

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD  
TUESDAY, JUNE 23, 2015, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY  
COUNCIL CHAMBERS

**Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

**Staff Present:** City Manager John Park, Deputy City Manager Linda Dunlavy, Public Relations Specialist Dan Metcalf, City Attorney Shane Topham, Public Works Director Mike Allen, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Finance Director Steve Fawcett, Senior Planner Glen Goins, Treasurer/Financial Reporting Manager David Muir

**Excused:** Community and Economic Development Director Brian Berndt

**1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:03 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Tyler.

1.3 Councilman Bracken introduced Youth City Council Representative, Sarah Ellis.

**2.0 PRESENTATIONS/PROCLAMATIONS**

**2.1 Utah Government Finance Officers Association of the United States and Canada (UGFOA)**

2.1.1 Mayor Cullimore reported that each year the City strives to achieve a level of excellence in financial reporting and budgeting. This creates transparency and a degree of confidence. One of the ways this is achieved is by meeting the standards set by the Government Finance Officers Association. The Mayor introduced Paul Jerome from the Utah Government Finance Officers Association (UGFOA).

2.1.2 Mr. Jerome serves as the President of UGFOA and as the Assistant City Administrator and Finance Director for the City of Eagle Mountain. Mr. Jerome stated that Finance Director, Steve Fawcett, along with the City of Cottonwood Heights was recognized for its 8<sup>th</sup> consecutive budget award. This distinguished award is designed to recognize governments that are reaching the highest standards through the National Advisory Council on local governments for budgeting. Mr. Jerome presented Mr. Fawcett with the Distinguished Budget Presentation Award.

2.1.3 Mr. Jerome next awarded Treasurer/Financial Reporting Manager, David Muir, the Certificate of Achievement in Financial Reporting. This certificate was established in 1945 by the GFOA and is awarded to governments that go beyond the minimum state requirements.

2.1.4 Mayor Cullimore exclaimed that he is very proud of the City's financial management and remarked that receiving the GFOA award for eight of the City's 11 years is very impressive.

## 2.2 **Recognizing Brighton High School Boys Tennis Team for Outstanding Performance**

2.2.1 Councilman Shelton stated that the Brighton High School Boys' Tennis Team is being recognized for excellence. He presented them with a proclamation establishing June 23, 2015, as Brighton High School Boys Tennis Team Appreciation Day for the City of Cottonwood Heights.

2.2.2 Mayor Cullimore offered his congratulations and appreciates the way the team has represented the City.

## 2.3 **Recognizing Brighton High School Boys Water Polo Team For Outstanding Performance**

2.3.1 Councilman Peterson recognized those who came together as parents and participants to revive the Water Polo Team. A proclamation was read recognizing the Water Polo teams. The boys water polo had an exceptional 2015 season including a 5A Championship. The girls water polo team also completed an exceptional 2015 season including a second place finish in the 5A championship. The Cottonwood Heights City Council established June 23, 2015, as Brighton High School Water Polo Appreciation Day.

2.3.2 The Mayor appreciated the commitment of the parents and acknowledged that this would not have happened without their support.

## 2.4 **Recognizing Brighton High School Girls Water Polo Team For Outstanding Performance**

## 3.0 **CITIZEN COMMENTS**

3.1 There were no citizen comments.

## 4.0 **REPORTS**

### **Standing Monthly/Quarterly Reports**

#### 4.1 **Monthly Financial Report**

Finance Director, Steve Fawcett, presented the Finance Report for May. He stated that Sales Tax came in at 103%, Real Property Taxes are slightly over budget, and General Sales and Use Taxes still have two months of collections which are looking positive. E911 Emergency Fees are down slightly, Fees-in-Lieu are projected to come in slightly under budget, Franchise Taxes are expected to come in as budgeted, and the Innkeeper Tax is down slightly. Overall, he believes they will be very close to budget. With regard to Licenses and Permits, the only issues are that building permits are slightly lower than projected and Road Cut Fees are down slightly as well. That will be mitigated with what can be brought in from taxes. Mr. Fawcett reported that intergovernmental revenue will come in as budgeted and Fines and Forfeitures are expected to be close with two quarters' worth of collections still remaining. Overall, he expects to be very close to budget or slightly under. On the expenditure side, it is expected that a \$359,000 surplus will fall to the fund balance.

A complete copy of this report is available on the City's website.

#### 4.2 **Unified Fire Report**

Assistant Fire Chief, Mike Watson, presented the Unified Fire Report for the month of May. He stated that there have been issues with the tracking software and that UFA will be making the transition to VECC. It was reported that there was a good turnout for the Push to Survive at Station 110. He indicated that Pit Crew CPR, the new advanced CPR delivery, is similar to the crew of a NASCAR race. Each member of the crew has a specific assignment and time frame. Station 110 had two assists on locked out cars. Chief Watson emphasized the importance of responding to these types of situations, especially in the heat. He stated that discretion is used when opening vehicles.

Station 116 participated in battalion training and back country swift water training. Both stations participated in medical standby and in the fundraiser held at Hillside Plaza for Primary Children's Hospital. Large apparatus engineer training was also underway. The safety message for the month included firework safety and the proper disposal of fireworks. More information is available on the City's website. Participation in formal fireworks is encouraged and it is recommended that all activities include safety measures.

A complete copy of this report is available on the City's website.

## 5.0 **ACTION ITEMS**

### 5.1 **Consideration of Resolution Number 2015-41 Approving an Agreement with Water Walkers, LLC**

5.1.1 Mayor Cullimore stated that the proposed resolution approves a contract with Water Walkers, LLC, to provide a recreational activity at 2015 Butlerville Days.

5.1.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2015-41. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

### 5.2 **Consideration of Resolution Number 2015-42 Approving a Performance Contract with Big Door Entertainment on behalf of artist Foreign Figures**

5.2.1 Mayor Cullimore stated that the proposed resolution approves a performance contract with Big Door Entertainment on behalf of artist Foreign Figures to provide entertainment at 2015 Butlerville Days.

5.2.2 **MOTION:** Councilman Peterson moved to approve Resolution Number 2015-42. Councilman Shelton seconded the motion. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

### 5.3 **Consideration of Resolution Number 2015-43 Approving an Agreement with Utah Department of Transportation (UDOT)**

5.3.1 Mayor Cullimore stated that it has been 11 years since the City was incorporated. The City started out contracting public works services with the Salt Lake County and have now moved to a private company. The City feels it is time to establish a location where Public Works can be housed. They have negotiated with UDOT for several years and agreed on property near Fort Union. The purchase price is \$1 million and includes 2.4 acres of property.

5.3.2 City Manager, John Park, stated that what they are purchasing is really for salt storage and a location from which to run snow plows. It enables the City to provide its own public works and the site will be built up over several years.

5.3.3 **MOTION:** Councilman Peterson moved to approve Resolution Number 2015-43. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

#### 5.4 **Consideration of Resolution Number 2015-44 Encouraging Water Conservation**

5.4.1 Mayor Cullimore stated that the proposed resolution is for the encouragement of water conservation. The County passed a resolution encouraging water conservation and asked the cities throughout the County to do something similar. This includes a recommendation that residents use Utah State University services to test their watering needs to maximize watering potential.

5.4.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2015-44. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

#### 6.0 **CONSENT CALENDAR**

##### 6.1 **Approval of Minutes for June 9, 2015**

6.2 The minutes stood approved.

#### 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

7.1 **MOTION:** Councilman Shelton moved to adjourn the business meeting and reconvene the work session. The motion was seconded by councilman Shelton and passed unanimously on a voice vote. The business meeting adjourned at 7:48 p.m.

Minutes approved: 07/14/2015