

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD  
TUESDAY, MARCH 29, 2016 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY  
COUNCIL CHAMBERS**

**Members Present:** Mayor Cullimore, Councilman Scott Bracken, Councilman Mike Petersen, Councilman Mike Shelton, Councilman Tee Tyler

**Staff Present:** Community and Economic Development Director Brian Berndt, Finance Director Dean Lundell, Police Chief Robby Russo, Officer Kevin Wyatt, Assistant Fire Chief Mike Watson

**WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.0 Mayor Cullimore called the meeting to order at 7:06 p.m. and welcomed those attending.

1.1 Councilman Peterson led the Pledge of Allegiance.

**2.0 INTRODUCTION OF OFFICER BRADEN WYATT**

2.1 Mayor Cullimore reported that our newest officer, Braden Wyatt will be working with his father, Detective Kevin Wyatt. Police Chief Robby Russo welcomed Officer Wyatt and stated that he had never had a bad experience when family members' children have joined the department and the challenge will be for Braden who will follow in his father's footsteps. Chief Russo said he was pleased that Officer Wyatt chose Cottonwood Heights.

Detective Kevin Wyatt performed the badge pinning. Friends and family in the audience were introduced and Mayor Cullimore commented on the importance of law enforcement personnel in the community. He expressed his appreciation for the service they provide.

2.2 Officer Braden Wyatt said that he grew up in law enforcement and comes from a family of police officers and it is what he has always wanted to do. He noted that two of his uncles, his father, and his grandfather were all in law enforcement. He also enjoys spending time with family and his pets. Prior to his career in law enforcement, Officer Wyatt worked for his mother in a medical office.

**3.0 PROCLAMATIONS**

3.1 **“Water Wise” Challenge.**

3.1.1 Mayor Cullimore reported that the Wyland Foundation encourages communities to participate in a water conservation effort and to that end, information was included in the City's newsletter. Pledges are taken to take steps to conserve water and several communities around the country participate. Mayor Cullimore stated that the proclamation will be posted on the City's website.

#### 4.0 **CITIZEN COMMENTS**

4.1 There were no citizen comments.

#### 5.0 **PUBLIC HEARING**

##### 5.1 **Public Hearing to Receipt Input on the Proposed Amended Budget for Cottonwood Heights for the Period of 1 July 2015 through 30 June 2016.**

5.1.1 Finance Director Dean Lundell, reported that the proposed amendment will reallocate money to various departments as a result of personnel changes. No increases were proposed to the overall budget and the amendment does not recognize any new income or authorize new expenditures.

5.1.2 Mayor Cullimore opened the public hearing. No public comments were receive. Mayor Cullimore closed the public hearing.

#### 6.0 **REPORTS**

##### **Standing Monthly Reports.**

##### 6.1 **Monthly Financial Report – Finance Director Dean Lundell.**

6.1.1 Mr. Lundell gave the monthly financial report, stating that the December sales tax figures were received and represent a 7% increase over last year and year-to-date the numbers are 6% over last year. Mr. Lundell reported that the energy and use tax was slightly short of budget, but was higher than expected. Revenue projections and trends were discussed. It was reported that the City is at 350% of revenue from excavation permits due to fees that were not billed from a previous year, and those funds are still being reconciled.

##### 6.2 **Unified Fire Report – Assistant Chief Mike Watson.**

6.2.1 Assistant Fire Chief Mike Watson, presented the Unified Fire Report for February and stated that the overall call volume combines Stations 110 and 116. The difference in call volume for Station 110 was in medical calls rather than fire calls. The ambulance transport averages are good and continue to increase; and fire calls are consistent compared to the previous two years. He noted that the call volume for medical calls changed significantly this month compared to February of last year, and in May they will begin comparing to the new data base numbers started in May last year.

The month ended with 113 total calls, 93 of which were medical calls and 21 fire calls. Station 116 had 64 total calls, 25 of which were medical calls and 19 fire calls. The top three categories for the month of February were falls, sick persons, and traffic accidents.

Ambulance transport calls were presented as follows: Station 110 had 50 Advanced Life Support (ALS) calls, 34 of which resulted in transports; and 43 Basic Life Support (BLS)

calls resulting in 18 transports. Station 116 had 19 Advanced Life Support (ALS) calls resulting in 17 transports and 26 Basic Life Support (BLS) calls resulting in 10 transports.

Mayor Cullimore asked how many of the calls were canyon related. Chief Watson will provide that information.

The customer service report included hydrant inspections, high angle extrication training, station tours, talk and demos, and avalanche and RIT (Rapid Intervention Training) training. The safety message was a reminder to change batteries in smoke detectors.

A copy of the complete report can be found on the City's webpage at [www.ch.utah.gov](http://www.ch.utah.gov).

## 7.0 ACTION ITEMS

### 7.1 **Consideration of Ordinance No. 252 Adopting an Amended Budget for the Period of 1 July 2015 through 30 June 2016.**

7.1.1 Mayor Cullimore explained that the proposed ordinance approves the amended budget presented earlier in the meeting.

7.1.2 **MOTION:** Councilman Bracken moved to approve Ordinance Number 252. The motion was seconded by Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

### 7.2 **Consideration of Resolution No. 2016-16 Approving a Contract with Utah Community Magazines, LLC.**

7.2.1 Mayor Cullimore said that the proposed resolution addresses a publication agreement with Utah Community Magazines, LLC.

Community and Economic Development Director Brian Berndt, reported that the intent is to lock in a price for the magazine which will be distributed in January 2017. He explained that because Rocky Mountain Power is participating with the City, the costs have gone down significantly. Mr. Berndt noted that the cost will be reflected in next year's budget.

7.2.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2016-16. The motion was seconded by Councilman Petersen. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

### 7.3 **Consideration of Resolution No. 2016-17 Approving a Contract with Creative Concepts and Display, LLC for the City Float (2016 Butlerville Days).**

7.3.1 Mayor Cullimore reported that the proposed resolution approves a quote given at a prior meeting by Creative Concepts and Display, LLC. He recalled that it was an \$11,000

expenditure for the float that will be run in the Days of '47 Parade, the City's parade, and others the City chooses to participate in.

7.3.2 **MOTION:** Councilman Petersen moved to adopt Resolution Number 2016-17. Councilman Shelton seconded the motion. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

7.4 **Consideration of Resolution No. 2016-18 Approving a Contract with City of Fun for the 2016 Butlerville Days Carnival.**

7.4.1 Mayor Cullimore explained that the proposed resolution also pertains to Butlerville Days and ratifies an agreement with City of Fun Carnival. This year they will be bringing a larger carnival for the event, and will operate for longer hours, which is expected to be very popular. The extended hours will benefit the City financially as well.

7.4.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2016-18. Councilman Peterson seconded the motion. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

8.0 **CONSENT CALENDAR**

8.1 **Approval of Minutes of March 8, 2016.**

8.2 The minutes stood approved.

9.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

9.1 **MOTION:** Councilman Petersen moved to adjourn the Business Meeting and reconvene the Work Session. The motion passed with the unanimous consent of the Council.

9.2 The Business Meeting adjourned at 7:39 p.m.