

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD TUESDAY, JANUARY 22, 2019 AT 5:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH

Members Present: Mayor Mike Peterson, Council Member Scott Bracken, Council Member Christine Mikell

Staff Present: City Manager Tim Tingey, City Attorney W. Shane Topham, Assistant Fire Chief Mike Watson, Records, Culture and Human Resources Director Paula Melgar, Community and Economic Development Director Michael Johnson, Public Works Director Matt Shipp, Finance and Administrative Services Director S. Scott Jurgens, Assistant Police Chief Paul Brenneman, City Engineer Brad Gilson, Public Relations Specialist Dan Metcalf

Excused: Council Member Tali Bruce, Council Member Mike Shelton, Police Chief Robby Russo

WORK SESSION

Mayor Peterson called the meeting to order at 5:12 p.m. and welcomed those present.

1.0 Review of Business Meeting Agenda – Mayor Mike Peterson.

The agenda items were reviewed and discussed.

2.0 City Council and Staff Reports.

a. Road Improvement – Public Works Director Matt Shipp and City Engineer Brad Gilson.

Public Works Director, Matt Shipp, reported that staff received the final report on the Payment Condition Index (“PCI”) Study and explained that their recommendation differs from the report, as written.

City Engineer, Brad Gilson, stated that they have been working to develop a Pavement Management Plan dealing with how to address road maintenance within the City. GeoStrata Engineering and J-U-B Engineers were engaged to evaluate current conditions throughout the City and in conjunction, formed a resident citizens committee to help identify community values and develop a plan to prioritize road infrastructure. It was the consensus that the PCI would determine how to address specific roads and was the most fiscally responsible decision. The report included approximately \$1 million in maintenance and an additional \$500,000 of capital per year. The history of the road infrastructure was reviewed.

Mr. Gilson reported that the plan recommended \$3.5 million, which includes the entire roadway infrastructure and was not only related to asphalt. This would allow them to maintain a PCI of 90.

Messrs. Gilson and Shipp believed that the proposed \$1.7 million for annual maintenance was sufficient. This would allow them to treat every road once every five years and obtain additional County Active Transportation Network Improvement Program (“CATNIP”) or other funding to make additional improvements. Using this as a benchmark, he emphasized that this is the most realistic and fiscally responsible approach.

b. Engineering and Wasatch Boulevard Discussion – Public Works Director Matt Shipp and City Engineer Brad Gilson.

Mr. Gilson reported that the Wasatch Boulevard Master Plan was a lengthy comprehensive process that involved City staff and the Wasatch Front Regional Council. The discussion included reviewing the history of the corridor. Mr. Gilson considered the plan to be a template that helps the City communicate with UDOT and allows input as part of the decision making.

Community and Economic Development Director, Michael Johnson, explained that they want a plan that is visionary, pushes the limits slightly, but remains realistic. Budgeting issues were discussed.

Mayor Peterson recommended including the item on the agenda to get a consensus. Mr. Gilson confirmed that the matter was presented for public comment at the Council level and received public input and discussion. Additional work meeting discussions could be scheduled, if necessary.

Council Member Mikell asked for clarification regarding turn lanes and concerns with the proposed flex lanes. When analyzing traffic with the hotel, she asked who ends up paying for road improvements with regard to accessibility. Mr. Johnson confirmed that from a land use process perspective, the hotel is a conditional use and conditions can be added based on perceived impacts created by the use. A finding would need to be made that the hotel is creating a certain impact and could require the hotel to mitigate the impact. He explained that if there are already existing negative conditions, the applicant cannot be relied on to correct them.

Traffic flow issues were discussed at length.

c. MOU Children’s Justice Center - Assistant Chief of Police Paul Brenneman.

Assistant Police Chief, Paul Brenneman, stated that they are required to have a Memorandum of Understanding (“MOU”) and are asking for a Council Resolution in support.

3.0 Review of Business Meeting Agenda – Mayor Mike Peterson.

Council Member Schedules for the next week - 2019 Calendar:

- a. January 22 – 5:30 p.m. – CHBA Boot Camp Healthy Lifestyle - Healthy Business
- b. January 24 – 6:30 p.m. – Volunteer Appreciation Dinner – City Hall
- c. January 28 – 7:30 p.m. – Masterworks Concerts – Butler Middle School
- d. February 12:00 p.m. – 5:00 p.m. – Death by Chocolate at City Hall
- e. April 22 – 7:30 p.m. – Masterworks Concerts – Butler Middle School

4.0 Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual.

MOTION: Council Member Bracken moved to close the Work Session and open the Closed Session for the purpose of discussing pending litigation. The motion was seconded by Council Member Mikell. The motion passed with the unanimous consent of the Council.

5.0 ADJOURN

MOTION: Council Member Bracken moved to adjourn the Work Meeting. The motion was seconded by Council Member Mikell. The motion passed with the unanimous consent of the Council.

The Work Session adjourned at 6:12 p.m.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, JANUARY 22, 2019 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Peterson, Council Member Scott Bracken, Council Member Christine Mikell

Staff Present: City Manager Tim Tingey, City Attorney W. Shane Topham, Assistant Fire Chief Mike Watson, Records, Culture and Human Resources Director Paula Melgar, Community and Economic Development Director Michael Johnson, Public Works Director Matt Shipp, Finance and Administrative Services Director S. Scott Jurgens, Senior City Planner Matt Taylor, City Planner Andrew Hulka, Assistant Police Chief Paul Brenneman

Excused: Council Member Tali Bruce, Council Member Mike Shelton, Police Chief Robby Russo

BUSINESS MEETING

1.0 WELCOME/PLEDGE

Mayor Peterson called the meeting to order at 7:00 p.m. and welcomed those present.

The Pledge of Allegiance was led by Council Member Bracken.

2.0 CITIZEN COMMENTS

Lynn Krauss asked for clarification regarding the City's vision with respect to planning and development. She stated that several residents have asked for more controlled development with less height, less density, smaller buildings, and less high-density zoning. She believed that despite the input, staff continues to recommend approval of requests that push the limit of the City's ordinances. Traffic concerns were discussed. She urged the City Council to consider their vision and communicate that vision to the staff, Planning Commission, and citizens.

Woody Noxon read a letter signed by neighborhood residents requesting that their cul-de-sac be designated with street signage specifying residential parking only. The parking and traffic along Racquet Club Drive continue to become more congested and with this request, they would be able to maintain the R-1 zoning environment of the cul-de-sac. He recommended a current comprehensive Traffic and Parking Needs Study be completed along with assigning a responsible leader and including the residents.

Nancy Hardy asked if the City has access to road engineers with experience in various projects that the City could use and study. She expressed concern with who is providing direction.

Leslie Kolash reported that she has sent letters to the City regarding parking along Prospector Drive and requested a sign be posted stating that it is a neighborhood with no canyon access. She requested that Mine Shaft Road be blocked off during heavy ski days and changed to left hand turn only. She believed that congestion interferes with plowing and emergency access.

3.0 STANDING MONTHLY REPORTS

3.1 Monthly Financial Report – Finance and Administrative Services Director Scott Jurges.

Finance and Administrative Services Director, Scott Jurges, presented the Monthly Financial Report for the month of December 2018 and stated that sales taxes were trending as expected. The Municipal Energy Tax was slightly under budget and was reflecting growth in this category. Class C Road Funds were running behind and showed a reduction in May through June that was largely due to an increase in electric vehicles. Payroll was slightly ahead of budget and the benefits were under budget. Employee payouts were described. Departmental expenditures were next discussed. Mr. Jurges noted that the General Government line item was on budget, Public Works was slightly under as was Community and Development Services.

3.2 Unified Fire Report – Fire Assistant Chief Mike Watson.

Assistant Fire Chief, Mike Watson, presented the Fire Report for December 2018 and stated that Station 110 closed in the 5th position and Station 116 closed 16th. Station 110 received 155 calls of which 124 were medical and 31 were fire. Station 116 closed with 65 calls of which 52 were medical and 13 were fire. Top medical call categories included falls, traffic accidents, and sick person. Top fire calls included alarms, flooding/hydrant/public assists, house and high-rise fires, natural gas leaks, search and rescue, and police-assisted calls. Station 110 closed with 71 transports, 31 of which were Advanced Life Support (ALS), and 40 Basic Life Support (BLS). Station 116 closed with 29 transports, 21 of which were ALS, and eight BLS. Fire prevention activities were discussed.

Chief Watson presented data on the total calls for 2018. Station 110 closed with 1,390, of which 1,115 were medical and 275 were fire. Station 116 closed with 813 total calls, 604 of which were medical and 209 were fire. A staffing report was included as requested by Council Member Bruce. The safety message dealt with hydrant issues and it was recommended that citizens keep them cleared of snow. Chief Watson reported that the new service delivery model was called one and one, meaning one paramedic and one EMT and will begin February 4, 2018. This service will allow every UFA apparatus to offer Advanced Life Support. He noted that they have 25 recruits who have accepted conditional job offers with a recruit camp scheduled for February 24, 2018.

4.0 ACTION ITEMS

4.1 Consideration of Ordinance 314-A Adopting a General Plan Land Use Map Amendment for Multiple Properties with Frontage on Fort Union Boulevard between 2700 East and Racquet Club Drive.

Mayor Peterson reported that the above Ordinance approves a General Plan Land Use Map Amendment for properties that front Fort Union Blvd between 2700 East and Racquet Club Drive.

MOTION: Council Member Bracken moved to approve Ordinance 314-A. The motion was seconded by Council Member Mikell. Vote on motion: Council Member Bracken-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.2 Consideration of Ordinance 314-A Denying a General Plan Land Use Map Amendment for Multiple Properties with Frontage on Fort Union Boulevard between 2700 East and Racquet Club Drive.

The above item was deemed unnecessary.

4.3 Consideration of Resolution 2019-04 Approving Amendment No. 2 to an Interlocal Agreement with Salt Lake County for Trailhead Improvements

Mayor Peterson reported that the above Resolution approves Amendment No. 2 to an Interlocal Agreement with Salt Lake County for trailhead improvements. It would allow for additional time to make improvements as they plan to review the corridor along Wasatch Boulevard.

MOTION: Council Member Mikell moved to approve Resolution 2019-04. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Bracken-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.4 Consideration of Resolution 2019-05 Approving a Memorandum of Understanding with Salt Lake County Concerning the Salt Lake District Attorney's Children's Justice Center.

Mayor Peterson reported that the above Resolution approves a Memorandum of Understanding with the County for the Salt Lake District Attorney's Children's Justice Center. It is part of an accreditation proceed but also allows public safety employees to work with the Children's Alliance.

MOTION: Council Member Bracken moved to approve Resolution 2019-05. The motion was seconded by Council Member Mikell. Vote on motion: Council Member Bracken-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.5 Consideration of Resolution 2019-06 Accepting Requests for Indemnification.

Mayor Peterson reported that the above Resolution approves accepting requests for indemnification. If the City is sued by individuals against City employees who were performing their duties as public servants, they have the opportunity to request indemnification. Reference was made to Utah Code Annotated §63G-7-902. The resolution accepts the requests for indemnification subject to a reservation of rights if the subject acts or omissions did not occur within those parameters.

MOTION: Council Member Mikell moved to approve Resolution 2019-06. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Bracken-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.6 Consideration of Resolution 2019-07 Approving Appointments and Re-Appointments to the Arts Council.

Mayor Peterson reported that the above Resolution approves appointments and reappointments to the City's Arts Council.

MOTION: Council Member Bracken moved to approve Resolution 2019-07. The motion was seconded by Council Member Mikell. Vote on motion: Council Member Bracken-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.7 Consideration of Resolution 2019-08 Approving Re-Appointments to the Historic Committee.

Mayor Peterson reported that the above Resolution approves the reappointment of Sylvia Orden to the Historic Committee.

MOTION: Council Member Mikell moved to approve Resolution 2019-08. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Bracken-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.8 Consideration of Resolution 2019-09 Approving a Consulting Agreement with GeoStrata Engineering and Geo Sciences, LLC.

Mayor Peterson reported that the above Resolution approves a Consulting Agreement with GeoStrata Engineering and Geo Sciences, LLC.

MOTION: Council Member Bracken moved to approve Resolution 2019-09. The motion was seconded by Council Member Mikell. Vote on motion: Council Member Bracken-Aye, Council Member Mikell-Aye, Mayor Peterson-Aye. The motion passed unanimously.

Council Member Bracken stated that previously a question was raised regarding the City's engineering services. The decision was made to stay with Gilson Engineering because of their capability in multiple fields rather than relying on one engineer. They also contract with a world-class traffic engineer when needed.

5.0 CONSENT CALENDAR

5.1 Approval of the City Council Meeting Minutes of December 18, 2018.

MOTION: Council Member Bracken moved to approve the City Council Business Meeting Minutes of December 18, 2018. The motion was seconded by Council Member Mikell. The motion passed with the unanimous consent of the Council.

6.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION

MOTION: Council Member Mikell moved to adjourn the Business Meeting. The motion was seconded by Council Member Bracken. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 7:57 p.m.

I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood Heights City Council Business Meeting held Tuesday, January 22, 2019.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: February 19, 2019