

# Cottonwood Heights

Weekly Update for  
Feb. 11-17, 2018

## Police

A day in the life: This was a traffic stop for no insurance. The occupants were all identified as Florencia 13 gang members age 14-18. The 14 year old was the driver, an Officer Safety search revealed one of the 16 year olds was carrying a Kahr 9mm in the front of his pants. The 14 year old was released to her father, the 16 year old with the gun was booked into DT, the other 16 year old was brought to YRC and the 18 year old was released to Metro gangs. Metro Gangs believes they were out looking for retaliation for the shooting in South Salt Lake. This is one log entry of one shift. Although it seems unusual, staff is busy out there handling crime in Cottonwood Heights every day. These are serious kids getting younger!

Crossing Issue at 2700 E Fort Union: The crossing guards are properly trained and after reviewing the complaint it appears that an engineering solution would net a similar result. The Crossing Guards use the lights and do not operate contrary to the signal. They help the kids safely navigate the dangerous intersection within the time allotted by the signal. The reason vehicles traveling east on Fort Union can't turn (Right) or south on 2700 East is because the area is occupied with kids. To compound what I'm sure is a frustration is that using the crossing buttons extends the time on the lights. People often think once the kids are crossed and the crossing guards could help facilitate traffic flow to clear the back-up. Unfortunately it's unlawful for them to act in that capacity.

Officers doing selective traffic enforcement at BHS looking for speeders and crosswalk violations.

Theft of vehicle in progress, victim heard his car start and jumped in his roommate's car to chase down his car. He chased the vehicle to State street where he entered I-215 Eastbound. The victim continued chasing but gave us bad information and said he was on I-15. The suspect vehicle attempted to make a U-turn on the freeway when they saw a West Valley Officer on a traffic stop. During the U-turn the victim crashed into his stolen car causing an unintentional PIT. The suspect fled out of the car, we set up containment and used interagency K-9 and the UHP Helicopter but were unable to locate the suspect.

Officers took an AR15 away from a person with mental issues. So he made his own shotgun out of pipe.



## Community and Economic Development

### Community & Economic Development:

- The CED department has been meeting with members of the Salt Lake County's Economic Development team to work through identifying possible redevelopment districts and putting strategies together to work with property owners in those areas. In addition, the County has monies and tools available to help with site remediation and clean up for reuse that could be used in certain parts of the city (that may be eligible as RDA project areas in the future).
- Staff continues to work on the Open Space Master Plan. We are in the final steps of completing the text and formatting the document for review by the public, the Planning Commission and City Council. The plan will include maps, strategies, and goals for meeting the community's expectation for passive and active open space.

### Land Use Applications / Meetings:

- The next Planning Commission meeting is March 7, 2018. Here is the tentative agenda:
  - Home daycare application at 1761 East Cloverdale Road
  - Three-lot subdivision application at 3411 E 8350 S
  - Proposed text amendment to the maximum density allowed in Tier 2 PDD areas
  - City initiated proposal to amend Title 12 (Subdivisions). This amendment is mainly to clean up and clarify the ordinance. No major changes are proposed.
- Two applications have been received that require review and decision by the Appeals Hearing Officer
  - Appeal of the planning commission's conditional use approval of a digital monument sign at Ridgecrest Elementary
  - Request to expand a non-complying building by constructing an addition to an existing home
- Two minor administrative land use applications were received this week:

- Routine and uncontested lot line adjustment on Milne Garden Circle (project in review by staff)
- Zoning Verification Letter for 7309 S Canyon Centre Parkway (letter has been prepared and sent to the applicant)
- Zoning Verification Letter for 1151 E 6720 S (letter has been prepared and sent to the applicant)
- One GRAMA request was processed this week:
  - Records request for permit applications for wireless telecommunication equipment within city limits since 2005.

**City Council Items:**

- Staff is planning to conduct a discussion about the proposed Accessory Dwelling Unit ordinance at the next City Council work session.
- A proposed rezone on Highland Drive will be scheduled for City Council action again at the next Business Meeting.
- Staff is finalizing draft language for an amendment to the Animal ordinance to establish a licensing procedure for pygmy goats and miniature pigs. A draft ordinance will be presented to the City Council in March.

**Wasatch Boulevard Master Plan:**

- The second public open house for the Wasatch Boulevard Master Plan is scheduled for Monday, March 19<sup>th</sup> from 5:30 – 7:30 at City Hall.
- A webpage has been created on the city website that includes general information about the study, the results of the first public open house, and the date/time for the second public open house. (link - <http://ch.utah.gov/cms/One.aspx?portalId=109778&pageId=12440115>)
- A press release will be sent out announcing the second open house, an article will be published in the March newsletter, and it will be advertised via the city website and social media pages

**Canyons School District SNAP Meeting:**

- Members of the planning, public works, and police department met with Floyd Stensrud of Canyons School District to review pedestrian safety concerns raised by community councils of each school in Cottonwood Heights.

**Health Committee:**

- A couple staff members in the planning department are serving on a health committee and are working with members of other departments to kick-start employee health initiatives. The committee held its second meeting this week.

**Building Permits (Week of 2/8 – 2/15):**

- Permits received: 20
  - 2 Additions
  - 1 Cell antenna
  - 6 New single family dwellings
  - 8 Over the counter
  - 1 Remodel
  - 1 Sign
  - 1 Solar

- Permits issued: 14
  - 2 Additions
  - 8 Over the counter
  - 1 Remodel
  - 3 Tenant Improvements
- Electronic building permit application, review, and inspections are all now fully operational. Staff is still accepting hard copies of permits and plans as we finalize the transition to digital. Our hope is to become mostly paperless with the permitting process.
  - There were two trainings this week for staff to familiarize everyone on the new procedures.

## **GIS**

- *Short term project (April 2018)* - Emergency Response (Shakeout) support
  - Created 36 District/Precinct PDF maps for initial review by Area Coordinators, about 55% of the total needed
  - Made some minor adjustments to District, Precinct, and Block boundaries
- *Short term project (August 2018)* - Web based GIS, moving from ArcGIS Online (AGOL) to ArcGIS Enterprise platform
  - Created 5 web maps in AGOL for use by City Council and Mayor
  - Made modifications and corrections to a few of our City website mapping applications.
  - Trained Candie Terry on how to create heat maps from reports (csv files) in AGOL
  - Created 34 new data services in the Enterprise
- *Long term project (ongoing)* - Data edits and functional enhancements
  - Adjusted several dozen buildings to better locational and shape accuracy
  - Added and attributed 6 new buildings
  - Added or modified 5 address points
  - Enhanced building footprint data to include Google StreetView link
  - Modified StreetView link for several dozen buildings
- *Short term project (April 2018)* - Census LUCA project
  - Made initial preparations to begin reviewing and editing our LUCA address data for 2020 Census
- *Long term project (November 2018)* – Enhance data with attributes for 3D display and modeling
- *Short term project (February 2018)* – Create base model to keep data current based on Business Licensing data
  - Finished 2<sup>nd</sup> draft of model
  - Tested model, some modifications needed

## **Business Development**

- 62 business license renewals were processed
- 7 new business applications were accepted
- 5 new licenses were approved and completed
- 4 owner transfer/locations changes were updated
- Renewals/new licenses scanned and filed

- Meeting with EDCUtah—Public Sector Discussion
- CHBA Board Meeting

## **CHBA**

- A new CHBA board was formed this week. The new board members are: Tali Bruce, Brian Berndt, Peri Kinder (CH City), Bryce Drescher (America First CU), Jon Boyle (Zions), Jeff Olpin (Positively Critical), Pat Saltsman (Cottonwood Cyclery), Colleen Fisher (Fisher Properties), Kim Clark (VIA Consulting) and Eileen Kasteler (Brighton High). We will meet monthly to coordinate events and find ways to get businesses more involved.
- The February and March business boot camps have been planned. Feb. 22: EskAyn Anderson—The Art of Negotiation. Mar. 29: 12 Things You Should Know About Your Brain
- The CHBA Community Health Series is starting on March 15 with a low-pack pain workshop. April's event will discuss the best ways to lose weight. It's planned to hold a monthly health seminar and include activities like the Zombie Bike Ride and a health expo.
- The Meet the Mayor/Council luncheon is scheduled for Thursday, April 12. New businesses are invited to attend this free luncheon put on by the CHBA. We usually have 50-60 people attend.
- The second annual Death by Chocolate featured 13 vendors, giving away samples of their best chocolates. Nearly 200 people attended this event and we plan to include more vendors, and possibly even live music next year.
- Social media pages are updated regularly to connect with businesses/residents in the city

## **Misc**

- Being trained in the online building permitting process
- Completed department items for the city's newsletter
- Wellness Committee planning meeting

## **Public Works**

1. This week engineering staff attended the 4-day FEMA 273 Class. This FEMA class provides training for local officials responsible for Floodplain Management. They extensively covered all aspects of floodplain administration, including community outreach, risk Determination and Floodplain mapping, FEMA map changes such as LOMA, LOMR and CLOMR, development reviews in the FEMA floodplain and other legal issues related to the flood plain. It was a very helpful class that will help Cottonwood Heights stay on top of Floodplain Management in the community.

## **Finance**

1. Finance Director, Dean Lundell's last day was Friday February 16<sup>th</sup>. We want to thank him for his service to Cottonwood Heights and wish him well as he assumes his new duties in Lehi.

## **Administrative Services**

1. Admin. staff is setting up an introduction meeting in early March with Workers Compensation Fund (WCF) staff and city managers to begin training on WCF's way of doing business and how we coordinate with them for any workers comp. issues.

2. Bryce is trying to set up the final meeting with Holladay City staff to finalize the Holladay Court contract and bring it back to the Council for consideration once it has had our final legal review. We will do our best to have it before the Council in March.
3. Staff attended the CH2 coordination meeting with the Cottonwood Heights Recreation District this week. The new mobile soccer goals are ordered for Mountview Park and will arrive soon. This will reduce the wear on the field that takes place in front of the goals now that we will be able to reposition them and rest portions of the fields.



Figure 1- Thanks to Shelly for getting the new Mayor and Council Member pictures framed and hung in the City Hall lobby.

## Recorder

February 27-2018

### **BUSINESS**

#### **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

#### **CITIZEN COMMENTS**

#### **PUBLIC HEARING**

#### **Proposed Budget Amendment**

#### **REPORTS**

#### **6.0 STANDING MONTHLY REPORTS**

##### **6.1 Monthly Financial Report – Finance Director Dean Lundell**

*(Finance Director, Mr. Dean Lundell, will report the city finances for September 2017)*

##### **6.2 Unified Fire Report – Assistant Chief Mike Watson**

*(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of September 2017; as well as other informational items from UFA.)*

#### **ACTION ITEMS**

- Resolution on Budget Amendment
- Items to be disposed at auction
- Gift cards we'd like transferred to the city use
- Hearing Officer
- Consideration of Ordinance 290-A Approving Rezone of Realty at 6672 and 6690 South Highland Drive from R-1-8 to RO.

*(By this ordinance the council will approve rezoning the realty at 6672 and 6690 South Highland Drive from R-1-8 [Residential Single Family] to RO [Residential Office]).*

- Consideration of Ordinance 290-D Denying Rezone of Realty at 6672 and 6690 South Highland Drive from R-1-8 to RO.

*(As an alternative to Ordinance 290-A, by this ordinance the council will deny rezoning the realty at 6672 and 6690 South Highland Drive from R-1-8 [Residential Single Family] to RO [Residential Office]).*

- Consideration of Resolution 2018-12 Expressing Opposition to House Bill 135.

*(By this resolution the city council will express its opposition to House Bill 135 currently pending before the Utah Legislature, one practical effect of which likely would be to reduce protections to the watershed areas which provide culinary water to the city's residents).*

#### **CONSENT CALENDAR**

#### **WORK SESSION**

##### **Review of Business Meeting Agenda**

##### **Public Relations Report - Dan Metcalf**

*(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)*

##### **Staff Reports**

*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)*

- a. Police Department – Chief Robby Russo
- b. Unified Fire Authority – Assistant Chief Mike Watson
- c. Community and Economic Development – Mike Johnson, Senior Planner
- d. Public Works – Matt Shipp, Director
- e. Finance – Dean Lundell, Director
- f. Administrative Services – Bryce Haderlie, Assistant City Manager
- g. City Recorder/ Human Resources – Paula Melgar, Recorder/Manager
- h. Manager's Report – John Park, City Manager

##### **City Council Reports (10:00)**

*(Each week the City Council provides informational reports from Associations and Boards they sit on, to allow City Council and staff a method of keeping up on the day-to-day activities of City Council members. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow City Council members and staff to ask questions or bring everyone up to date of any changes since the report was made.)*

##### **6:00 pm Special Reports**

- a.

##### **Review of Calendars and Upcoming Events**

##### **Closed Meeting**

1. The International Public Management Association-Human Resources, just recognized the Utah IPMA-HR Chapter, to which Heather and I both belong and work hard to promote. We want to thank you all for your support. We couldn't have done it without it.



February 15, 2018

Ms. Paula Melgar, President  
Utah Chapter IPMA-HR

Dear Paula:

On behalf of the entire Western Region Board of IPMA-HR and the Awards Committee, with great pleasure I hereby announce that the Utah IPMA-HR Chapter has been awarded the **2018 WRIPMA-HR Outstanding Chapter Award! CONGRATULATIONS!!!**

Your nomination was based on exceptional and demonstrated outstanding work over the past year. We are inspired to see what your team has accomplished by colleague human resources professionals in our volunteer associations at the chapter level. We appreciate the time and effort you committed to invest in your chapter members and to share these best practices so that they can be a model for other chapters in the Western Region.

In recognition for your outstanding contribution to those within the Western Region, as an awardee, you are entitled to a **complimentary full conference registration** to the 2018 WRIPMA-HR Annual Training Conference in Sacramento April 25-27, 2018. Please visit the region's website (<http://www.wripma-hr.org/>) for full details and to register no later than March 30, 2018. In addition, we have reserved a block of hotel rooms for awardees at the discounted rate. This means that while the hotel costs are the responsibility of the awardees, you may take advantage of the lower cost. Should you decide to attend the conference, you will need to contact the Holiday Inn Sacramento Downtown Arena directly to make your reservations and notify me accordingly. In the event the discounted hotel rate is sold out, I will work with our registration team to ensure you receive one of the discounted rooms we have held in the block.

Finally, on Thursday, April 26, 2018, during the lunch session at the conference, you and the other awardees will be formally recognized on stage, presented with a plaque to take back to your chapter, and given the opportunity to say a few words. Photos will be taken and posted to the region's website. We certainly hope you can attend. Thank you once again for your excellent work. I look forward to seeing you in Sacramento!

Sincerely,

A handwritten signature in blue ink that reads 'S. Stanchina'.

Sonja Stanchina, IPMA-SCP  
Western Region IPMA-HR President  
[sstanchina@ccwater.com](mailto:sstanchina@ccwater.com)  
(925) 688-8191

## Mayor and City Council Member Reports

### Mayor Mike Peterson

Since my last report I've attended the following meetings on behalf of the City:

- Meeting with the American Medical Association in Washington D.C. for the Dr. Nathan Davis Awards where Dr. Brian Shiozawa was recognized as one of five in the nation for Outstanding Government Service.
- County Parks and Recreation Advisory Board was cancelled.
- Wasatch Front Regional Council and Trans Com on the 15<sup>th</sup> of the month. Talked about regional transportation planning and gave a legislative update for both national and local.
- UFA Compensation and Benefits Committee held its meeting on the 16<sup>th</sup> to begin conversation for salary and benefits for the next budget cycle.
- UFA Board Meeting scheduled for Tuesday the 20<sup>th</sup>.
- Junior Achievement meeting and luncheon afternoon of the 20<sup>th</sup>.
- Meeting with Giverny developers on site Tuesday the 20<sup>th</sup> to look at areas of concern from local residents.

This is very brief with some meetings not yet happening, but I'll update if necessary at our meeting.



**Council Member Scott Bracken**

1. Easter Egg Hunts are still going as planned.
  1. Teen Event Friday night 7-9pm (prizes on ice at 8:30)
  2. Kids event Saturday morning 10am (don't be late, council should arrive no later than 9:45am, and sooner is better)
  3. CHRC has made sure no practicing will be taking place on the fields so that all parking etc. is avail for those going to the Easter Egg event
2. Sports seasons are starting. Due to weather people are already showing up on the fields, but formal reservations etc. begin March 1st
3. Due to Brighton re-build, softball has been moved from those fields down to Antczak Park fields for NEXT spring until the re-build is done. Bart H is heading up notifying the neighbors. This works out well, as the initial thought was to build a temp backstop at Butler Park. The field at Antczak is under utilized, and Butler is well-used.
4. Flag Football starts next month
5. Mountview park will be getting another deep-tine aeration this year and some re-seeding where necessary. Butler Park is also getting some re-seed in areas damaged during Butlerville Days
6. The interlocal with the city has no significant changes (on the annual schedule of work). Bryce has it in his in-box and will forward it among city staff to ensure everything is covered they way we need it.
7. Re-landscaping of the Mill Hollow median will be taking place soon
8. Due to weather, the service area is getting a lot of requests to keep more tennis courts open during the winter (much like the pickleball courts this year). They will be looking at ways to make this happen.
9. The service area expressed thanks to the city for the Community Partnership Award we gave them at the volunteer appreciation dinner. Also, they appreciated the resolution honoring Coach Todd Etherington (Brighton Swim) as 5A coach of the year at our meeting on Feb 13th. Obviously as the swim team uses the pools at the Rec Center, they have a close relationship with the coach. I noted that Ben Hill (director) and Debbie Tyler & Bart Hopkins were at the City Council meeting for the proclamation - along with a few dozen swimmers and their families. Overflow crowd!