protects the quality of life of citizens with an emphasis on air  
21 quality. Mr. Prince wants his family and community to have access to clean air and believed  
22 the City could do more. He suggested the formation of a Sustainability Committee to  
23 investigate opportunities to improve air quality, increase sustainability, and decrease the  
24 footprint of the City. He requested that the City commit to being 100% electrically renewable  
25 by the year 2032.

26  
27 2.6 Eric Kraan stated that they should all be driving less as there have been a number of issues  
28 within the last several years regarding bicycle lanes, or the lack of. He believed that the City  
29 needs to follow through with the Master Plan and expressed concern with the 40-mph speed  
30 limit along Fort Union Boulevard. He noted that the Giverny development is a potential hazard  
31 and asked that there be measures taken before someone gets hurt. He proposed that the City  
32 copy or look at Salt Lake City's ordinance regarding sharing the road.

33  
34 2.7 Tim Hallbeck expressed gratitude to those responsible for cleaning up the Golden Hills Park  
35 issue as previously discussed. He asked if there was anything the City could do to provide  
36 those selling used cars with a designated location and potentially imposing a required fee to do  
37 so.

### 38 39 **3.0 STANDING MONTHLY REPORTS**

#### 40 41 **3.1 Monthly Financial Report – Assistant City Manager, Bryce Haderlie.**

42  
43 3.1.1 Assistant City Manager, Bryce Haderlie, stated that the new 2019 budget requires work on  
44 everyone's part. He appreciated the efforts of the Mayor and Council to be responsible with  
45 the taxpayers' money. He presented the Monthly Financial Report for the month of July 2018  
46 and stated that sales taxes appear to be on trend to exceed the budgeted sales tax with  
47 approximately \$6.138 million compared to the budgeted amount of \$5.9 million. Municipal  
48 Energy Taxes were slightly under budget at \$2.1 million. Class C Road Funds were

1 approximately \$25,000 behind what was budgeted. Expenditures for the first month of the  
2 current budget year were on par. Mr. Haderlie reported that a portion of the 2019 budget  
3 worksheet identifies expenses when they first began the process. He stated that he and the  
4 Mayor recently referred to the sheet to determine if they have appropriated money for a  
5 specific expense and were able to identify that it had been budgeted for that purpose.  
6

### 7 **3.2 Unified Fire Report – Assistant Chief Mike Watson.**

8  
9 3.2.1 Assistant Chief, Mike Watson, presented the monthly Unified Fire Report for June 2018 and  
10 stated that Station 110 closed with 118 total calls, 86 of which were medical and 32 were fire.  
11 Station 116 closed with 89 total calls, 66 of which were medical and 23 were fire. Top  
12 categories included traffic accidents, falls, sick person with ag burns/BBQ/outside trash fires  
13 being the top fire call. Station 110 had 46 Advanced Life Support (ALS) calls, of which 30  
14 resulted in transport and 40 Basic Life Support (BLS) calls, of which 15 resulted in transports.  
15 Station 116 closed with 30 total transports, of which 20 were ALS transports and 10 BLS  
16 transports. The customer service report included participation in Butlerville Days. Station  
17 116 included three station tours for 60 people. The back to school message included data sited  
18 from Safe Kids U.S.A. and contained safety reminders for pedestrians and drivers. He stated  
19 that Ryan Love is the new PIO and Community Events representative for Cottonwood Heights  
20 and will be replacing Matt McFarland. It was noted that during the upcoming marathon, they  
21 will have two side by side ATVs rather than two that will be staged in strategic locations.  
22

### 23 **4.0 ACTION ITEMS**

#### 24 25 **4.1 Consideration of Ordinance 305 Enacting Chapter 14.28, “Wireless Facilities in the** 26 **Public Right of Way,” of the Cottonwood Heights Code of Ordinances.**

27  
28 4.1.1 Mayor Peterson reported that the above ordinance is for the enhancement of wireless facilities  
29 in the public right-of-way as a part of the Cottonwood Heights Code of Ordinances.  
30

31 **4.1.2 MOTION:** Council Member Shelton moved to approve Ordinance 305. Council Member  
32 Bracken seconded the motion. Vote on motion: Council Member Shelton-Aye, Council  
33 Member Bracken-Aye, Council Member Mikell-Aye, Council Member Bruce-Aye, and  
34 Mayor Peterson-Aye. The motion passed unanimously.  
35

#### 36 **4.2 Consideration of Resolution 2018-49 Accepting Bid and Approving Contract with** 37 **Innovative Marking Systems, Inc. (Citywide Striping Project 2018).**

38  
39 4.2.1 Mayor Peterson reported the above resolution approves a contract with Innovative Marketing  
40 Systems for City-wide striping in the fall.  
41

42 4.2.2 Council Member Bruce thanked staff for taking three bids on the project.  
43

44 **4.2.3 MOTION:** Council Member Bracken moved to approve Resolution 2018-49. The motion  
45 was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye,  
46 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye  
47 and Mayor Peterson-Aye. The motion passed unanimously.

1 **4.3 Consideration of Resolution 2018-50 Approving Appointments to the Parks, Trails and**  
2 **Open Space Committee.**

3  
4 4.3.1 Mayor Peterson reported that the above resolution approves appointments to the Parks, Trails  
5 and Open Space Committee. He was excited with the City's direction to recognize its  
6 importance. After having been involved for over four years, he was very impressed with the  
7 level of expertise and background of those selected. Originally, they proposed to have 11  
8 members, with one representative from each service area. Over time, they recognized the  
9 level of expertise and expanded it to 15.

10  
11 4.3.2 Those receiving appointments were introduced themselves to the City Council.

12  
13 4.3.3 Ronna Cohen stated that she has been exploring and adventuring in the outdoors since the age  
14 of eight.

15  
16 4.3.4 Erin Davis has lived in Cottonwood Heights for 31 years and has been involved in the various  
17 City parks.

18  
19 4.3.5 Matthew Dominesey has lived in Cottonwood Heights since he was a student at the University  
20 of Utah and has experience with and loves the local Canyons.

21  
22 4.3.6 Melissa Fields was excited to be a part of the committee and lives in Cottonwood Heights  
23 because of the proximity to the foothills and access to recreation.

24  
25 4.3.7 Greg Hilbig reported that she serves as the Trails and Open Space Manager for Draper City  
26 and is on their Parks and Trails Committee. He also has previous service working with the  
27 Forest Service.

28  
29 4.3.8 Mayor Peterson reported that Ben Hill was unable to attend but is the Executive Director of  
30 the Cottonwood Heights Parks and Recreation Service Center and will also be serving on the  
31 Parks Trails and Open Space Committee.

32  
33 4.3.9 Bruce Jergens reported that he is a retired Landscape Architect and worked for GSPS for 22  
34 years. He prepared the Open Space Plan for Salt Lake City in 1992 and helped create their  
35 trail system.

36  
37 4.3.10 Roger Kerr moved to Cottonwood Heights because of the open space.

38  
39 4.3.11 Fritz Kollmann was a Horticulturist at Red Butte Garden and life long skateboarder. He felt  
40 that he had a lot to contribute to the City.

41  
42 4.3.12 Bonnie McCallister identified herself as a new resident and moved to the City have access to  
43 the outdoors. She has a background in Geology and real estate and currently works for Salt  
44 Lake County and GIS.

45  
46 4.3.13 Kristy Morrison raised her three children in the City and is very active in sports, parks, and  
47 open space.

- 1 4.3.14 Sarah Ricketts reported that her family moved to Cottonwood Heights in 2011 specifically to  
2 be close to the mountains, trails, and skiing. She is the mother of two young children and  
3 looks forward to using the City's parks and trails.  
4
- 5 4.3.15 Jennifer Shaw moved to the City in 2006 and selected their neighborhood based on it being  
6 near a trail system. She and her family spend most of their free time outside. She is an  
7 Ecosystem Ecologist by training and a Steering Committee Member for the Center for  
8 Ecological Planning and Design housed within the Department of City and Municipal  
9 Planning at the University of Utah.  
10
- 11 4.3.16 Mayor Peterson thanked the appointees for their willingness to serve. They would be working  
12 with Council Member Mikell who is the Committee Liaison.  
13
- 14 **4.3.17 MOTION:** Council Member Bruce moved to approve Resolution 2018-50. The motion was  
15 seconded by Council Member Mikell. Vote on motion: Council Member Shelton-Aye,  
16 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye  
17 and Mayor Peterson-Aye. The motion passed unanimously.  
18
- 19 **4.4 Consideration of Resolution 2018-51 Approving Entry into a Nonpoint Source Grant**  
20 **Agreement with the Utah State Division of Water Quality.**  
21
- 22 4.4.1 Mayor Peterson reported that the above resolution approves entry into a Grant Agreement  
23 with the Utah State Division of Water Quality. The \$38,000 grant is for the installation of a  
24 storm water filtering system near the Public Works Building.  
25
- 26 **4.4.2 MOTION:** Council Member Shelton moved to approve Resolution 2018-51. The motion  
27 was seconded by Council Member Mikell. Vote on motion: Council Member Shelton-Aye,  
28 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye  
29 and Mayor Peterson-Aye. The motion passed unanimously.  
30
- 31 **4.5 Consideration of Resolution 2018-52 Approving Entry into a Real Property Purchase**  
32 **and Dedication Agreement with the LDS Church.**  
33
- 34 4.5.1 Mayor Peterson reported that the above resolution approves entry into a Real Property  
35 Purchase and Dedication Agreement with the LDS Church and pertains to a portion of the  
36 roundabout project adjacent to City Hall.  
37
- 38 **4.5.2 MOTION:** Council Member Bracken moved to approve Resolution 2018-52. The motion  
39 was seconded by Council Member Shelton. Vote on motion: Council Member Shelton-Aye,  
40 Council Member Bracken-Aye, Council Member Bruce-Nay, Council Member Mikell-Aye  
41 and Mayor Peterson-Aye. The motion passed 4-to-1.  
42
- 43 **4.6 Consideration of Resolution 2018-53 Approving Entry into an Independent Contractor**  
44 **Agreement with Precision Concrete Cutting, Inc.**  
45
- 46 4.6.1 Mayor Peterson reported that the above resolution approves entry into an Independent  
47 Contract with Precision Concrete Cutting, Inc. in the amount of \$15,000.  
48

1 **4.6.2 MOTION:** Council Member Bruce moved to approve Resolution 2018-53. The motion was  
2 seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye,  
3 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye  
4 and Mayor Peterson-Aye. The motion passed unanimously.  
5

6 **4.7 Consideration of Resolution 2018-54 Approving Entry into a Shared Delivery**  
7 **Agreement with The City Journals and Tooele Transcript-Bulletin.**  
8

9 4.7.1 Mayor Peterson reported the above resolution approves entry into a Shared Delivery  
10 Agreement with *The City Journals* and *The Tooele Transcript-Bulletin*. Rather than mail out  
11 the newsletter independently, they partnered with *The City Journals* and *The Tooele*  
12 *Transcript* with their newspaper saving the City between \$20,000 and \$30,000.  
13

14 4.7.2 Council Member Mikell expressed concern with the delivery service to date and hoped for a  
15 way to ensure all residents are getting the paper and the newsletter.  
16

17 4.7.3 City Attorney, Shane Topham, stated that there has been a refinement of the address  
18 distribution list and the City can collect the addresses of those not receiving the newsletter  
19 and refine the list.  
20

21 **4.7.4 MOTION:** Council Member Bracken moved to approve Resolution 2018-54. The motion  
22 was seconded by Council Member Shelton. Vote on motion: Council Member Shelton-Aye,  
23 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Nay,  
24 and Mayor Peterson-Aye. The motion passed 4-to-1.  
25

26 **5.0 CONSENT CALENDAR**  
27

28 **5.1 Approval of the City Council Business Meeting Minutes for July 31, 2018.**  
29

30 **5.2 MOTION:** Council Member Shelton moved to approve the City Council Business Meeting  
31 Minutes for July 31, 2018. The motion was seconded by Council Member Bruce. The motion  
32 passed with the unanimous consent of the Council.  
33

34 **6.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION.**  
35

36 **6.1 MOTION:** Council Member Bruce moved to adjourn the Business Meeting. The motion  
37 was seconded by Council Member Shelton. The motion passed unanimously.  
38

39 6.2 The meeting adjourned at 8:08 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*  
2 *Heights City Council Business Meeting held Tuesday, August 28, 2018.*

3

4

5 Teri Forbes

6 Teri Forbes

7 T Forbes Group

8 Minutes Secretary

9

10 Minutes Approved: October 9, 2018