

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, APRIL 4, 2017 AT 6:03 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Attorney Shane Topham, City Recorder Paula Melgar, Community and Economic Development Director Brian Berndt, Police Chief Robby Russo, UFA Fire Chief Mike Watson, Finance Director Dean Lundell, Public Works Director Matt Shipp, Public Relations Specialist Dan Metcalf.

Absent: City Manager John Park, Assistant City Manager Bryce Haderlie,

*An audio recording of this meeting is available at
<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-170/>*

1. **Public Relations Report**

(00:00:33) Public Relations Specialist, Mr. Dan Metcalf, asked council for articles due next week for the newsletter. Mr. Metcalf did not have anything newsworthy to report.

2. **Planning and Economic Development Report**

a. **Canyon Centre Development Area Plan**

(00:03:05) Community and Economic Development Director, Mr. Brian Berndt, reported on the Canyon Centre Development. A presentation was given which is attached and incorporated to these minutes by this reference.

b. **Wasatch Front Regional Council**

(00:46:37) Community and Economic Development Director, Mr. Brian Berndt, reported on the Wasatch Front Regional Council meeting held March 30th. Staff presented ideas for discussion

c. **Planning Commission Business Meeting**

(00:54:00) Community and Economic Development Director, Mr. Brian Berndt, presented *Item c and d* together.

Mr. Berndt reported on the upcoming Planning Commission Business Meeting of April 5th.

d. **Community Development Activity Report**

Community and Economic Development Director, Mr. Brian Berndt, reviewed the monthly report regarding development activity in the city.

3. **Public Works Report**

(01:26:20) Public Works Director, Mr. Matt Shipp, reported on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.

Mr. Shipp reminded Council of:

- Hi-T Meeting of April 12th moved to 4:30 pm at Canyon Rim Elementary School. Residents are supportive of the project. Area in the corner that is vacant is open for whatever the city council decides to do there.
- Concerns: Open space and what Council will do with those.

a. **Open House on Fort Union Sewer and Water Project**

(01:30:58) Public Works Director, Mr. Matt Shipp, reported on the recent open house to discuss the Fort Union sewer and water projects. Only three residents came, for about 10 minutes, but staff was there for one hour and 45 minutes. There was no significant resident participation.

The Public Work's yard is moving along and a sewer line is expected to go in tomorrow, the wash bay is in and the road is cut in.

4. **Public Safety Reports**

a. **Unified Fire Authority**

(01:45:02) UFA Assistant Chief Mike Watson, reported on noteworthy events of the week.

b. **Police Department**

(01:46:09) Police Chief Russo reported on noteworthy events of the week. New recruit is doing well and his progress is impressive. Two new recruits start employment in the city and after one administrative week they will join the academy. The new recruits are scheduled to be introduced to council at the next Tuesday, City Council Business Meeting.

Chief Russo reported on the credit card skimming case and how the officers solved the case and took action.

5. **City Manager/Assistant City Manager Report**

a. **Review of Staff Communications**

Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring the Council up to date if any changes have occurred since the report.

6. **Mayor/City Council Reports**

a. **CH2 Meeting – Councilman Bracken**

(02:00:44) Councilman Bracken reported on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center. Mr. Bracken gave a brief overview of upcoming events.

b. **Cottonwood Heights History Book – Councilman Peterson**

(02:08:10) Councilman Peterson provided an update on the book documenting Cottonwood Heights' history and the recent Historic Committee meeting.

7. **Calendar of Events**

(02:16:57) Councilmember Schedules for the next week / 2017 Calendar:

- a. April 5 - Noon till 1:00 p.m. - New Business Luncheon
- b. April 5-7 - ULCT Meetings in St. George
- c. April 14 - 7pm to 9pm - Easter Egg Teen Night at Rec Center
- d. April 15 - 10 a.m. till Noon – Easter Egg Hunt at Butler Park
- e. April 20 - 5:30 p.m. till 7:00 p.m. - Business Boot Camp: *Photography for Business*

The City Council asked that the following meetings be added to the agenda calendar:

- April 12 – 4:30 p.m. to 7:00 p.m. - High-T neighborhood meeting;
- April 12 - 6 p.m. - Hawkins community food drive at LDS Butler West meeting house;
- April 22 – 9:30 a.m. to noon - Shakeout Exercise – CH Recreation Center;
- April 26 - 6 pm – Citizens Academy Graduation;
- May 4 - 7 p.m. – Once Voice Children's Choir and Rocky Mountain Strings Concert - Brighton High School, 2220 Bengal Blvd;

8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

(02:22:42) At 8:24 p.m., Councilmember Tee Tyler motioned to close the meeting to discuss the character and professional competence of an individual. Councilmember Mike Peterson seconded the motion. The motion passed unanimously.

At 8:25 pm the meeting was closed.

Councilmember Tee Tyler motioned to close the closed meeting, go back to the Work Session and adjourn the Work Session. Councilmember Mike Peterson seconded the motion. The motion passed unanimously.

9. **ADJOURN**

The City Council Work Session was adjourned at 8:37 p.m.