

Cottonwood Heights Weekly Staff Report (Sept. 1 – 8, 2018)

City Manager:

City Recorder:

September 18-2018

WORK SESSION

Public Relations Report - Dan Metcalf

(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)

City Council Reports (10:00) Staff Reports

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at ww.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

- a. **Mike Johnson – Wasatch Blvd Master Plan**
- b. **Mike Johnson – Planning Commission Appointments *(this is only a reminder for the closed meeting)***

6:00 pm Special Reports

- a. **Brain Allen - discuss priorities.**

Review of Calendars and Upcoming Events

Closed Meeting

September 25-2018

BUSINESS

WELCOME/PLEDGE/ACKNOWLEDGEMENTS

CITIZEN COMMENTS

PUBLIC HEARING

REPORTS

6.0 STANDING MONTHLY REPORTS

6.1 Monthly Financial Report – Finance Director Dean Lundell

(Finance Director, Mr. Dean Lundell, will report the city finances for September 2017)

6.2 Unified Fire Report – Assistant Chief Mike Watson

(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of September 2017; as well as other informational items from UFA.)

ACTION ITEMS

CONSENT CALENDAR

WORK SESSION

Lisa Yoder – Sustainability Conversation

Review of Business Meeting Agenda

Public Relations Report - Dan Metcalf

(Public Relations Specialist Dan Metcalf, will provide Cottonwood Heights media reports with Staff follow-up, where needed.)

City Council and Staff Reports

(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

6:00 pm Special Reports

a. **Review of Business Meeting**

Review of Calendars and Upcoming Events

Closed Meeting

October 2-2018 – No City Council Meeting – Historic Committee Dinner with the City Council

Public Relations:

1. Completed updating of website from September newsletter content.
2. Compiled and wrote substantial amount of content for October newsletter (Deadline Sept. 11).
3. Pushed social media messages in preparation for BCC Marathon and created a press release for local media about the traffic pattern changes.
4. Attended the BCC Marathon and took more than 400 photos. Will share some of them during the Sept. 11 Council Meeting.
5. Preparing for presentation for the Utah State Archives RIM conference on Tuesday (9/11) in Sandy.

Admin Services & Finance:

Information Technology:

Planning & Economic Development:

Public Meetings & Projects:

- The Planning Commission met last Wednesday, September 5th:
 - Wasatch Boulevard Master Plan – recommended approval to the City Council
 - Royal Lane fence exception – recommended approval to the City Council
 - Veterinary Clinic use at 1930 E Fort Union Blvd – Approved
 - PDD project at 6784 S 1300 E – Continued discussion to October
 - Health / professional clinic at 1441 E Fort Union Blvd – continued at request of applicant
- Staff attended the Utah Outdoor Recreation conference in Midway
- Staff attended the first of four sessions of an Economic Development course hosted by Utah Valley University

Building Permits:

- 11 Permits Issued (9/1 – 9/6)
 - 1 addition
 - 3 new homes
 - 4 over the counter
 - 2 remodels
 - 1 solar
- 13 Permits Received (9/1 – 9/6)

- 2 additions
- 2 new homes
- 4 over the counter
- 1 remodel
- 3 solar
- 1 tenant improvement

Business Licensing:

- Partner Change – 1
- Renewals – 4
- Closed – 1
- Reactivate – 1
- New Business Licenses Accepted – 2

Emergency Management:

Public Works/City Engineer:

UFA:

(see SL Tribune report attachment)

Police:

City Council:

Added Documents/Photos:

Canyon Centre Photos