

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, JANUARY 26, 2016, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Manager John Park, Community and Economic Development Director Brian Berndt, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, Finance Director Dean Lundell, Public Works Director Mike Allen, Public Relations Specialist Dan Metcalf, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Victim Advocate Nicole Huntsman, City Recorder Linda Dunlavy

Others Present: Officer Terence Wagner and family

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Mayor Cullimore.

2.0 CITIZEN COMMENTS

2.1 There were no citizen comments.

3.0 PUBLIC HEARING

3.1 Public Hearing to Receive Input on the Proposed Amended Budget for Cottonwood Heights the Period of 1 July 2015 through 30 June 2016.

3.1.1 Finance Director Dean Lundell reported that there are budget items that need to be amended and which will include capital projects being carried forward, revenue received, and grants received.

Mayor Cullimore explained that amendments are required from time to time by state law in order to make sure all revenues, expenditures and transfers are accounted for. He clarified that money cannot be spent that has not been appropriated through the budget process, and revenue received has to be recognized in order to be budgeted. There is nothing in the proposed amended budget that is new, that takes money out of the fund balance.

3.1.2 Mayor Cullimore opened the public hearing. There were no public comments. The public hearing was closed.

4.0 **INTRODUCTION OF NEW CHPD EMPLOYEES.**

- 4.1 Chief Robby Russo introduced new Police Officer Terence Wagner who was previously employed by the Salt Lake City Airport Police.

Officer Wagner introduced his family and reported that he served as an officer at the airport for over eight years. He explained that he wanted to be part of a more traditional aspect of law enforcement, and is excited to be a part of Cottonwood Heights City.

- 4.2 Chief Russo reported that Victim Assistance Coordinator April Ryce has taken a position with the District Attorney's Office and Nicole Huntsman was selected to fill the vacancy. Ms. Huntsman previously worked in the West Jordan City Attorney's Office.

Ms. Huntsman said that she is excited to be working for Cottonwood Heights and to serve in the police department.

- 4.3 Chief Russo reviewed the City's participation in Officer Doug Barney's viewing and funeral. He noted that police from all over the state, as well as out-of-state were represented.

Mayor Cullimore commented that the funeral was touching and very well done.

5.0 **REPORTS**

Standing Monthly Reports

5.1 **Monthly Financial Report**

- 5.1.1 Mr. Lundell presented the Financial Report for the month of December 2015 and noted that the second interest payment was made on the bond for the City's new building. Sales tax for the first three months was 7% higher than the previous year and is currently 2.5% over budget. The municipal energy tax, which is based on energy use, is estimated to be approximately \$1.5 million.

A complete monthly report is available on the City's webpage.

5.2.1 **Unified Fire Report**

- 5.2.1 Assistant Fire Chief Mike Watson presented the Unified Fire Report for the month of December 2015. He said that the five year average of fire calls during the month of December is 40, and medical calls is 168. Station 110 closed the month with 138 total calls, 115 which were medical and 23 fire; and Station 116 closed with 70 total calls, 53 which were medical and 17 were fire. Mayor Cullimore pointed out that during the month of December with more activity up the canyon, they had one of their lowest months since the record keeping change was made.

5.2.2 Chief Watson reported that Station 108 is in service and all ski patrol and clinic calls go to them. Station 110 had 56 ALS (Advanced Life Support) calls with 40 transports; and 59 BLS (Basic Life Support) calls with 26 transports. Station 116 had 23 ALS calls with 16 transports; and 30 BLS calls with 11 transports. The VECC year-end statistics show that Station 110 had 325 fire responses, 1,208 medical calls, and 604 ambulance transports; and Station 116 had 244 fire calls, 633 medical calls, and 303 transports.

5.2.3 Chief Watson reviewed the customer service message for Stations 110 and 116.

A complete monthly report is available on the City's webpage

6.0 ACTION ITEMS

6.1 **Consideration of Ordinance No. 250 Adopting an Amended Budget for the Period of 1 July 2015 through 30 June 2016.**

6.1.1 Mayor Cullimore reported that the proposed Ordinance will adopt the amended budget as explained in the public hearing.

6.1.2 **MOTION:** Councilman Bracken moved to approve Ordinance Number 250. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Councilman Bracken-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.2 **Consideration of Resolution No. 2016-05 Appointing Max Evans as Chair of the Historic Committee.**

6.2.1 Mayor Cullimore explained that the proposed Resolution consents to the appointment of Max Evans as the Chair of the Historic Committee.

6.2.2 Councilman Peterson stated that Max Evans is replacing Tom Shimizu, who served as chair of the Historic Committee for over four years and did an excellent job. He is excited to have Mr. Evans as the new Chair.

6.2.2 MOTION: Councilman Peterson moved to approve Resolution Number 2016-05. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Councilman Bracken-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.3 **Consideration of Resolution No. 2016-06 Approving an Agreement between UDOT and Cottonwood Heights for a HAWK Pedestrian Crossing on Fort Union Boulevard in front of Mountview Park.**

6.3.1 Mayor Cullimore said that this Resolution will approve a HAWK pedestrian crossing. This is a crossing where a light is activated that stops traffic to allow pedestrians to cross.

6.3.2 **MOTION:** Councilman Shelton moved to approve Resolution Number 2016-06. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Councilman Bracken-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.4 **Consideration of Resolution No. 2016-07 Approving Entry into an Interlocal Agreement of an Officer Involved Critical Incident Task Force Between Various Jurisdictions in Salt Lake County.**

6.4.1 Mayor Cullimore explained that the proposed Resolution approves entry into an interlocal agreement of an Officer Involved Critical Incident Task Force. Participation in this task force was previously approved, and the proposed amendment will allow the Utah State Attorney General's office to join the taskforce, as well as other future participants.

6.4.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2016-07. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Councilman Bracken-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.5 **Consideration of Resolution No. 2016-08 Approving a General Services Contract between Cottonwood Heights and Rocky Mountain Power for Electric Services.**

6.5.1 Mayor Cullimore reported that the this Resolution will approve a contract with Rocky Mountain Power to provide electrical service for what will be the public works yard on 3000 East and will be contingent upon closing on the property.

Councilman Tyler asked if the fee is included in the current budget.

City Manager John Park confirmed that it is.

6.5.2 **MOTION:** Councilman Peterson moved to approve Resolution Number 2016-08. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Councilman Bracken-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

7.0 **CONSENT CALENDAR**

7.1 **Approval of Minutes for December 15, 2015 and January 12, 2016**

7.2 The minutes stood approved.

8.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250

8.1 MOTION: Councilman Bracken moved to adjourn the business meeting and reconvene the work session. The business meeting adjourned at 7:43 p.m.