

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**  
2 **HELD TUESDAY, OCTOBER 23, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS**  
3 **CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL**  
4 **BOULEVARD, COTTONWOOD HEIGHTS, UTAH**  
5

6 **Members Present:** Mayor Mike Peterson, Council Member Mike Shelton, Council Member Scott  
7 Bracken, Council Member Tali C. Bruce, Council Member Christine Mikell  
8

9 **Staff Present:** City Manager Tim Tingey, Finance and Administrative Services Director S.  
10 Scott Jerges, City Attorney W. Shane Topham, City Recorder Paula  
11 Melgar, Police Chief Robby Russo, Assistant Fire Chief Mike Watson,  
12 Community and Economic Development Director Michael Johnson, Public  
13 Works Director Matt Shipp, Public Relations Specialist Dan Metcalf  
14

15 **1.0 WELCOME**  
16

17 1.1 Mayor Mike Peterson called the meeting to order at 7:00 p.m.  
18

19 1.2 The Pledge of Allegiance was led by Isaac Shepherd from Scout Troop 1337.  
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21 **2.0 ACKNOWLEDGEMENTS**  
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23 **2.1 Introduction of new Cottonwood Heights Police Department Officer, Kyler Burroughs.**  
24

25 2.1.1 The above item was postponed.  
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27 **3.0 CITIZEN COMMENTS**  
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29 3.1 Eric Johnson reported that he stated several month ago that a decision was made to eliminate a  
30 position at Fire Station 116. He asked about the status of this issue and if a vote will be taking  
31 place regarding the fourth firefighter. Mayor Peterson explained that this item will be ongoing  
32 and the UFA will continue to look at how they deliver services.  
33

34 3.2 Tim Hallbeck discussed the advantages and dangers of lithium ion batteries.  
35

36 3.3 Nancy Hardy suggested a quarterly Question and Answer meeting be held where citizens can  
37 receive a quick answers to questions.  
38

39 3.4 Mayor Peterson welcomed new City Manager, Tim Tingey.  
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41 **4.0 STANDING MONTHLY REPORTS**  
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43 **4.1 Monthly Financial Report – Administrative Services Director, Bryce Haderlie.**  
44

45 4.1.1 Administrative Services Director, Bryce Haderlie, presented the Financial Report for the  
46 month of September. He reported that sales taxes for 2018 ended at \$6,138,449, which  
47 represented a 5.5% increase over the prior year's collections. Municipal Energy Taxes have  
48 been flat and are below the anticipated amount. Class C Road Funds were also below budget

1 and contributed to the decline in the use of energy efficient automobiles, which diminishes  
2 the need for fuel. He noted that the issue will continue to be monitored. General Fund  
3 expenditures were trending below the budgeted amount and the prior year's expenditures.  
4 Year-to-date wages and benefits were below the budgeted amount as well. Mr. Haderlie  
5 explained that expenditures for the budget year by department were again below budget for  
6 this time of year.

7  
8 4.1.2 Mr. Haderlie reported that this would be his last report for Cottonwood Heights and expressed  
9 his gratitude to the Council, citizens, and employees he has had the privilege of serving.  
10 Mayor Peterson thanked Mr. Haderlie for stepping up over the last several months and  
11 accepting additional responsibilities in a multiplicity of areas as they have transitioned.

## 12 13 **4.2 Unified Fire Report – Assistant Chief, Mike Watson.**

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15 4.2.1 Assistant Chief, Mike Watson, presented the monthly Unified Fire Report for September  
16 2018. He stated that the combined fire calls for both stations totaled 47 with 136 medical  
17 calls. Station 110 closed with 118 calls, 95 of which were medical and 23 were fire. Station  
18 116 closed with 65 total calls, 41 of which were medical and 24 were fire. Top categories  
19 included falls, traffic accident and sick persons with alarms being the top fire call. Station  
20 110 received 41 Advanced Life Support (ALS) calls, of which 21 resulted in transport and 54  
21 Basic Life Support (BLS) calls, of which 22 resulted in transport. Station 116 closed with 23  
22 total transports, of which 14 were ALS transports and 9 BLS transports. The customer service  
23 report included Station 110 tours, off-site visits and provided the Old Mill Corporate Center  
24 assistance with evacuation drills. Station 116 conducted one station tour and participated in  
25 the Neighborhood Safety Fair. Fire prevention activities were available for review. The safety  
26 message was a Winter Safety Checklist.

## 27 28 **5.0 ACTION ITEMS**

### 29 30 **5.1 Consideration of Ordinance 308, Adopting a Wasatch Boulevard Master Plan.**

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32 5.1.1 Mayor Peterson reported that the above ordinance will be postponed to a later date to ensure  
33 that the language represents the Council's wishes.

### 34 35 **5.2 Consideration of Resolution 2018-66 Approving the Appointment of S. Scott Jerges as** 36 **the City's Finance and Administrative Services Director.**

37  
38 5.2.1 Mayor Peterson reported that the above resolution approves the appointment of Scott Jerges  
39 as the City Finance and Administrative Services Director.

40  
41 5.2.2 Mr. Jerges introduced himself and stated he has been in government finance since 2002. Prior  
42 to working in government, he worked in various non-governmental accounting functions. He  
43 has an MBA with an accounting emphasis and CPA. He enjoys working in government and  
44 providing assistance wherever he can. He most recently worked for the Unified Police  
45 Department.

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47 **5.2.3 MOTION:** Council Member Bruce moved to approve Resolution 2018-66. The motion was  
48 seconded by Council Member Mikell. Vote on motion: Council Member Shelton-Aye,

1 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,  
2 and Mayor Peterson-Aye. The motion passed unanimously.

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4 **6.0 CONSENT CALENDAR**

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6 **6.1 Approval of the City Council Business Meeting Minutes for July 17 and September 25,**  
7 **2018. Also, the approval of City Council Work Session Minutes for August 14 and 22,**  
8 **2018.**

9  
10 **6.1.1 MOTION:** Council Member Shelton moved to approve the City Council Business Meeting  
11 Minutes for July 17 and September 25, 2018 and the City Council Work Session minutes of  
12 August 14 and 22, 2018. The motion was seconded by Council Member Shelton. The motion  
13 passed unanimously.

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15 **7.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION.**

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17 **7.1 MOTION:** Council Member Bracken moved to adjourn the Business Meeting. The motion  
18 was seconded by Council Member Bruce. The motion passed unanimously.

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20 7.2 The meeting adjourned at 7:35 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*  
2 *Heights City Council Business Meeting held Tuesday, October 23, 2018.*

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5

6 Teri Forbes

7 Teri Forbes  
8 T Forbes Group  
9 Minutes Secretary

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11 Minutes Approved: November 13, 2018