

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, APRIL 12, 2016 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Petersen, Councilman Mike Shelton, Councilman Tee Tyler

Staff Present: Community and Economic Development Director Brian Berndt, Finance Director Dean Lundell, Police Chief Robby Russo, City Planner Mike Johnson, Assistant City Manager Bryce Haderlie, Officer Kevin Salmon, Police Support Supervisor Sheila Jennings

Others: The Salmon Family, Jim Hawkins, Kathy Hawkins, Mike Halligan

Excused: Assistant Fire Chief Mike Watson

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Cullimore called the meeting to order at 7:01 p.m. and welcomed those attending.

1.2 Councilman Shelton led the Pledge of Allegiance.

2.0 INTRODUCTION OF OFFICER KEVIN SALMON

2.1 Mayor Cullimore talked about how difficult it has been to find good officers. He expressed his appreciation for the work they do in the community and helping to keep everyone safe.

2.2 Police Chief Robby Russo introduced the City's newest officer, Kevin Salmon, who he stated will complement the City very well. Officer Salmon's son, Carson, presented the ceremonial badge to his father.

2.3 Officer Salmon reported that he is a third generation police officer. His grandfather retired from the Philadelphia County Sheriff's Office and his father retired from West Valley City after 25 years of service. He was impressed by the amount of respect he has been shown as a new officer. He worked in West Valley for nine years and most recently in Woods Cross. Officer Salmon said he is looking forward to the opportunity to serve in Cottonwood Heights.

3.0 RECOGNITION OF KATHY HAWKINS

3.1.1 Mayor Cullimore welcomed Jim and Kathy Hawkins, who are being honored by the City and their neighborhood. A proclamation was read honoring the Hawkins for their outstanding service to the community. They have donated countless hours volunteering and providing for their neighbors as well as other the residents of Cottonwood Heights.

3.1.2 Based on the kind things said by the Hawkins' neighbors, the comment was made that it was evident how much one person can do in a community to make a difference. Appreciation was expressed to the Hawkins for their time and service and for those who helped with the recognition.

3.1.3 Mrs. Hawkins commented that her acts of service began with what she learned from her parents and thanked the City for the recognition.

4.0 **CITIZEN COMMENTS**

4.1 There were no citizen comments.

5.0 **REPORTS**

5.1 **Standing Monthly Reports**

5.1.1 **Police Report – Police Support Supervisor Sheila Jennings.**

5.1.1 Mayor Cullimore said that this would be Police Support Supervisor Sheila Jennings', last City Council Meeting, because she will be retiring within the month. He expressed his gratitude for her years of service to the community and all she has done to make the Police Department better.

Councilman Bracken also thanked Ms. Jennings and commented that he would not be where he is if it were not for the dedication of Ms. Jennings and her family.

5.1.2 Ms. Jennings expressed her gratitude and said that her experience in Cottonwood Heights has been a great opportunity for both her professional and personal growth. She presented the police report for the month of March, noting that they are currently in the middle of the first Citizens Police Academy. The academy participants have been given a tour of VECC, learned about the legal system, lethal force, and the SWAT team.

Police Chief Robby Russo said he has received good feedback and stated that some believe the program should be expanded.

Calls for service by source were reviewed. There were 381 9-1-1 calls, 414 on-view calls, and 700 phone calls. Of those calls, 431 were priority 1 calls; 383 were Priority 2 calls; and 235 were Priority 3 calls.

5.1.3 Reports taken by Council District were reviewed. For the month of March there were 92 adult arrests and 9 juvenile arrests. A multi-agency directed enforcement occurred from March 9 – 11 at which time there were 43 felony arrests, 9 misdemeanor arrests, 26 recovered stolen vehicles, and 7 recovered firearms. There were also 619.5 grams of methamphetamines recovered, 1.4 grams of heroin, and 10.8 grams of marijuana. During the month there were 261 traffic citations issued, 5 DUIs, and 90 warnings.

5.1.4 Chief Russo thanked Ms. Jennings for her service and noted that she was instrumental in establishing the Cottonwood Heights Police Department and was responsible for their present success.

6.0 ACTION ITEMS

6.1 Consideration of Ordinance No. 253 Adopting a Bicycle and Urban Trails Master Plan as Part of the Cottonwood Heights General Plan.

6.1.1 Mayor Cullimore said that the proposed ordinance will adopt a Bicycle and Urban Trails Master Plan.

Associate Planner Mike Johnson said the ordinance is being adopted to improve the trail network throughout the City, fulfill goals in the General Plan, increase interconnectivity between routes, and make it a viable alternate form of transportation within the City. He said that the plan was reviewed by the Planning Commission, and they recommended approval to the City Council. It was reported that biking can become safer along Fort Union Boulevard by providing a means for cyclists to travel and by educating citizens.

6.1.2 Councilman Shelton commended the City for their development and attention to keeping bicyclists safe.

6.1.3 **MOTION:** Councilman Tyler moved to approve Ordinance Number 253. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.2 Consideration of Resolution No. 2016-19 Approving Participation in the Great Utah Shakeout.

6.2.1 Mayor Cullimore explained that passage of this resolution approves participation in the Great Utah Shakeout.

6.2.2 Mike Halligan, Assistant Emergency Manager, explained that the purpose of the resolution is to call attention to emergency planning efforts in Cottonwood Heights and provide support for the Great Shakeout Event, which invites residents to be prepared, safe, and ready.

6.2.3 **MOTION:** Councilman Shelton moved to approve Resolution Number 2016-19. The motion was seconded by Councilman Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.3 Consideration of Resolution No. 2016-20 Authorizing Staff to Commit to Purchases for Public Works Equipment.

6.3.1 Mayor Cullimore reported that the above resolution authorizes the acquisition of public

works vehicles. The City has been working with Terracare under contract for the last 2.5 years and is now ready to make some changes.

6.3.2 Assistant City Manager Bryce Haderlie, stated that the transition to the City's own Public Works Department includes acquisition of equipment, and much of it has to be fabricated and built. Staff has located one truck that is available for purchase now and expects that there will be a total of 14 trucks purchased.

6.3.3 Mayor Cullimore pointed out that Terracare has one more year remaining on their contract and they have agreed that this is a good time to help the City transition to a self-providing model. They will continue to provide services through October 1st at which time Cottonwood Heights will begin self-providing all services including snow plowing. He said that Mr. Haderlie began working for the City within the last year and has a great deal of experience with snow removal. Staff member Danny Martinez previously worked for Salt Lake County and was in charge of snowplowing in Cottonwood Heights and has great institutional knowledge of how best to provide snow plowing services. Mike Allen is an expert in other public works areas and he believes the City has the resources and personnel necessary to make self-providing possible. Other options were explored and the City feels this is the best way to proceed.

6.3.4 Councilman Bracken commented that the budget was also reviewed and this was determined to be within the existing allocation for these types of services and does not add additional cost. He believed it will add quality and diversity in terms of what the City can provide.

6.3.5 Councilman Tyler stated that this topic has consumed numerous hours of discussion and analysis. He applauded Mr. Haderlie for his efforts and considered this to be a positive step for the City.

6.3.6 Mr. Haderlie thanked the Council for their involvement and decision to become independent.

6.3.7 **MOTION:** Councilman Bracken moved to approve Resolution 2016-20. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.4 **Consideration of Resolution No. 2016-21 Authorizing Disposal of Unclaimed Property and/or Property No Longer Needed as Evidence.**

6.4.1 Mayor Cullimore explained that the proposed resolution authorizes the disposal of unclaimed property and property that is no longer needed as evidence.

6.4.2 Chief Russo stated that three months ago an arrest was made of a person who is not a citizen of the United States. He was living in New York and created a scam where he would go from store to store using fictitious or stolen identification to purchase cell phones and iPads. He was apprehended at a store in Cottonwood Heights and taken into custody.

Charges were not filed and the case was dismissed by the District Attorney's office due to the suspect having fled the jurisdiction. Because there are no particular victims, the property cannot be returned. Chief Russo asked for the ability to advertise the property and to pass a resolution stating they have the ability to return the property and convert it to City use rather than expend funds from that line item on the budget.

6.4.3 **MOTION:** Councilman Bracken moved to approve Resolution Number 2016-21. The motion was seconded by Peterson. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Petersen-Aye, Councilman Tyler-Aye, and Mayor Cullimore-Aye. The motion passed unanimously.

6.4.4 Mayor Cullimore stated that because these are clearly items that can be utilized by the City and items they would normally purchase any way; it makes sense to utilize them internally. He thanked the Police Department for their diligence.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

7.1 **MOTION:** Councilman Petersen moved to adjourn the Business Meeting and reconvene the Work Session. The motion passed with the unanimous consent of the Council.

7.2 The Business Meeting adjourned at 8:00 p.m.

Minutes Approved: May 10, 2016