

Cottonwood Heights

Weekly Update for Jan 28-Feb. 3, 2018

Public Relations

1. Compiled, copied and posted all the February newsletter content for the website. This is a long process, and usually takes a day or two. A more user-friendly content management system would go a long way to improve this process. Working feverishly to compile and plan for March newsletter.
2. Created posts for social media to market the above content. I am able to create and schedule such post in advance, so that we have a constant flow of relevant information.
3. Began work on a special video to be presented during the Council of Mayors meeting in the 3rd week of Feb. I have been scouring all the video and photo libraries I have to find relevant images that will showcase the city.
4. Helped write and edit a grant for our arts council in collaboration with Kim Pederson. We worked well as a team to visualize ways to express the needs of the council and we are hopeful to secure funding.
5. Contacted an individual to invite them to the City Council Business Meeting on Feb. 13 to be honored with a proclamation. Have not heard back from the individual for confirmation.
6. Setting up a live demonstration for a vendor who wants to provide an online and mobile app for the city. The demonstration is scheduled for Feb. 20 @ 6 p.m. during the City Council Work Session.
7. Attended various events to take photos for newsletter or other uses, including a neighborhood gathering, the Wasatch Front Regional Council Community planning meeting and DARE graduation at Ridgecrest Elementary School.

Police

1. Attached video of police training 'non-leathal fighting'
2. Dean Lundell is working on the costing model for the two vs. three year car lease program.
3. The police department opposes any change to the ordinance allowing pigmy goats.
4. The police officers and staff have been vaccinated for Hep A and B because of the increase in our homeless population. We want the officers and their families to remain safe. We are also training on the decontamination of the police cars after high risk prisoners transport.
5. The police department is reviewing an MOU with the FBI to send a member to the task force for joint terrorism and missing and exploited children.
6. The Police dept. is working with the Finance dept. to order the vehicles due to the long lead time required to manufacture and set them up. The actual delivery and financing won't happen until the next budget year and will be presented to the Council for approval.

Community and Economic Development

1. Upcoming business association events include: Death by Chocolate (Feb. 8), a negotiation boot camp (Feb. 22), and the beginning of a CHBA Community Health Series. The first workshop will be held on March 15 and will target low-back pain.

2. Staff has prepared the January 2018 development activity report for review by the planning commission and city council.
3. The agenda for the February 7th Planning Commission meeting has been publicly posted.
4. Staff attended the Wasatch Choice 2050 visioning workshop along with the mayor and members of the planning commission on January 31st.

Public Works

1. Operations and Maintenance

A. Maintenance

- Standard right of way and street maintenance throughout the City
 - Potholes
 - Crack Sealing
 - Street Sweeping
 - Tree Trimming
 - Debris hauling
 - Vehicle maintenance
 - Snow Plowing

2. Engineering

• Road Maintenance Plan

- Plan is moving forward. Committee has met to set priorities and for measuring the needs of roads.

• Ferguson Canyon outfall line

• Highland Drive / LaCresta drive

- Moving forward on design. Planning the open house for the residents in the area

• Highland Drive / Ft. Union

- Preparing for bids as soon as the final design is set for LaCresta

• 2700 East Reconstruction

- Will begin construction during the summer as soon as school is out

• Ft. Union Resurfacing

1. Preparing for construction this spring

• Bengal Blvd Round-About

2. We are finalizing the environmental document per Standards, working with the LDS Church on the property acquisition, choosing a design consultant for the project.

3. We submitted a grant application to the Utah Division of Water Quality for funding for storm water projects that showcase Low Impact Development (LID). We are proposing a bio-retention system at the public works yard that will be designed so all storm water generated onsite is retained in soil storage layers for treatment and the storm water is consumed by deep-rooting natural vegetation.

4. 2700 East and Ft. Union:

There has been a question brought forward on the intersection of Ft. union and 2700 East.

At issue is:

5. Waiting at the light going east bound and wanting to turn south onto 2700 East when a car is stopped at the light continuing east.

6. Proposal

- To make the outside lane a turn only lane onto 2700 East.

7. Issues:

- This would make Ft. Union a one lane road through this section and increase traffic congestion further to the west.
- Using the existing left turn lane as a through lane will not work as it takes out the ability to turn left off of Ft Union onto 2700 East
- There isn't enough room on the existing road section to add a dedicated turn lane without moving into the school property; so property would need to be purchased
- If property is purchased from school, the detention pond at the school would need to be redesigned to accommodate for the loss of volume taken by a new turn lane.

Finance

1. First of all, it is with some sadness for me to announce I will be leaving employment with Cottonwood Heights. My last day will be February 16. I appreciate the opportunity to work with you all. This is a great city and I'm glad that I've been able to be a part of it. The future is bright for Cottonwood Heights City.
2. The Finance department is proud to announce our budget document for the 2017-2018 budget received the *Distinguished Budget Presentation Award* from the Government Finance Officers Association of America. We work hard to prepare accurate and useful report to assist in guiding the City's finances.
3. As a quick preview to the January financial report, sales tax numbers for November sales came in higher than anticipated. The news I hear related to retail sales is positive. Hopefully these trends continue forward.

Administrative Services

1. The IT dept. received an appliance to run a full deep dive threat assessment on our network. This is no cost from our partners at CDW-G (G for government accounts) and will help verify if we have any security holes that need to be filled.
2. The IT dept. is getting the city up to date on our licensing, and looking for options (IE Office 365 in the cloud) to meet our current and future system needs.
3. Grant applications are being completed for several arts grants. Kim is working with Dan Metcalf to proofread and polish the documents.
4. Staff has been working with Mr. David Schoeneck on his request to find a resolution to his safety concern for the undeveloped land next to his home that is located on the corner of Banbury and South Brighton Way.

Recorder

FEBRUARY 13, 2018

BUSINESS

WELCOME/PLEDGE

ACKNOWLEDGEMENTS

- Award presentation to Assistant Fire Chief Mike Watson, who was honored during the Volunteer Dinner for excellence as a city partner.
- Coach of the Year.

CITIZEN COMMENTS

PUBLIC HEARING

REPORTS

3.0 STANDING MONTHLY REPORTS

3.1 Police Report – Police Support Supervisor Candie Terry

(Review of the Police Department statistics for the month of December.)

3.2 Public Works Report – Public Works Director Matt Shipp

(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)

ACTION ITEMS

5.0 ACTION ITEMS

5.1 Consideration of Ordinance 290-A Approving Rezone of Realty at 6672 and 6690 South Highland Drive from R-1-8 to RO.

(By this ordinance the council will approve rezoning the realty at 6672 and 6690 South Highland Drive from R-1-8 [Residential Single Family] to RO [Residential Office]).

5.2 Consideration of Ordinance 290-D Denying Rezone of Realty at 6672 and 6690 South Highland Drive from R-1-8 to RO.

(As an alternative to Ordinance 290-A, by this ordinance the council will deny rezoning the realty at 6672 and 6690 South Highland Drive from R-1-8 [Residential Single Family] to RO [Residential Office]).

5.3 Consideration of Resolution 2018-11 Consideration of Resolution 2017-57 Approving a Tentative Amendment to the City’s Budget for 2017-2018 Fiscal Year and Setting a Public Hearing.

(This resolution will tentatively approve an amendment to the city’s budget for the 2017-2018 fiscal year and set a public hearing for Tuesday, February 27, 2018).

5.4 Consideration of Resolution 2018-12 Expressing Opposition to House Bill 135.

(By this resolution the city council will express its opposition to House Bill 135 currently pending before the Utah Legislature, one practical effect of which likely would be to reduce protections to the watershed areas which provide culinary water to the city’s residents).

CONSENT CALENDAR

Approval of minutes for the January 2nd Elected Officials Swear-In Ceremony Meeting.

WORK SESSION

Review of Business Meeting Agenda

Public Relations Report - Dan Metcalf

(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)

Staff Reports

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

- a. Police Department – Chief Robby Russo
- b. Unified Fire Authority – Assistant Chief Mike Watson
- c. Community and Economic Development – Mike Johnson, Senior Planner
- d. Public Works – Matt Shipp, Director
- e. Finance – Dean Lundell, Director
- f. Administrative Services – Bryce Haderlie, Assistant City Manager
- g. City Recorder/ Human Resources – Paula Melgar, Recorder/Manager
- h. Manager’s Report – John Park, City Manager

City Council Reports (10:00)

a.

6:00 pm Special Reports

a. **Canyons School District (20:00)**

(Monthly Presentation by Ms. Amber Shill with Canyons School District.)

Review of Calendars and Upcoming Events

Closed Meeting

HR MANAGER ITEMS:

- **More Job Openings, Fewer Qualified Candidates** — In 2017, human resources managers reported that police officers, information technology positions, engineers, and health care positions were the most difficult to fill. **Please read the attached 2017 state and local government workforce trends report.**
- **CLARIFICATION:** *I recently sent an email stating that Chief Russo and I work really hard on coming up with new recruiting strategies. I want to clarify that we are not the only one's working on this - both Heather Sundquist from HR, and Lt. Dan Bartlett from PD, work and contribute tremendously to these efforts. This has been a daily team effort and challenge. I wanted to make sure you knew this. Thank you!*

City Manager

A couple of weeks ago we were approached by a citizen about establishing Cottonwood Heights as an idle free city. It was suggested that we had done something as a City to promote being idle free. A quick review of resolutions and ordinances of the City shows we have supported groups supporting idle free for a period of time and supported efforts to make Ridgecrest elementary an idle free school by posting signs on the street and in front of the adjacent park. So, if we want to do something toward becoming idle free we have a clean slate to work on.

I sent out an email last week about locating a glass recycling bin at City Hall. Mr. Bracken reminded me that glass recycling bins are very loud when people are putting glass into the bin and even louder when they are being picked up and dumped in the truck. That is why no business wants a glass recycling bin in their parking lot. Staff also thought the public works yard may be a decent location for a glass recycling bin. If you drive by you will see an area just west of the fence where the gas pumps used to be located. That location is further away from homes and is pretty easy to get to. Please drive by and let me know if you think that location may be too close to the houses across 3000 East to the west. The only problem we could see with this site is the area where the bin will be located will be under construction at some point and we will have to move the bin at least temporarily until we can relocate it back to the finished public works site.

I have sent to both the Mayor and Council as well as executive staff information on the upcoming retreat. The email I sent contains a link for a survey the facilitators would love to have filled out by early Thursday afternoon. It is critical you do this.

PHOTOS –



Figure 1- Wasatch Front Regional Council Vision Meeting 1-31-18 Figure Elementary



2- DARE Graduation at Ridgecrest

COTTONWOOD HEIGHTS BUSINESS ASSOCIATION
presents

Death by Chocolate



February 8, 2018 5 - 7pm
Cottonwood Heights City Hall
2277 East Bengal Boulevard

\$10/person or
\$15/couple

Tickets at CHBusiness.org